

HOW TO ORDER YOUR SCHOOL PHOTOS



Dear Parents/Guardians,

Here's a quick step-by-step on how to place your order for your Annual School Photos online with us!

ONLINE ORDERING:

- Go to our website: www.3p.net.au
- Select **Order Photos** at the top main menu
- Enter the Shoot Key:
- Scroll through to view the available packages for your school
- Select your chosen collection
- Enter details into the fields prompted:
 - Select your school name from the drop down list
 - Enter Student First Name
 - Enter Student Surname
 - Select Student Year Group from the drop down list
 - Enter Class Room
- Enter quantity required and **Add to Cart**
- Ordering for multiple children? Select **Continue Shopping**
- Once all orders have been added to the cart
- Check all details are correct and **Proceed to Checkout**
- Enter all fields for **Billing Details**
- Tick to accept our **T&C's** (view via the link provided)
- Place Order
- Complete **Payment Details** as prompted
- Order Number Provided once payment completed
- Automated Order Confirmation delivered to your inbox!

ANY QUERIES?:

- Please check our FAQs
- Still need help? Please contact us via our Parent Query Form!

www.3p.net.au

Shoot Key: **A5T3P**

SCHOOL PHOTO DAY IS COMING SOON!



Dear Parents/Guardians,

Here's what you need to know!

BEFORE PHOTO DAY:

- Photos can be ordered online www.3p.net.au with the Shoot Key below

ON PHOTO DAY:

- Please ensure your child is in the correct uniform, with hair neat and tidy
- Preferably no large side/high ponytails

SIBLING PHOTOS:

- Students must present to the photo area either before or after school
- Students cannot be collected from class
- Please place order using your eldest child's details

SPECIALIST GROUP PHOTOS:

- When ordering, select the Specialist Group Photo option
- Where prompted, enter the name of the group
(i.e. Faction Captains, Student Councillors, Choir etc)
- Please confirm with your school which groups are being photographed this year

AFTER PHOTO DAY:

- All photo orders will be delivered to your school ~6 weeks after Photo Day
- Digital Downloads available at www.3p.net.au after delivery
- After photo delivery all orders will incur a \$20 Archive Fee

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