

**ST MARY'S CATHOLIC COLLEGE
FAMILY CONNECT
GENERAL MEETING MINUTES
22 March 2022**

Meeting opened 5.17pm

Attendance: Paul De Boom, Janine Papamichael, Michael Papamichael, Craig Blackburn, Irene Blackburn, Bob Atkinson, Joanne Atkinson, Tammy Pickup, Grant Pepler, Candace McNamara, Kristina Cannon, Marina Dunstan, Jenny Coates, Rose Candeloro, Lisa Doherty, Peter Hume

Apologies: Jason Miller (Board meeting), Andrew McLean, Alicia Prince, Wayne Wood (Board meeting), Jennifer Shannon, Janelle Santolin

Acknowledgement of Country – Paul De Boom

Reflection – Paul De Boom

Minutes of previous meeting:

Moved by Craig Blackburn and seconded by Bob Atkinson that the previous minutes be accepted as read. Motion passed.

Business arising from previous minutes:

- **Zoom Meetings** – It was discussed and with current limitations to be able to meet in person and zoom at the same time, to suspend this item until it can be reviewed once the HOB is completed, with new and improved equipment that will be available.
- **Bicycle Storage Shed** – Refer to Principal's Report.
- **Social Cycling Group Funding Request & Risk Assessment** – Still awaiting feedback from WHS Manager, David Kemp with regard to Risk Assessment, application form not received approved by Principal – carry over for discussion next meeting.
- **Tuckshop Slider Oven** – Slider oven finally arrived last Friday 18 March.

Correspondence: Nil

Treasurer's Report:

Kristina Cannon presented Treasurer's report, Family Connect in a healthy position, hopefully with COVID restrictions lifting, Applications for Funding/Sponsorship will start to appear for discussion and approval. Moved by Janine Papamichael and seconded by Craig Blackburn that the report be accepted. Motion passed.

Principal's Report:

The Principals Report was presented to the meeting on behalf of Wayne Wood which included information about the Five Year School Renewal Process and Commendations made; Student Attendance Matters; Hugh O'Brien Centre; Enrolments; 2022 Budget; Bike Racks; Tuckshop/Uniform Shop; Around the Corner; Key Dates / Upcoming Events. Copy of the Principal's Report will be circulated with the minutes.

Board Feedback: Board meeting being held tonight, 22 March 2022.

Diocesan Feedback:

Family Connect Diocesan representatives attended the recent AGM which was held at Newman College. Members were very impressed with the new College and were given a tour of what the school had to offer. Purchase of land by CES in southern suburbs due to population demand. Marina Dunstan was appointed Minutes Secretary - Correspondence Secretary for the Cairns Diocesan Council, congratulations. Diocesan minutes will be circulated to members once received.

General Business:

- **April – Workshop date 19 April 2022** – Leader of Pedagogy, Tammy Pickup and Leader of Technology: Learning & Innovation (Acting), Grant Pepler suggested several ideas for parent engagement: workshops/sessions, some of these were CANVAS; Writing Processes – Cognitive Verbs; Digital Literacy; Services that SMCC have available to parents. A Google Form will be forwarded to Members to provide feedback on preferences. It was decided to proceed with the next parent engagement workshop on Tuesday 19 April, and the topic will be about services available to parents at SMCC, further information will be emailed out. Edsmart slips will be sent out to all parents/carers, for numbers and catering. Thank you, Tammy and Grant, for making this possible for parents and carers.
- **Safe Space** – The question was asked if it was possible to have a quiet area for students to attend during lunch breaks as a meeting place for opportunities to learn new board games, play cards, chess etc, whilst building social connections with other students. As the library is not open for all students every day, it would be another avenue for students to interact with one another. Currently a room is allocated for Lego.
- **Year 12 Sport** - Parents have asked if it is possible for Year 12 ATAR students with full study loads (no free periods) could have the option of a study line instead of participating in sport. Discussion included time management, time away from books and computers. By the same token, examples of some sport lessons being wasted for double bookings and lack of organisation.
- **Parent / Volunteer 2022 Induction** – If members have not completed their induction, please complete as soon as possible and return to Jenny Coates. New members emails will be forwarded to Jenny to email induction information.
- **College Connect Feedback** – A lot of input is required to produce the College Connect every three weeks, the College is trialling quarterly, but discussion with members felt that the frequency should be adjusted to twice a term, possibly early in term and towards end of term. All agreed the Pastoral Bulletins were beneficial and allowed for families to be more organised with school events.
- **Pixevety** – Jenny Coates submitted a proposal for Family Connect to financially support the purchase of a privacy-by-design media management platform called Pixevety, which provides consent driven sharing and connectivity for schools and parents. All details regarding this program and costing will be forwarded to members for discussion at the next meeting in May.
- **SMCC Sport Shirts** – Several members discussed that the SMCC sport shirts logo on the backs of the shirts, is becoming quite tacky and the white from the logo is running into the green colour after being washed. This is making some shirts quite messy and parents have had to purchase a replacement shirt. Possibly a design issue with the type of vinyl/paint used on the shirt. Jenny Coates will follow up with Uniform Shop to see if these issues have been rectified with new stock and how the supplier is addressing parents' concerns with shirts purchased and parents having to purchase replacement shirts. Carry over to next meeting.

➤ **Proposed Family Connect Dates for 2022 – Will be updated regularly.**

Month	Date	Meeting/Workshop
April	19 April	SMCC Services Workshop
May	17 May	General Meeting
June	21 June	
July	19 July	(Another Immersion Day in 2022?, if so, there will be no Family Connect Meeting)
August	16 August	
September	20 September	
October	18 October	
November	15 November	AGM/General Meeting
	22 November	Christmas Dinner

Meeting closed at 6:30pm

Next meeting: 17 May 2022.

Secretary: Janine Papamichael