



Dear Parent/Guardian,

Bookings are now open for the **2026 Auxiliary Morning Tea!** This year's event will not only bring together attendees for a delicious morning tea, but will also celebrate the Spirit of Community at Trinity College! Please join us as we connect as a community at this flagship TC Auxiliary event. Funds raised on-the-day through the sale of raffle tickets are donated by the Auxiliary back to the College, providing benefits for all students.

Please read below for important event information, including a request for volunteer assistance and the provision of morning tea items.

**Please note:** this event relies entirely on the generosity of families (particularly the food items), so even if you are not planning to attend the event, the College humbly asks for your support in providing something to contribute.

#### **EVENT DETAILS**

- **Date:** Friday, 31 July 2026
- **Time:** 10.00am - 12.00pm (*doors open at 9.45am; formalities commence at 10.00am*)
- **Venue:** Trinity College (Gibney Hall), 2 Trinity Avenue, East Perth
- **Cost:**
  - Table-of-8: \$200 per table (excl booking fee)
  - Single seat ticket: \$25 per person (excl booking fee)
- **Seating:**
  - Table-of-8: table reserved
  - Single seat: table pre-assigned by event team
- **Dress code:** smart casual
- **Parking:** at Gloucester Park via gate 7
  - *Important: the carpark will be locked promptly at 12.45pm due to Gloucester Park races; please ensure you have departed the carpark by this time to avoid being locked in.*
- **Other:** please bring cash or card for raffle prize entries.
- **Book:** <https://events.humanitix.com/2026-auxiliary-morning-tea>

## **FOOD AND RAFFLE PRIZE DONATIONS**

Families are requested to make the once-a-year contribution, with thanks, as detailed below.

### **Year 7 families: raffle prize donations**

Due to the need to collate and coordinate prizes in advance, please leave donations at Student Services no later than 4.00pm on Wednesday, 29 July. All goods or services gladly accepted: small or large.

### **Year 8 families: no donations requested**

Year 8 families are not asked to provide any donations for this event, as these families were asked to support the Grandparents' Morning Tea events earlier in the year.

### **Year 9 families: loaf of sandwiches (no nuts/nut meal)**

For example: chicken and avocado, ham and cheese, turkey and cranberry, curried egg, etc.

Please leave uncut and place the whole loaf of sandwiches in the bread bag, as they will be cut on the morning of the event to maintain freshness.

***Dietary notes: no nuts/nut meal; where possible, please label your sandwich bag with the fillings to identify any common allergens (e.g. eggs; dairy) or indicate if the items are gluten free. If the kitchen team is in any doubt as to whether an item contains nuts, we will be unable to serve the donated item.***

### **Year 10 families: slices/biscuits/cupcakes (sweets) (no nuts/nut meal)**

Please leave the sweets uncut (if applicable) and place on a disposable plate, in a labelled container, or leave in the original packaging. Slices will be cut on the morning of the event to maintain freshness. Slices are preferable to whole cakes.

***Dietary notes: no nuts/nut meal; where possible, please label your plate/container with any common allergens (e.g. eggs; dairy) or indicate if the items are gluten free. If the kitchen team is in any doubt as to whether an item contains nuts, we will be unable to serve the donated item.***

### **Year 11 families: savouries (no nuts/nut meal)**

For example: quiches, savoury tartlets, sausage rolls, etc.

Please ensure all items are pre-cooked (no frozen or raw items) – they do not need to be warm when delivered to Gibney Hall; however, they must be ready to eat once heated up on the morning. Please provide on a disposable plate, in a labelled container, or in original packaging.

***Dietary notes: no nuts/nut meal; where possible, please label your plate/container with any common allergens (e.g. eggs; dairy) or indicate if the items are gluten free. If the kitchen team is in any doubt as to whether an item contains nuts, we will be unable to serve the donated item.***

### **Year 12 families, and Junior School families: no donations requested**

Year 12 families, and JS families are not asked to provide donations of food or prizes for this event.

### **All food should be delivered to Gibney Hall kitchen on either:**

- Thursday, 30 July | 12.30pm – 4.00pm, OR
- Friday, 31 July | 7.00am – 9.00am

## **ASSISTANCE REQUESTED**

The Trinity College Auxiliary also requests help on the following days/timeframes.

- **Thursday, 30 July:**
  - 12.30pm – 3.05pm: venue set-up
- **Friday, 31 July:**
  - 7.30am – 10.00am: food preparation and final set-up\*
  - 10.00am – 12.00pm: service and kitchen support
  - 12.00pm – approx. 2.30pm: pack-down \*

\* Note: the highest points of need are '*food preparation & final set-up*', and '*pack-down*'.

If you are able to assist in any capacity, please complete the following brief form to confirm your availability:

<https://form.jotform.com/261668283566874>

With thanks,

Mrs Melanie Day  
President – Trinity College Auxiliary