



Welcome to

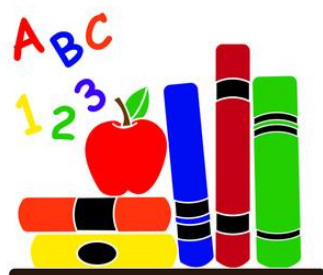
Kindergarten

FAIRVALE PUBLIC SCHOOL

Wolseley Street,

Fairfield

Telephone: 9724 3470



WELCOME to Fairvale Public School. We hope that your child will spend many happy and rewarding years at our school. We will do our best to help make the transition from home to school as easy as possible. This is the beginning of a partnership between home and school in the further education of your child.

Together, we can ensure that your child's welfare and learning experiences are purposeful, encouraging and significant in the life-long process of education. We all want the years at school to be positively memorable.

This, the beginning of formalised education, is exciting and most important in your child's life. It is important that it is the commencement of a rewarding and enriching school career.

It is important that your child's dreams and ambitions are furthered from this experience.

Mr A Pitt
Principal

Mrs L Karam
Deputy Principal

Miss T Brady
Assistant Principal ES1

Miss R Wulf
Assistant Principal S1

Mrs G Sloggett
Assistant Principal S2

Miss V Yousif
Assistant Principal S3

Miss C Fletcher
K-2 Instructional Leader

Mrs V Rosic
K-2 Instructional Leader

Mrs S Dean
3-6 Instructional Leader

Ms L Batar
3-6 Instructional Leader



SCHOOL HOURS

The school hours at Fairvale Public School are 9.00am - 3.00pm.

Children, for their own safety, should not be on the school grounds BEFORE 8.30AM or AFTER 3.00PM.

However, all children should be at school before the 9.00am bell.

Bell Times

- 8.30am** Children may arrive at school and stay in the area where there is a teacher on duty. All children must remain in the school grounds.
- 9.00am** Morning bell - Children assemble in two lines out the front of their classroom.
- 11.00 - 11.40am** Recess

Lunch (Times vary on different days)

Monday	Tuesday	Wednesday	Thursday	Friday
1:00-1:30pm	1.30 - 2.00pm	1.30 - 2.00pm	1.30 - 2.00pm	12.30 - 1.10pm

- 3.00pm** Home time

Kindergarten children will finish at 3.00pm with other grades. This will encourage routine within the school. Parents are requested to collect their children at 3.00pm. If you are unable to do this, please make an arrangement with the class teacher regarding the supervision of your Kindergarten child, after dismissal. Also, please remember to tell your child and the class teacher if someone else will be collecting him or her. The school telephone number is 9724 3470. Please contact the school if you or the designated person, are to be late.

FOOD AT SCHOOL

Children should bring recess and lunch to school each day. It is important children know if their lunch is ordered from the canteen; perhaps initially a note to the teacher letting them know would be much appreciated.

Recess and lunch should be wrapped separately before being put into the lunch box. Placing them in different coloured containers will also be helpful. This will help them identify what food is to be eaten at recess and at lunch. Label their lunch containers and drink bottles with their name to avoid confusion.

Make food quick and easy to eat. If you send too much to eat or drink, it may be wasted. It also may place pressure on the child who feels the food must be eaten and who is left behind still trying to finish the food while other children are playing. Each day, the children will have fruit break at 10am. Each child will be required to bring a piece of fruit or vegetable to eat during this time. It is important that the children eat fruit/vegetable and bring a drink to school.

The school canteen provides nourishing, well-balanced lunches for children. It operates every day.

Recess and lunches should be ordered before 9.00am. Initially an adult should do it, but take the child so that he or she becomes familiar with the venue and the process.

EARLY RELEASE FROM SCHOOL

If your child needs to be excused from school between 9.00am and 3.00pm, you are asked to call into the office where you will need to sign a dismissal book and obtain an early leave slip. You then take the slip to the class teacher who will allow your child to leave with you. Children will only be released early to relatives or other adults if prior arrangements have been made with the parents or carers.

If parents who normally collect children in the afternoon are delayed, please try to arrange for someone else to collect the children and then inform the school of the new arrangements.

ABSENCES FROM SCHOOL

If a student is absent from school, you must inform the school in a letter that you have signed and dated. An attendance record is kept for each student. Absences due to causes other than illness need to be clearly stated. The NSW Department of Education and Communities (DEC) has strict guidelines as to acceptable reasons for leave.

Students who are ill should not attend school as they may find it difficult to learn and may endanger the health of other children as well as the school staff.

Parents are asked to contact the school if an absence is expected to be for more than three days. Absences are regularly reviewed by the Home School Liaison Officer, who may contact you if there are concerns regarding the number or nature of absences.

HEALTH AND SAFETY

Accidents and Illness

Students sometimes need to be sent home from school if they become ill or have an accident that requires medical assistance. In this instance, parents will be called to collect their child from the sick bay. Children will only be released into the care of a parent or carer, another adult nominated on the child's enrolment form or as authorised.

It is important that the address and contact telephone numbers are accurate, as children become distressed when they are ill and need to be at home. If parents cannot be contacted and your child needs urgent medical treatment, they will be taken to a hospital, accompanied by a member of staff.

Students requiring minor first aid will be attended to at the sick bay.

Medication at School

If it is necessary for your child to have medication at school, you will need to come and personally inform the office staff. Medication should be clearly marked with your child's name as it is kept in a cabinet and administered, as required, and directed by you. A medication administration permission form needs to be completed by the parent. This states the illness, medication dosage and frequency. Please note: most medication can be given outside school hours.

Head Lice (Pediculosis)

If head lice or eggs (nits) are found in your child's hair, the hair must be treated.

To prevent your child getting head lice:

- Check your child's hair regularly
- Keep long hair tied back

If your child has head lice:

- Remove tangles with a large comb, then comb hair with a thick, white hair conditioner using a fine-tooth comb to get rid of head lice and their eggs daily until there are no more eggs

- Inform the school so they can ask others to check their children's hair; your child does not have to be identified
- Continue to send your child to school once the hair has been treated

Impetigo (School Sores)

If your children have Impetigo (School Sores), they are permitted to attend school, but the sores must be completely covered with bandages. Children should see a doctor for appropriate medication for the treatment of school sores to ensure healing.

Period of Absence for Contagious Diseases

<i>Chicken Pox</i>	Excluded until fully recovered. Minimum exclusion is five days after the first spots appear. Children should be checked by their doctor before returning. On returning to school, the doctor's clearance letter will need to be given to the teacher.
<i>Encephalitis</i>	Excluded until fully recovered.
<i>Diphtheria</i>	Re-admitted on production of a medical certificate of recovery and following at least two negative nose and throat swabs, the first not less than 24 hours after cessation of antibiotics and the other 48 hours later.
<i>German Measles</i>	Excluded until fully recovered. Minimum exclusion is six days after rash appears.
<i>Hepatitis</i>	Excluded until subsidence of symptoms or until receipt of medical certificate of recovery.
<i>Viral Type A</i>	Minimum exclusion is seven days from onset of jaundice.
<i>Viral Type B</i>	Excluded until production of medical certificate of recovery.
<i>Glandular Fever</i>	Not necessary to exclude children from school from the point of infection, however, children are usually too sick to attend school.
<i>Measles</i>	Minimum exclusion is five days from appearance of the rash.
<i>Meningitis</i>	Re-admission on production of a medical certificate of recovery.
<i>Mumps</i>	Excluded until fully recovered. Minimum exclusion is seven days after the appearance of swelling.
<i>Scarlet Fever</i>	Excluded until fully recovered and medical certificate of recovery is issued.
<i>Tuberculosis</i>	Re-admission on production of a medical certificate from an appropriate health authority that the child is not considered to be infectious.
<i>Whooping Cough</i>	If the child has not received any antibiotic treatment, then the child should be kept away from school for three weeks from the onset of the "whoop". If antibiotics are given, exclude for five days from start of treatment.

Visitor Cards

In the interest of student welfare and safety, all visitors to the school are required to call at the school office upon arrival. They will be asked to produce identification, sign on and will then be issued with a red 'Visitor' card which must be worn while in the school grounds. When leaving the school, visitors must then report to the office to return their card and be 'signed out' by a member of staff.

Emergency Contact

This information is used whenever the school wants to contact parents, if the child becomes ill or there is an accident at school. It is essential that parents provide a school hours emergency telephone number and, if possible, the telephone number of parents' work places in the event that parents cannot be contacted. When any change to these contact numbers occurs, or if you change your address, it is extremely important that parents send a note to the school providing new details.

Medical Issues - Asthma and Anaphylaxis

When children are enrolled at school, parents are required to inform us if the child has any medical problems. If your child suffers with asthma or is anaphylactic, complete a management plan that is signed by your doctor. Should your child need medication at school, this should be sent to the sick bay, as children are not permitted to keep medication in their bags or pockets.

SCHOOL ROUTINES

Library

The library is an integral part of the school's teaching and learning programs. Time is allocated for each class to have lessons in the library where Information Skills are taught and practised and where children can develop a love of books. The library is open for students during the second half of lunch time and during library lessons for browsing, quiet reading and research. The library has a fully computerised borrowing system and all children from Kindergarten to Year 6 are encouraged to borrow regularly for recreational reading and to find information for projects. Students in Kindergarten to Year 4 must have a library bag to ensure care of books borrowed. Library bags are available from the school uniform shop (a plastic shopping bag is also acceptable).

Children in Kindergarten to Year 1 may borrow one book; Year 2 may borrow two books. Some children choose books that are too difficult for them to read. In this case, parents should read with or to their child.

Scripture Lessons

Scripture lessons are available for Anglican, Catholic and Muslim children. Teachers from the various denominations visit the school to conduct these lessons each week. Students will be sent to lessons according to the religion nominated by parents on enrolment. Where no religion has been nominated, children in K-2 will participate in other activities.

Lost Property

There is a lost property area outside of Rooms 3 and 4. Valuables such as jewellery, money, glasses, purses and wallets that have been handed in are kept at the front office. All items of personal property that are labelled with the child's name will be returned promptly.

Excursions or Incursions

Notes giving details of excursions and incursions are always sent home. Permission notes must be signed by a parent or carer before a student is allowed to participate in any excursions. School uniform should always be worn, unless otherwise stated in the information note. Parents are sometimes requested to assist on excursions.

Money Collections

When you are requested to send money to school for any reason, please enclose any notes and money in a sealed envelope that has your child's name, class, activity name and amount enclosed marked clearly on the outside. Please enclose the exact amount of money wherever possible. If necessary, a separate envelope should be sent for each activity or item and for each child. This envelope will then need to be placed in the letterbox outside the office.

Bus Passes

Passes for free bus travel are available from the local bus company for all Infants students and for any child who lives more than 2.5 kms from the school and needs to travel by bus. Information about boundaries and application forms are available at the main office.

Sports House Competition

Students from Kindergarten to Year 6 are grouped into sports houses, with children in the same family being placed in the same sports house. Students who do not have brothers and sisters already at Fairvale, are allocated a sports house upon enrolment and all children remain in the same house throughout their years at the school. These houses compete throughout the year to win house trophies in the areas of athletics, swimming, etc. Students' behaviour is taken into account in all activities as well as their skill, effort and participation.

The houses are:

- Parkes Blue
- Sturt Green
- Wentworth Red
- Macquarie Yellow

The sports uniform can be purchased through the school uniform shop.

Assemblies

The Kindergarten to Year 2 assembly is held on Friday at 9.10 am, unless otherwise stated. Parents are invited to attend these assemblies to see students receive awards, present items, etc. Special assemblies for End of Term, Education Week, ANZAC Day, are also held. Parents are invited to attend these activities. Information about assemblies is given in the fortnightly newsletter that is sent home on Wednesdays.

Hat Policy

During school play, all children are required to wear a hat when outside. Children who do not have a hat are required to stay under our two COLAs. School hats can be purchased through the Uniform Shop.

Canteen

The school canteen operates five days per week before school from 8.30am, as well as recess and lunchtime. Lunch orders and K-2 recess orders must be placed between 8.30am and 9.00am. The canteen provides a wide range of healthy food for both lunches and snacks.

STUDENT WELFARE

School Counsellor

A School Counsellor attends the school three times a week to assist teachers, students and parents by identifying learning and behaviour problems and developing ways to help resolve them. The Counsellor helps parents, carers, teachers and students to better understand students' strengths and weaknesses and to give advice as to steps to be taken to provide the best possible program for students. Parental permission is always sought before a student is referred to the Counsellor for assessment. The Counsellor is also available to advise parents on ways to approach and overcome problems that may exist with children at home. Parents may request a meeting with the Counsellor by contacting the child's class teacher or by telephoning the office.

English as a Second Language or Dialect (EALD)

Some teachers are employed with the specific role of assisting classroom teachers to cater for the needs of students whose first language is other than English. These teachers provide additional in-class assistance and, when necessary, withdraw certain students for more intensive work in developing English language abilities.

Students from non-English speaking backgrounds are encouraged to continue speaking their first language as this helps with their understanding of English whilst giving them another language which may assist in later life.

Learning & Support Teacher (LaST)

These teachers operate within the school to assist students who may be experiencing learning difficulties in particular areas. The teacher works with the classroom teacher providing additional support to help the students in the area concerned.

Wet Weather

During times of wet weather, the movement and play area for students becomes severely limited. During wet weather periods, students are supervised in their classrooms or under the COLA. Students are encouraged

to use umbrellas or raincoats when moving to and from rooms and within areas of the school grounds during times of rain.

Student Custody

In the interest of student welfare and child protection, the school should be informed of any court orders concerning child custody. Parents or carers are asked to discuss this with the class teacher, Deputy Principal or Principal when enrolling the student, or as soon as a court order takes effect. Documentary evidence is also essential.

Guide to Safe Play at Fairvale

Our FAIR Rules and Expectations

<p><u>Friendly</u> Being "Friendly" means:</p> <ul style="list-style-type: none"> • Speaking politely and use manners • Keeping your hands and feet to yourself • One person talks at a time • Get along with others • Show respect to all • Treat other's fairly • Respect other's privacy, space and belongings 	<p><u>Always safe</u> "Always being safe" means:</p> <ul style="list-style-type: none"> • Be in the right place at the right time • Stay together • Using equipment correctly • Moving safely around the school and the community • Wear the correct full school uniform every day
<p><u>Into learning</u> Being "Into learning" means:</p> <ul style="list-style-type: none"> • Work together • Take turns • Follow your teachers' instructions • Work hard • Be organised • Have a go! • Attend school every day, unless you are legally excused • Be punctual to school • Be ready to learn 	<p><u>Responsible</u> Being "Responsible" means:</p> <ul style="list-style-type: none"> • Follow the teacher's instructions • Listen to others • Be in charge of your actions • Encourage others to follow the rules • Tell the truth • Admit to and fix your mistakes • Take care of your belongings

Discipline

The Discipline Policy of the school is based on the following principles:

- Teachers adopt consistent attitudes to the behaviour of students
- Emphasis on care
- Emphasis on counselling students having difficulties

The school Positive Behaviour for Learning rules are formulated to ensure safe, sensible behaviour in the classroom, in the playground and whilst on sporting activities or excursions. Classroom rules are devised by teachers and classes at the beginning of each year. Details about classroom rules can be obtained from your child or the class teachers.

Students who continually disrupt the class or ignore the rights of others, are placed on a behaviour program which clearly outlines behavioural expectations, provides counselling and consultation with parents.

Parents are informed of poor behaviour whenever a student's behaviour is causing concern so that the family and school can work together to avoid problems and ensure each student continues to improve and meet the necessary requirements for in-school behaviour.

SCHOOL COMMUNITY AND PARTNERSHIP

Parent Group

The Parent Group is open to all interested members of the school community, who meet regularly to discuss matters related to the school. The Parent Group raises money for, and assists in, many school activities. All parents, carers, families and friends are invited to attend Parent Group meetings and to participate in the activities they organise. Meetings are held on the first Thursday of each month in the staffroom. Details of meetings and other activities can be found in the school newsletter.

Parent Café

Parent Café is hosted on Thursday mornings in the staffroom. Our Community Liaison Officer runs information sessions around a variety of topics including Internet Safety, Healthy Eating etc. The Parents Café will also take excursions visiting a range of sites around the city of Sydney. Parents are encouraged to come and meet our wonderful community and other parents.

Parent Involvement

Parents and carers who take an active interest in the school increase their understanding of how it operates and can contribute to the education and welfare of the students. Notices are sent home from time to time, outlining various activities in which parents may like to be involved.

These may include:

- Sports carnivals
- Fund raising
- Covering books
- Excursions
- Parent Helpers
- Parent Café and Excursions
- School Banking
- PaTCH Program

Parents and carers are encouraged to participate in many activities and are welcome at the school.

Parking

Parents are asked to give first consideration to STUDENT SAFETY when stopping or parking outside the school. Please observe the NO PARKING and NO STOPPING signs. Please note you may be fined if you break traffic rules.

The school has three access streets - Wolseley, Cathcart and Malabar Streets. Parents may need to park a considerable distance from the school and then walk to collect children at a suitable gate.

Parents are advised not to double park near the front entrance in Wolseley Street, as this is extremely dangerous for the children and others leaving the school grounds. Do not park in school driveways as it prevents teacher and emergency access.

Parents, carers or school community members may be given permission for a specific reason by a member of the school executive to gain vehicle access.

Kiss and Drop (Wolseley Street)

Outside the main entrance, the Kiss and Drop Zone permits parents/carers to stop whilst children leave the car and walk to the school gate. This should take less than a minute and drivers must not turn off or exit

the car. In the afternoon, at 3.00pm, parents/carers may pull in to collect children who will be waiting, under supervision, at the main gate.

Homework Guidelines - The Early Years (K-2)

"Homework provides real opportunities for children to learn at home, assisted by their parents and care-givers. Parents can greatly assist their young child's learning by talking with them about school and becoming involved in their homework activities. Parents can help develop their child's reading by listening to the child read, giving praise and reading to their child. Virtually all everyday activities at home and in play provide opportunities for parents to help young children develop numeracy, problem solving abilities and a wide range of other knowledge and skills. In their early years, young children may be involved in such regular activities as home reading schemes, library borrowing and language activities. These activities should total about 15 minutes for set days."

Teachers set suitable tasks, check homework promptly, provide helpful guidance for the students and keep parents informed. Parents are encouraged to assist their children with their homework so that they can learn more about their child's school life and work.

No formal homework is set for Kindergarten. However, you will be informed of the letters/sounds the students will be learning and students will bring home reading books to share with you. Other small tasks to complete at home may be given to Kindergarten throughout the year.

IMPORTANT PROCEDURES FOR 2021

Initially, your child will only attend school for the purpose of the Best Start Assessment. You will bring your child to school for the appointment time and wait until the assessment is completed. This should take approximately 30 minutes (further details will be sent home regarding Best Start at the last transition session).

Students will then begin school together on Monday 1st February, 2021 at 9.00am.

GETTING READY FOR SCHOOL

Commencing school is a huge change for children. Children often find it very hard to be away from the security of the family home and to become part of a large group of new children. There are a few things that you can do to help make school a happy and secure place for your child.

During the time leading up to the school year, try to get your child used to:

- Putting on and taking off clothes (especially jackets and jumpers).
- Putting on and taking off shoes. This includes tying of shoelaces.
- Eating and drinking without help.
- Using a handkerchief or tissue. Knowing where to discard tissues.
- Using and flushing a toilet and then washing hands.
- Asking for things clearly.
- Saying his or her name.
- Writing his or her name.
- Saying the alphabet, counting.
- Recognising colours.
- Caring for and putting play things away.
- Listening carefully.
- Doing simple jobs for you.
- Sticking to a schedule.
- Knowing their address, telephone number and parent's names.
- Being independent

OTHER INFORMATION

This is often much harder for the parent than the child. After being shown around, leave in the way most appropriate to the child's nature. Most children settle readily when the time comes and the parent leaves in a very matter of fact way. You can prepare for this by simply telling the child that this will happen on the first day and leave it as an unemotional statement.

If your child does become upset and again cries when you return, do not feel that they have been crying all day. They often settle in straight away and cry when you return. If you feel distressed, call the school to see how your child is coping.

If you have not already done so, bring with you proof of your child's age, nationality and immunisations. Without this, the enrolment will be delayed. After enrolment, there is opportunity for you to pay your child's school fees at the main office.

Collect your child outside the classroom at 3.00pm. The class teacher will bring the child to you. Children often become distressed if they are kept waiting, even a few minutes, so please be on time to collect him or her. If you are held up, contact the office so your child and teacher are informed.

AND FINALLY...

Your child is about to begin a new way of life at school. We hope that both you and your child adjust to and understand what school is all about so that it can be a happy place for everybody. If problems arise, please let your child's teacher know. When teachers and parents work together, your child will feel supported during this important part of life. If the teacher cannot speak your language, ask for an interpreter for you, or take a friend to see the teacher with you. A child cannot take this step alone. Your role is vital. Here are a few suggestions:

- Be patient and give your child lots of love, encouragement and praise.
- Give your child a few simple duties around the house.
- Admire the work brought home and place it in a place of honour.
- Select TV shows, books, games and activities to develop your child's thinking.
- Read to your child often and let him or her 'read' to you and other family members.
- Label things around the house with big cards, eg door, chair.
- Let your child become 'independent' of you, especially when arriving at school.
- Play games with your child and spend time talking.
- Develop a set time and place to review the day's work and to do homework.

Children gain confidence and develop self-esteem by playing with friends. Leaving your child in the playground with their friends each morning is most important. If you need for some reason to stay, avoid standing with your child when the bell rings.

May the school experience be a rewarding one for both you and your child as he or she takes this huge step forward in their world of learning. We look forward to getting to know you and working with you and your child. If you have any questions at all please don't hesitate to contact the school.

Mr Pitt
Principal

Miss Brady
Transition to School Coordinator

Keep up to date with school news and events!				
School App	School Website	Like us on Facebook	Follow us on Twitter	Class Seesaw
Search for Fairvale Public School and download our free application. 	Take a look at our school website. https://fairvale-p.schools.nsw.gov.au/ 	Search for Fairvale Public School on Facebook @FairvalePS. 	Follow Fairvale Public School on Twitter @FairvalePS 	Login to your child's Seesaw account. 