



# CERES PRIMARY SCHOOL

**Acting Principal:** Tim Callaghan

605 Barrabool Road

Ceres Vic 3221

**Phone:** 03 5249 1382

**Email:** [ceres.ps@education.vic.gov.au](mailto:ceres.ps@education.vic.gov.au)

**Web:** [www.ceresps.vic.edu.au](http://www.ceresps.vic.edu.au)

Dear Families,

Ceres Primary School is looking forward to another great year of teaching and learning and would like to advise you of Ceres Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer meaningful and engaging programs, additional Education Support staff in classrooms, enhanced digital learning opportunities and classroom resources.

We ask that payments are made before the return of students on the 29<sup>th</sup> of January 2025. Student booklists will be sent out once classes are announced and parents are asked to purchase these supplies. Our suggested supplier is Officeworks.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Tim Callaghan

*Acting Principal*

Emily Hansford

*School Council President*



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>• <i>Mathletics (\$19)</i></li> <li>• <i>Essential Assessment – Literacy (\$21)</i></li> <li>• <i>Essential Assessment – Numeracy (\$20)</i></li> <li>• <i>Resilience Digital Program (\$27)</i></li> <li>• <i>SeeSaw (\$10)</i></li> </ul>	\$97.00
<p><i>Classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• <i>Consumable materials that your child uses in their standard class to make final products they take home.</i> <i>Includes: various paper items for writing/drawing/crafting, display books, PVA glue, glitter, cardboard</i></li> <li>• <i>Printing and photocopying of worksheets and learning materials</i></li> </ul>	\$30.00
<p><i>Inquiry consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• <i>Consumable materials that your child uses in their standard class to make final products they take home.</i> <i>Includes: sheet protectors, tape, paper, construction paper and cardboard for projects, glue, paint, modelling clay</i></li> <li>• <i>Printing and photocopying of worksheets and learning materials</i></li> </ul>	\$20.00
<p><i>Art consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• <i>Consumable materials that your child uses in their standard class to make final products they take home.</i> <i>Includes: various paper items inc. coloured, drawing and cardboard paper, glitter, paint, drawing supplies, PVA glue, paper plates, patty pans, wool materials and misc. craft items</i></li> <li>• <i>Printing and photocopying of worksheets and learning materials</i></li> </ul>	\$29.00
<p><i>Music consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• <i>Consumable materials that your child uses in their standard class to make final products they take home.</i> <i>Includes: drawing and crafting paper, cardboard &amp; exercise books</i></li> <li>• <i>Printing and photocopying of worksheets and learning materials</i></li> </ul>	\$13.00



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<b>STEM consumables, materials &amp; equipment</b> <ul style="list-style-type: none"> <li>Consumable materials that your child uses in their standard class to make final products they take home. <i>Includes: masking tape, sticky tape, glue, construction paper, cardboard paper, pipe cleaners, rubber bands, string</i></li> <li>Printing and photocopying of worksheets and learning materials</li> </ul>	\$20.00
<b>Total Curriculum Contributions</b>	<b>\$209.00</b>

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<b>Buildings and Grounds Maintenance</b>  <i>These funds support the costs associated with working bees, a maintenance person, grounds and building maintenance and improvements, the purchase of landscaping materials as required to keep our buildings and grounds safe, attractive and in good order.</i>	\$203.00 – per family
<b>Total Other Contributions</b>	<b>\$203.00 – per family</b>

## Educational items for students to own

Attached is a list of items that the school recommends you purchase from **Officeworks** for your child to individually own and use.

## BYOD iPad Program 3-6

A 1:1 Bring Your Own Device program operates in Grades 3 to 6. Parents are strongly encouraged to equip their child with an iPad for use in the classroom.

Please be advised our school has established a connection with JB Hi-Fi who can provide advice, guidance, and support to ensure you select and purchase the most appropriate device, accessories, and insurance if required.

Visit the [JB information page here](#).

## Extra-Curricular Items and Activities – provided on a user-pays basis

Ceres Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

**These are provided on a user-pays basis. Only students who pay will be able to attend or receive items.**



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The cost of extra-curricular items and activities will be advised throughout the year and payment can be made via QKR.

Extra-Curricular Items and Activities	Amount
<i>MARC Van <b>Only students who pay will be able to borrow resources.</b></i>	\$30.00
<i>Resilience Project Reading Log <b>Only students who pay will receive this item.</b></i>	\$7.00
<i>Optional excursions and incursions as scheduled throughout 2024. The cost of these excursions will be advised throughout the year. <b>Only students who pay will be able to attend.</b></i>	To be advised
<i>Optional Grade 5/6 Camp. The cost of the camp will be advised towards the end of 2024. <b>Only students who pay will be able to attend.</b></i>	To be advised
<i>School Photos <b>Only students who pay will receive item.</b></i>	To be advised
<i>Grade 6 Graduation <b>Only students who pay will be able to attend.</b></i>	To be advised

## Financial Support for Families

Ceres Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- the Conveyance Allowance Program
- Parent Payment Plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

**Jenny Sweeney**

*Business Manager*

Ph: 03 5249 1382 | Email: [ceres.ps@education.vic.gov.au](mailto:ceres.ps@education.vic.gov.au)

## Total

Category	Totals
Curriculum Contributions	\$209.00



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Other Contributions (per family)	\$203.00
Extra-Curricular Items and Activities	\$37.00

## Payment methods

- QKR online payment platform [[Qkr! by MasterCard \(qkrschool.com\)](https://qkr.school.com)] (*preferred*)
- Cash to the school office

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.