



St John Vianney's Primary School

www.sjvmulgrave.catholic.edu.au

23 Police Road, Mulgrave 3170

03 8543 4444

Extended Period of Absence from School

Dear Families,

Students who will be absent from school for an extended period (5 days or more) MUST provide the school with information regarding their absence.

Please complete this form and return it to your child's class teacher.

Please note, when students are away, they may miss understandings of concepts taught in class.

Student's Name	
Student's Class	
Dates of absence (TO & FROM) Number of <u>school</u> days missed	
Date the student will be back at school	
Reason for Absence	
Location	
Parent's Signature	
Principal's Signature	
Parent may speak to class teacher to discuss how the student will be supported in their learning whilst absent.	<i>Teacher Signature</i> _____

Kind Regards,

Andrew Mullaly
Principal