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| **St Augustine’s Primary School**  Parents Committee Meeting | |
| **Date:** | Tuesday 16 April |
| **Chairperson:** | Neroli Scott |
| **Minute taker:** | Neroli Scott |
| **In attendance:** | Neroli, Bec, Matt and Dina |

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| **Agenda Items** | | |
| **Item** | **Items for discussion** | **Presenter** |
|  | **Mothers Day Breakfast – Friday 10th May**  Matt confirmed grade 5/6 will be putting on the breakfast  Matt to co-ordinate ingredient order and establish estimated costs. Costing to be confirmed by Thursday 18/4 to pass on to Neroli to set ticket price and set up TryBooking.  Dependent estimated costs may do flowers again. Bec happy to co-ordinate if goes ahead.  Matt to confirm coffee van |  |
|  | **Mothers Day Stall – Monday 6th May**  All ready to go  Bec to make flyer for Matt to send out  Bec to establish current volunteer numbers and will let Matt know if a request to all families is required | Matt/ Bec |
|  | **Purchases**  X4 snug seating purchased for the library  Matt to confirm purchases for Senior classes within the STEM space e.g drones | Neroli |
|  | **Fundraising goals**  Neroli provided draft Fundraising Goal setting 2024 and beyond form. Minor amendments to be made and returned to Matt will send out to families | Neroli |
|  | **Coffee Van- possibility to make some donations to the school as ‘payment’**  Matt to discuss if they will donate a raffle prize of free coffees | Matt |
| 1. 6 | **Parents Social Night –** Sub-committee volunteers Barny, Tess, Briony, Sally. Barny to look into liquor licensing, discussed all options of selling alcohol including paying an RSC waiter for the duration. Booking of Triva provider required soon.  No update |  |
| 1. 7 | **Establishing Class Social Reps**  To reestablish WhatsApp groups within each class  Matt to send out Operoo request and add to newsletter  No update |  |
| 1. 5. | **Financials**  No update as Cath on leave | Neroli |
| 1. 6. | **Purchases**  X4 snug seating purchased for the library  Matt to confirm purchases for Senior classes within the STEM space e.g drones | Neroli |
| 1. 8. | Next meeting Tuesday 7 May 6pm  Decision made to rotate setting of Agenda, chairing meeting and taking minutes |  |