



OUR LADY'S ASSUMPTION
SCHOOL

15 February 2019

Dear Parents and Guardians

ANNUAL SCHOOL FEES

This is the total amount payable for the year for your child/children. Statements will be issued each term that will show the total amount outstanding for the year less any payments made. Pre-Kindergarten children will not be billed until the child actually starts Pre-Kindergarten and the fee will be pro rata depending on your child's start date. ***Please note that if not paying fees by Direct Debit, fees must be paid by Week 4 of each term.***

Methods of payment:

BPAY

Accessed online via your bank using the School's Bill Code which is on your statement near the BPAY mark and quoting your individual account number.

DIRECT DEBIT via CREDIT CARD (ONLY MASTERCARD OR VISA)

A NAB Transact Direct Debit authorisation form to debit your nominated Credit Card is available online at our school website (www.ola.wa.edu.au), the school newsletter or the school front office.

The total annual figure is divided by your selection of either weekly, fortnightly monthly or payments.

Each year a new Payment Authority must be completed and an '**END DATE**' must be recorded on the form.

DIRECT DEBIT via BANK ACCOUNT

A Catholic Development Fund Direct Debit authorisation form to debit your nominated Bank Account is available online at our school website (www.ola.wa.edu.au), the school newsletter or from the school front office.

The total annual figure is divided by your selection of either weekly, fortnightly or monthly payments.

Each year a new Payment Authority must be completed and an '**END DATE**' must be recorded on the form.

HCC TUITION FEE DISCOUNT FEE

Parents of Pre-Kindy children are not eligible for this discount.

Parents who have a **current** Family Health Care Card or Pensioner Concession Card (PPS only) are eligible to apply for a discount. The card must be sighted and copied by the School.

A new authority must be completed each year - forms are available from the School Office.

If due to family circumstances parents would like to set up 'Split Billing', please contact the School's Finance Officer to provide information, i.e. this would mean separate bills are provided for each parent. Please note the school must be informed of your intention to split the billing in writing.

Thank you for your assistance.

Our Lady's Assumption School Finance Department

