



**SALTWATER
P-9 COLLEGE**

wisdom begins with wonder

ATTENDANCE EVERY DAY COUNTS!

A day here or there might not seem like much but...

Give your child every chance to succeed
Scan the QR Code for our Saltwater College Attendance Pack

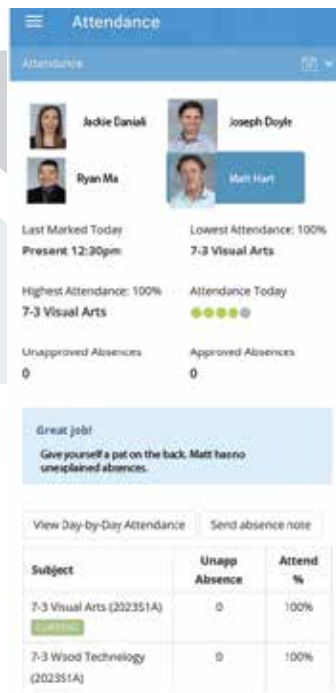


When a child misses just...	that equals...	which is...	and therefore, from Prep to Year 12, that is...	This means the best that child can achieve is...
1 day a fortnight	20 days per year	4 weeks of school	Nearly 1 ½ years of learning at school	Equal to finishing Year 11
1 day a week	40 days per year	8 weeks of school	Over 2 ½ years of learning at school	Equal to finishing Year 10
2 days a week	80 days per year	16 weeks of school	Over 5 years of learning at school	Equal to finishing Year 7
3 days a week	120 days per year	24 weeks of school	Over 8 years of learning at school	Equal to finishing Year 4

HOW TO LOG YOUR CHILD'S ABSENCE ON XUNO



On the main Dashboard select the three lines in the top left corner to bring up the side menu. Select the 'Attendance' option.



Select the child for whom you wish to share an absence and then select 'Send absence note'.



Select 'Send a note for a future date' and fill in the details for that day.



LATE ARRIVAL

To support students routines and positive start to the day students should arrive on time.

Primary – Entry from **8:20am**, roll call at **8:30am**, late after **8:30am**
Secondary – Entry from **8:30am**, roll call at **8:45am**, late after **9:00am**

Late arrivals disrupt learning, routines and social development. To support this students should aim to **arrive at least 10 minutes before school starts**. If they arrive late, parents must sign in their child at the main office via the XUNO kiosk before heading to class.

EARLY DEPARTURE

When possible events and other appointments should be scheduled outside school hours. If early departure is necessary, notify the class teacher and submit an Early Departure Form in advance to the main office or via email. Students will be called to the main office for collection.

Avoid pickups during recess and lunch due to difficulty locating students.

Break Times

Timetable A: Recess 10:30–10:50am / Lunch 12:50–1:50pm
Timetable B: Recess 9:30–9:50am / Lunch 11:50–12:50pm
Timetable C: Recess 10:00–10:20am / Lunch 12:20–1:20pm
Senior Campus: Recess 10:00–10:30am / Lunch 12:30–1:10pm