Breight Training Pty Ltd

RTO #45006

RII20120

Certificate II in Resources and Infrastructure Work Preparation

Training and Assessment Strategy

Qualification Code	RII20120	Release:	3 [23-03-2022]

Qualification Title	Certificate II in Resources and Infrastructure Work Preparation

Qualification Status	☒ Current OR ☐ Superseded [transition due date: Click or tap to enter a date.]

TGA Unit Link	https://training.gov.au/Training/Details/RII20120	Companion Volume Link	https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272

Training Package Code	RII	Release:	8.0 – 9.0

Training Package Title	Resources and Infrastructure Industry Training Package

TGA Unit Link	https://training.gov.au/Training/Details/RII	Companion Volume Link	https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272
			https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272

Delivery Start Date	January 2024	TAS Review Date	30-06-2025

Third-party Organisation (if applicable)	N/A

Table of Contents

About this document

Registered Training Organisations (RTOs) are required to demonstrate that the training and assessment strategies and practices in place are sufficient to meet the requirements of the training products across all of its scope of registration. This is a requirement of Clauses 1.1 – 1.4 of the Standards for RTOs 2015.

Course Length	2 Terms [20 weeks @ 1 day per week]
Course Description	This broad qualification will give candidates the practical foundation skills they need to carry out a range of basic tasks in the resource and infrastructure sectors such as mining and mineral exploration, drilling, petroleum exploration and construction. They will learn how to work safely and gain skills in, working at heights and confined spaces, effective workplace communication, identify and assess environmental and heritage concerns, operating tools and equipment, risk assessment and management as well as isolation techniques and principles. Candidates are required to complete all 4 core units and 5 elective units. Industry has recommended an additional unit over and above the packaging rule MSMWHS217. A separate statement of attainment will be issued following successful completion of this unit. This qualification reflects the roles of individuals who perform mainly routine tasks and procedures, using limited practical skills and fundamental operational knowledge, and taking some responsibility for the quality of the work outcomes. This Certificate II in Resources and Infrastructure Work Preparation is a pathway qualification and will prepare an individual to successfully undertake employment in a Mining/Civil Construction sector.
Pathways	This course is suitable for those who wish to work in the resources and infrastructure field as Drillers Offsider, Mill Operator, Survey Assistant and Exploration Field Assistant, Trades Assistant or mechanical technician. Further study may include Certificate III in various mining and construction fields. Industry specialisation is also provided through Breight – Basic scaffolding and rigging options in place once the candidate is 18 Years of age.
Entry Requirements	Basic literacy and numeracy skills are essential. All Candidates need to complete the minimum standard LLN (Language, literacy and numeracy) assessment requirements for this program as outlined in the course handbook. Located: **https://airtable.com/shr7JCjQ8ZFH4nnaM**
Other Requirements	Regular attendance in class and ability to complete work on time is essential. Candidates must be prepared to complete work at home if they are unable to attend and after hours to meet due dates. They must negotiate alternative submission dates as per RTO requirement, where they cannot meet due dates. Candidates will be required to provide their own PPE including long sleeve hi-vis shirt; Long pants; Steel capped boots; clear safety glasses
Delivery Location	1 Eyre Street, Rivervale WA 6103
Dates and Times	20 weekly sessions from 8.00.am to 4pm All courses will be finished by end of Term 2 or 4 each year and exclude school holiday breaks. Training does not take place on public holidays and all other training day changes or 'catch up' offerings will be negotiated with the school VET Leaders and shared with Candidates in a timely manner if applicable to the client.

Filename	BT-RII20120-TAS-001 RII20120 [TAS]		Approved by:	Linda Holmes
Version:	1.0		RTO Name	Breight Training Pty Ltd
Date:	31 January 2024		RTO ID	RTO #45006

Document uncontrolled once printed   Page **4** of 17

Unit Selection

This Training and Assessment Strategy (TAS) provides details of the delivery and assessment for the VET course identified on the front page of this document. The following units of competency have been selected for the delivery for this cohort of learners.

	UNIT CODE	UNIT TITLE	CORE/ELECTIVE	PRE-REQUISITES	RELEASE	GROUP
WHITE CARD	CPCWHS1001	Prepare to work safely in the construction industry			2	

The packaging rules for this qualification are:
Total number of units = 9 & 4 core units + 5 elective units of which:
- at least three (3) must be chosen from Group A / no more than two (2) may be chosen from Group B
- no more than one (1) unit may be chosen from elsewhere within this training package, or from another endorsed training package, or from an accredited course.

TERM 1/3 - 10 WEEKS						
WORKPLACE COMMUNICATION[NH20]	RIICOM201E	Communicate in the workplace	CORE		1	
SAFETY AND THE ENVIRONMENT [NH70]	RIIWHS201E	Work safely and follow WHS policies and procedures	CORE		1	
	RIIRIS201E	Conduct local risk control	CORE		1	
	RIIENV201E	Identify and assess environmental and heritage concerns	CORE		1	
USE AND MAINTAIN EQUIPMENT PART 1 [NH50]	RIISAM207E	Apply operational maintenance skills	ELECTIVE		1	GROUP A

TERM 2 - 10 WEEKS						
USE AND MAINTAIN EQUIPMENT PART 2 [NH60]	RIISAM203E	Use hand & power tools	ELECTIVE		1	GROUP A
ISOLATION TECHNIQUES [NH20]	RIISAM202E	Isolate and access plant	ELECTIVE		1	GROUP A
WAH [NH16]	RIIWHS204E	Work safely at height	ELECTIVE		1	GROUP B
CONFINED SPACES SKILLS [NH54]	RIIWHS202E	Enter and work in confined spaces	ELECTIVE		2	GROUP B
	+ 1 ADDITIONAL INDUSTRY UNIT REQUEST [NOT INCLUDED IN THE PACKAGING RULES] BELOW					
	MSMWHS217	Gas test atmospheres	N/A		1	

Filename	BT-RII20120-TAS-001 RII20120 [TAS]	Approved by:	Linda Holmes
Version:	1.0	RTO Name	Breight Training Pty Ltd
Date:	31 January 2024	RTO ID	RTO #45006

Document uncontrolled once printed   Page **5** of **17**

Licensing, legislative and regulatory information

A White Card is evidence that you have completed Construction Induction Training, a compulsory requirement for anyone who wants to work in the construction sector. Construction Induction Training covers the training unit CPCCWHS1001 (Prepare to Work Safely in the Construction Industry). It is a general Occupational Health and Safety (OHS) training course that educates you about the basic safety requirements and potential dangers of working on a construction site.

Entry requirements

There are a number of entry requirements in order for participants to successfully complete the qualification. These entry requirements are as follows:

- Communication
    - o Have sufficient English language, literacy and numeracy skills to read instructions and write assessments
- Physical capacity
    - o Be physically fit and able to perform routine tasks and lift equipment
    - o Be able to manage feelings of acrophobia & claustrophobia
    - o The student is required to declare any medical issue that may exclude them from full participation.
- Participants are required to provide their Unique Student Identifier (USI) prior to the commencement of training.

Target group

The program has been developed to cater for the needs of those who are new to working in either the construction or mining industries who are seeking these industries as a future career path.

- Indigenous Groups
- Candidates that are new to the construction or mining industries

Mode of delivery

☐	**Face to Face**	☐	**Workplace**
☐	**Online**	☒	**Blended**
☐	**RPL**	☐	**Other** Click or tap here to enter mode of delivery.

The above will be achieved through a combination of instruction, demonstration, practice with feedback as well as reding and research /online theory components.

Face-to-face sessions will occur once a week over a period of six [6] months. Candidates will also be required to complete work before/after the face-to-face sessions through an interactive online program. Online pre-course requirements will be delivered through **https://brighteducation.anewspring.com.au/** and Candidates will be expected to have access to the internet as well as either a tablet, laptop or desk top computer to read and research learning requirements and complete online assessment components. Workplace visits will each term linked to the units/skills undertaken so that the participants can reinforce learning in "real world' situations.

Location of delivery

1 Eyre Street, Rivervale WA 6103

Third-party arrangement

There are no third-party arrangements in place.

Amount of training and volume of learning

The volume of learning applicable to this unit is approximate 420 hours as a proportion of an AQF level II qualification. This is made up of supervised and unsupervised activities.

The amount of training that will be provided as a base line includes:

- 160 hours of face-to-face delivery
  - Two (2) terms or 20 days of onsite simulated delivery
  - One (1) day a week @ 8 hours per day over 20 weeks
- 60 hours of online activities reading and research
- 16 hours of work site visits
  - One (1) day each term @ 8 hours per day

This provides a total of 236 hours representing the amount of training. This meets the stated requirements for this qualification.

Extensions are available to Candidates who have been progressing but unable to complete within the set duration. Candidates should apply formally, in writing, to their training Administration **info@breighteducation.com** for an extension.

Foundation skills

The Candidates undertaking this qualification will undergo LLN testing as part of entry requirements to determine if they hold the required Australian Core Skills Framework levels to be able to successfully participate in the training. This assessment is conducted by a suitably qualified Training Administration Team member.

Educational and support services

In accordance with the *Standards for RTOs 2015,* at a minimum, support should include:

- Identifying particular requirements (such as literacy, numeracy, English language or physical capabilities) Candidates would need to complete each course, and
- Developing strategies to make support available where gaps are identified.

The following support will be available for Candidates undertaking this qualification:

- Adjustments to training and assessment timings
- Adjustments to training materials as required
- Verbal questioning
- Additional Tutorials
- Referrals to external support agencies

The following processes will be applied for Candidates considered to be 'at risk'.

- Progress reports and individual learning plans: **BT-GEN-LLN-002 LLN Individual Training Plan**
- Referrals to support agencies if required **BT-GEN-LLN-003 LLN Support Cards.pdf**
- People Sense Employee assistance program for Breight Group Employees **People Sense Employee Assistance Program [EAP].pdf**

Filename	BT-RII20120-TAS-001 RII20120 [TAS]		Approved by:	Linda Holmes
Version:	1.0		RTO Name	Breight Training Pty Ltd
Date:	31 January 2024		RTO ID	RTO #45006

Document uncontrolled once printed   Page **7** of **17**

Delivery and assessment schedule

The table below breaks down how the content of each unit of competency is sequenced and scheduled, along with identification of specific learning and assessment resources, methods and timing.

DESCRIPTION OF CONTENT COVERED	MODE	LEARNING RESOURCES	ASSESSMENT METHODS & TIMING	ASSESSMENT RESOURCES & TOOLS	MANDATORY TRAINING PACKAGE REQUIREMENTS
TERM 1 WEEKS 1-10					
WORKPLACE COMMUNICATION					
RIICOM201E Key policies, procedures and documentation required to communicate in the workplace, including: o Work health and safety procedures o Emergency communication procedures. Communication systems and equipment types, characteristics, technical capabilities and limitations, including: o Safety requirements o Common faults o Maintenance records. Key communications devices, including: o Flags / lights / signs / bells / whistles /alarms / sirens.	Blended	RIICOM201E Learner Guide Vs1.0.docx RIICOM201E PPT Presentation Vs1.0.pptx	Online Theory Practical Observation	RIICOM201E Candidate Assessment Pack Vs1.0.docx	https://training.gov.au/TrainingComponentFiles/RII/RIICOM201E_AssessmentRequirements_R1.pdf
SAFETY AND THE ENVIRONMENT					
RIIWHS201E o Key legislation required to work safely and follow WHS policies and procedures Key policies, procedures and documentation, including those related to: o Complying with isolation procedures / site safety procedures / Work health and safety procedures, including reporting requirements / equipment safety procedures / Complying with safety data sheets / Hazardous substance handling and techniques / Fitness of duty policies, including: / smoking restrictions / Alcohol impairment / improper use of drugs Illness / workplace management procedures, including: o Consultation / safety representatives / Committees / dispute resolution Emergency situations, including:	Blended	RIIWHS201E Learner Guide Vs1.0.docx RIIWHS201E PPT Presentation Vs1.0 .pptx	Online Theory Practical Observation	RIIWHS201E Candidate Assessment Pack Vs1.0 .docx	https://training.gov.au/TrainingComponentFiles/RII/RIIWHS201E_AssessmentRequirements_R1.pdf

Document	BT-RII20120-TAS-001 RII20120 [TAS]		Approved by:	RTO Manager
Version:	1.0		RTO Name	Breight Training Pty Ltd
Date:	31 January 2024		RTO ID	RTO #45006

Document uncontrolled once printed

Page **8** of **17**

o Incident and injury / fire / evacuation / electrical shock / falls / Explosions / fatigue/ extreme weather / key emergency equipment / Emergency escape routes / Any situation that poses an immediate risk to health, life, property and environment Use of personal protective equipment, including: o Breathing protection / skin protection /hearing protection / Eye protection / protective clothing and ensembles / Any other relevant protective equipment that will protect the wearer from injury Use of permits and clearance, including: o Working at height / confined spaces / vertical openings / scaffold set up / dig and penetration o Principles and techniques for manual and automated lifting Biological effects that affect work activities, including: o Sleep / alertness / fatigue / stress / heat stress / hypothermia.				
RIIRIS201E Key policies, procedures and documentation required to conduct local risk control, including those related to: o Work health and safety procedures o Emergency procedures o Organisational risk management policy and procedure requirements o Conducting worksite risk management procedures o Conducting and maintaining worksite communication, reporting and recording procedures o Procedures and criteria for identifying and assessing hazards, risks, acceptability of risks and controls Risk control options, including: o Hazards elimination / Implementation of the hierarchy of controls Procedures for writing worksite records and reports, including: o Hazard reporting reports / Incident reports Near miss reports.	Blended	RIIRIS201E PPT Presentation Vs1.0.pptx RIIRIS201E Learning Guide Vs1.0 .docx	Online Theory Practical Observation	RIIRIS201E Candidate Assessment Pack Vs1.0 .docx	https://training.gov.au/TrainingComponentFiles/RII/RIIRIS201E_AssessmentRequirements_R1.pdf
RIIENV201E Key policies, procedures and documentation required to identify and assess environmental and heritage concerns, including those related to: o Work health and safety procedures o Emergency procedures o Contamination principles o Environmental and heritage procedures o Equipment safety requirements / Site fire management strategies o Hazardous goods procedures and consequences of spills o Isolation procedures / Records and reports.	Blended	RIIENV201E PPT Presentation V4 RTO Reviewed 03.06.23.pptx RIIENV201E Learner Guide Vs1.0.docx	Online Theory Practical Observation	RIIENV201E Candidate Assessment Pack Vs1.0.docx	https://training.gov.au/TrainingComponentFiles/RII/RIIENV201E_AssessmentRequirements_R1.pdf

Document	BT-RII20120-TAS-001 RII20120 [TAS]		Approved by:	RTO Manager
Version:	1.0		RTO Name	Breight Training Pty Ltd
Date:	31 January 2024		RTO ID	RTO #45006

Document uncontrolled once printed   Page **9** of **17**

USE AND MAINTAIN EQUIPMENT PART 1

RIISAM207E Key policies, procedures and documentation required to apply operational maintenance skills, including: o Hand tool maintenance, care and storage procedures / Power tool maintenance, care and storage procedures Principles and techniques for identifying types, characteristics, grades, uses and limitations of plant and equipment, including: o Hand tools / measuring devices / power tools o Basic diagnostic processes and techniques / fasteners Principles and techniques for identifying types, characteristics, uses and limitations of servicing materials, including: o Oils / greases / hydraulic fluid/ brake fluid Principles and techniques for identifying the functions and major components of systems, including: o Mechanical systems / electrical systems / hydraulic systems o Pneumatic systems / lubrication systems o Principles and techniques for identifying and applying environmental constraints and requirements related to operational maintenance / Principles and techniques for identifying relevant hazards and emergencies o Techniques for coordinating and communicating job activities with others.	Blended	RIISAM207E Learning Guide Vs1.0.docx RTO Reviewed RIISAM207E PPT Presentation V4.pptx	Online Theory Practical Observation	RIISAM207E Candidate Assessment Pack Vs1.0.docx	https://training.gov.au/TrainingComponentFiles/RII/RIISAM207E_AssessmentRequirements_R1.pdf

Document BT-RII20120-TAS-001 RII20120 [TAS]   Approved by: RTO Manager
Version: 1.0   RTO Name   Breight Training Pty Ltd
Date: 31 January 2024   RTO ID   RTO #45006

Document uncontrolled once printed   Page **10** of **17**

TERM 2 OR 4 WEEKS 11-20

USE AND MAINTAIN EQUIPMENT PART 2

RIISAM203E					
o key policies, procedures and documentation required to use hand and power tools, including those relating to: o Work health and safety procedures o Environmental issues/ emergency procedures o Compliance with safety data sheets and required records o Equipment types, characteristics, technical capabilities and limitations, including: o Hand tools, including: o Cutting tools / tightening tools / impact tools /digging tools o Measuring tools / clamping tools / portable power tools, including: o Hammers / saws / drills / screwdrivers / grinders o Wrenches / planers / sanders / scalers o Associated materials with hand and power tool use o Energy and power sources o Use of industry and worksite terminology.	Blended	[RIISAM203E PPT Presentation V4 RTO Reviewed 03.06.23.pptx](#) [RIISAM203E Learner Guide Vs1.0.docx](#)	Online Theory Practical Observation	[RIISAM203E Candidate Assessment Pack Vs1.0.docx](#)	[https://training.gov.au/TrainingComponentFiles/RII/RIISAM203E_AssessmentRequirements_R1.pdf](#)

ISOLATION TECHNIQUES

RIISAM202E					
o Key policies, procedures and documentation required to isolate and access plant, including: o Permit-to-work system and documentation Principles and techniques for identifying and applying isolation devices, including: o Types / Purpose / Characteristics o Isolation points o Principles and techniques for identifying and applying plant and equipment isolation points o Principles and techniques for identifying relevant hazards and emergencies o Techniques for coordinating and communicating job activities with others.	Blended	[Learning Resources](#)	Online Theory Practical Observation	[RIISAM202E Candidate Assessment Pack Vs1.0.docx](#)	[https://training.gov.au/TrainingComponentFiles/RII/RIISAM202E_AssessmentRequirements_R1.pdf](#)

Document	BT-RII20120-TAS-001 RII20120 [TAS]		Approved by:	RTO Manager
Version:	1.0		RTO Name	Breight Training Pty Ltd
Date:	31 January 2024		RTO ID	RTO #45006

Document uncontrolled once printed

Page **11** of **17**

WORKING AT HEIGHT

RIIWHS204E					
RIIWHS204E o Key legislation required to work safely at heights Key policies, procedures and documentation required to work safely at heights, including: o Statutory and regulatory authority requirements Principles and techniques for work safely at heights, including: o Heights safety systems o Safe work methods o Principles and techniques for identifying names and functions of equipment, components and materials o Principles and techniques for complying with equipment manufacturer instructions and specifications o Safe shifting and handling of tools and materials o Principles and techniques for identifying relevant hazards and emergencies o Techniques for coordinating and communicating job activities with others.	Blended	RIIWHS204E - SCORM Files - 0421.zip BT-WAH-PPT-001 RIIWHS204E WAH PPT Presentation Vs3.0.pptx WAH - A Knowledge Review .pptx 2c. Scenarios WAH for Candidate Copy.docx [QR code]	Online Theory Practical Observation	BT-WAH-ASS-001 RIIWHS204E Candidate Assessment Booklet.pdf 1.03.02 Assessment Templates	https://training.gov.au/TrainingComponentFiles/RII/RIIWHS204E_AssessmentRequirements_R1.pdf

CONFINED SPACES SKILLS

RIIWHS202E					
RIIWHS202E Key legislation relevant to enter and work in confined spaces including: o Key policies, procedures and documentation required to enter and work in confined spaces, o Entry and exit procedures, risks and regulations . Site and equipment safety requirements / Site isolation and site control responsibilities and authorities / Safety data sheets / Incidents and emergency response documentation Principles and techniques for identifying and responding to: o Areas that constitute confined spaces o Types of air contaminants and toxic gases o Limitations of breathing apparatus / Relevant hazards and emergencies o Equipment types, characteristics, technical capabilities and limitations o Principles and techniques for using confined space and industry terminology o Techniques for coordinating and communicating job activities with others	Blended	TAE Millionaire_CS-Knowledge Review.pptx BT-CSE-PPT-001 RIIWHS202E PPT Presentation Vs2.0.pptx Videos CS BOOKCASE [QR code] RIIWHS202E - SCORM Files.zip	Online Theory Practical Observation	BT-CS-ASS-001 RIIWHS202E Candidate Assessment Booklet.pdf BT-EPRT-CS-001 Template H - CS Entry Permit.pdf BT-GEN-JHA-001 Template E - Job Hazard Analysis.pdf BT-GEN-PRT-003 Template G - Isolation Permit.pdf	https://training.gov.au/TrainingComponentFiles/RII/RIIWHS202E_AssessmentRequirements_R2.pdf

Document	BT-RII20120-TAS-001 RII20120 [TAS]		Approved by:	RTO Manager
Version:	1.0		RTO Name	Breight Training Pty Ltd
Date:	31 January 2024		RTO ID	RTO #45006

Document uncontrolled once printed Page **12** of **17**

MSMWHS217					
Organisational procedures, including: o Work permit systems / Safety, hazards and hazard control / Incident, fire and accident o PPE o Organisation standard operating procedures (sops) o Common atmospheric hazards and contaminants o Explosive range, upper and lower explosive limits o Exposure standards (time-weighted average, short-term exposure limits, peak limitation values, and examination of toxic effect at the level of a range of flammable gases) o Conditions under which atmospheres become hazardous o Units of measurement used to express concentration of atmospheric contaminants (mg/cubic m. ppm, % v/v).	Blended	BT-GTA-LG-001 MSMWHS217 GTA Learning Guide .pdf MSMWHS217 Scorm Files.zip BT-GTA-PPT-001 MSMWHS217 GTA PPT Presentation Vs1.0 .pptx	Online Theory Practical Observation	BT-EPRT-CS-001 Template H - CS Entry Permit.pdf BT-GEN-JHA-001 Template E - Job Hazard Analysis.pdf BT-GTA-ASS-001 MSMWHS217 Candidate Assessment Booklet.pdf	https://training.gov.au/ TrainingComponentFiles/MSM/MSMWHS217_ AssessmentRequirements_R1.pdf

Document   BT-RII20120-TAS-001 RII20120 [TAS]   Approved by: RTO Manager
Version: 1.0   RTO Name   Breight Training Pty Ltd
Date: 31 January 2024   RTO ID   RTO #45006

Document uncontrolled once printed   Page **13** of **17**

Reasonable adjustment

Reasonable adjustment will be provided to meet the needs of individuals. Reasonable adjustments are made to ensure that the student is not presented with artificial barriers to demonstrating achievement in the program of study. Reasonable adjustments may include the use of adaptive technology, educational support and alternative methods of assessment such as oral assessment. Specific strategies may include:

- Modification of education premises
- Modifying or providing equipment
- Adapting assessment methods while maintaining the integrity of the unit requirements
- Adapting course delivery
- See advice from support organisations
- Negotiate arrangements with students

Recognition of Prior Learning (RPL)

Candidates are able to have their competency from prior learning and work experience recognised in this unit through providing a portfolio of evidence, possibly including third party reports, and participating in an interview process. A practical demonstration may also be involved to determine currency and confirmation of skills. Refer to Breight Training Pty Ltd's RPL policy for more information.

Credit Transfer (CT)

Candidates are able to have their competency from prior formal training recognised through mutual recognition and credit transfer. Evidence required includes a statement of attainment or testamur and transcript. It is also possible to access the students' USI transcript with their permission to obtain evidence of completed national recognised training. **BT-ADM-PRO-003 RPL & Credit Transfer Procedure .docx**

Document Version: 1.0
Date:

BT-RII20120-TAS-001 RII20120 [TAS]
1.0
31 January 2024

Document uncontrolled once printed

Human Resources

The RTO ensures all trainers and assessors must comply with the requirements outlined in Schedule 1 of the Standards for RTOs 2015 as well as any specific requirements from each unit of competency within the VET Course **RII20120** . Details regarding each Trainer and Assessor individual skills and competency are listed in: **BT-TRG-MR-002 Trainer-Assessors Skills & Competency Matrix.xlsx.**

For each trainer/assessor the RTO stores an up-to-date trainer profile along with copies of qualifications and records of PD and industry currency. These documents are stored in the following location: **9.01 TRAINER & ASSESSOR QUAL FILES**

Name	Units Delivered	Deliver	Assess	Working Under Supervision	Meets Schedule 1 Requirements	Training/ Assessing Currency	Vocational Competence EQV	Industry Currency	Profile on File
Jeff Bromilow	All	☒	☒	☐	☒	☒	☒	☒	☐
Will Hort	All	☒	☒	☐	☒	☒	☒	☒	☐

It is also acceptable for the appropriately qualified assessor to work with an industry expert to conduct assessment together and for the industry expert to be involved in the assessment judgement. The industry expert must have current industry skills directly relevant to the training and assessment being provided. This means the industry subject matter expert must demonstrate skills and knowledge from the minimum years of current work experience after competency has been obtained as specified below, including time spent in roles related to the unit being assessed:

Industry sector		AQF indicator level***	Required assessor or industry subject matter expert experience
Drilling, Metalliferous Mining, Coal Mining, Extractive (Quarrying) and Civil Infrastructure		1	1 year
		2	2 years
Drilling, Coal Mining, Extractive (Quarrying), Metalliferous Mining and Civil Infrastructure		3-6	3 years
Other sectors	Where this unit is being assessed outside of the resources and infrastructure sectors assessor and/or industry subject matter expert experience should be in-line with industry standards for the sector in which it is being assessed and where no industry standard is specified should comply with any relevant regulation.		

*Guidance on simulated environments has been stipulated in the Companion Volume Implementation Guide located on VETNet.

**Assessors can demonstrate current work experience through employment within industry in a role relevant to the outcomes of the unit; or, for external assessors this can be demonstrated through exposure to industry by conducting a minimum number of site assessments as determined by the relevant industry sector, across various locations.

*** While a unit of competency does not have an AQF level, where a unit is being delivered outside of a qualification the first numeric character in the unit code should be considered as the AQF indicator level for assessment purposes.

Document:	BT-RII20120-TAS-001 RII20120 [TAS]	Approved by:	RTO Manager
Version:	1.0	RTO Name	Breight Training Pty Ltd
Date:	31 January 2024	RTO ID	RTO #45006

Document uncontrolled once printed   Page 15 of 17

Physical resources & facilities

All staff involved in the delivery and assessment of this VET Course have:

☒ Direct access to the current version of the unit of competency, associated assessment requirements, relevant Training Package and companion volumes

☒ Access to appropriate support materials relevant to their areas of delivery and assessment

☒ Access to the latest copy of assessment tools used for this program

☒ Access to training and assessment resources to meet the requirements of Candidates with special needs including procedures for making reasonable adjustments to the assessment process

☒ Access to equipment and facilities to meet the requirements of each unit of competency and successfully implement the program (further information provided below)**.**

Specific resources & facilities

Specifically, the following physical resources are available for the delivery and assessment of the units of competency selected for this VET Course. Where there is more than one training location, specify the location for the specific resources. **BT-Unit Equipment Resource Mapping.docx**.

Industry engagement process

This training and assessment strategy has been developed in consultation with industry, along with discussion surrounding the associated learning, assessment, physical and human resources. Industry engagement includes discussions about:

- the relevant selection of units of competency
- currency of knowledge and skills being delivered through the program (learning and assessment materials and methods)
- currency and relevance of physical equipment and facilities
- the amount of time taken for training and development of skills and knowledge
- the industry currency and relevance of trainers and assessors.

Details of industry engagement that were involved in the development of this qualification are located:
RII20120 Engagement & Discussions

Moderation of assessment

Moderation meetings will be held according to a set schedule to ensure a systematic approach. This is separate to the validation process and is intended to ensure reliable judgements have been made prior to issuing results to students.

Moderation of judgements will occur on a regular basis, prior to issuing results to students, at least every 12 months. The schedule is located : **5 YR VALIDATION PLAN.xlsx**. The moderation process involves the review of samples folios of evidence (assessments and RPL submissions) to confirm reliability and consistency of judgements that meet the requirements of the training package as well as meet industry standards. Materials such as learning and reference materials, training package assessment guidelines, feedback forms and other resources will be utilised.

Discussions and recommendations during moderation meetings will be recorded on a Moderation Form **BT-POST-VAL-001 Validation of Assessment tools and judgements template.docx** and stored in the following location: **2.01 POST ASSESSMENT VALIDATION.**

Filename	BT-RII20120-TAS-001 RII20120 [TAS]		Approved by:	RTO Manager
Version:	1.0		RTO Name	Breight Training Pty Ltd
Date:	31 January 2024		RTO ID	RTO #45006

Document uncontrolled once printed   Page **16** of **17**

Validation of assessment

Validation of assessment tools and judgements will occur in alignment with the RTO's 5-year validation plan and will include reviewing a statistically valid sample of the student's assessments and making recommendations for future improvements to the assessment tool, process and/or outcomes and acting upon such recommendations. Feedback from students, staff and other stakeholders will also be used to inform the continuous improvement process. The validation plan, validation evidence (including recommendations) and other continuous improvement feedback can be found in this location: Click here to enter text.

Transition arrangements

When there is a change to the Training Package that impacts on this TAS, the RTO Manager will notify all staff affected as soon as possible.

Changes to individual units of competency on the RTO's scope of registration which are identified as being equivalent will be automatically updated on training.gov.au by ASQA. If the unit is not deemed to be equivalent an application will need to be lodged for a change to scope. This process will be managed by the RTO Manager/ RTO CEO.

The RTO Manager/ RTO CEO will be responsible for developing and implementing a transition plan detailing the changes required to marketing material, training and assessment strategy, learning materials, assessment materials as well as physical and human resources.

Transition to updated units must be completed within 12 months of the unit being replaced on the national register.

Approval, monitoring and evaluation

Ongoing monitoring and evaluation of Training and Assessment Strategy for this VET Course is conducted by RTO Manager/ RTO CEO. The RTO ensures each TAS is specific for the target group undertaking the course and the program is adjusted as needed. The document is then approved for implementation with that target group and subject for regular review and evaluation of effectiveness.

Next review and evaluation date:	31-January 2025
Person responsible for conducting the review and evaluation of data	RTO Manager/ RTO CEO
RTO Manager Name	Linda Holmes
RTO Manager Signature	*Linda Holmes* Date: 15/08/2023

Filename	BT-RII20120-TAS-001 RII20120 [TAS]		Approved by:	RTO Manager
Version:	1.0		RTO Name	Breight Training Pty Ltd
Date:	31 January 2024		RTO ID	RTO #45006

Document uncontrolled once printed Page **17** of **17**