



St. Patrick's School, Nhill

DIGITAL TECHNOLOGY ACCEPTABLE USE AGREEMENT

Year 3 – Year 6

Respect the resources, use them properly and they'll keep working for you.

Cyber Bullying is taken seriously and will not be tolerated.

I agree that:

- I must be patient and allow time for applications to open.
- I must log on to laptops using only my class "user name".
- I must use my own "user name" when accessing the internet.
- I will respect the confidentiality of passwords i.e. I will not share my password with anyone.
- I will only save appropriate files for my school work.
- I will only download items related to my school work.
- I will take care when printing and limit the number of copies to avoid high costs.
- Network facilities, including the internet, are to be used for school work purposes only.
- Educational games and apps that are used at school are only to be used with teacher permission.
- All plugs and leads to the computers are to remain as found.
- I will use digital resources safely to avoid damage and harm.
- I will not change settings on the computers.
- Food and drink should be kept away from computers and digital devices at all times.
- When I finish using a digital resource, I will log off correctly and leave the room/work area in a neat and tidy state. Failure to log off correctly may result in not being allowed to use devices in the future.
- I will report any inappropriate website that I find by accident, and leave it immediately.
- The content of my communications, e.g. email messages, blogs and downloads must be appropriate and respectful at all times. I will THINK (is it True, Helpful, Inspiring, Nice, Kind?) before I post anything online.
- I will not reveal details of myself or others through emails or internet sites.
- I will follow the eSmart and Digital Technology Policy guidelines on Copyright, Privacy Settings and Social Media.

- If electronic devices, including mobile phones and iPods, are found at school they will be kept in the Administration or Principal's Office until collected by my parents/guardians at the end of the day.
- At school I will not use any digital technology for taking photos of other people without their permission unless directed by a teacher as part of my learning.

I have read the conditions of usage and understand their purpose and will abide by them.

I acknowledge that Cyber Bullying is taken seriously and will not be tolerated.

I realise that inappropriate use of any resources will result in consequences which include loss of privileges.

STUDENT

Name

Year Level

Signature

Date/...../20.....

PARENTS/GUARDIANS

Name

Signature

Date/...../20.....