

# Toolamba OHSC School Holiday Program: Important Information

## Booking Process

Upcoming School Holiday Program bookings are to be made via the **Xplor Mobile App ONLY**

We take no responsibility for incorrect mobile bookings.

Prior to bookings, all children must have a completed enrolment record which includes: *enrolment form, birth certificate, immunisation history, medical form and medication provided where applicable.*

You will be notified if any of this information is missing.

All contact details must be checked on your profile.

**By booking through the Mobile App you accept and agree to details stated in this document (Important Information for School Holiday Program Care).**

## Fees / Cancellations / Absences

Fees are **\$82 per day per child**. Child Care Subsidy is available for all sessions. Excursions/Incursions are additional and are not eligible for CCS (Child Care Subsidy). **All fees are BEFORE ANY SUBSIDY IS REMOVED.**

Additional excursion fees are inclusive of excursions, bus costs, resources and afternoon tea unless otherwise stated on the Program. In some instances, children will require to pack their own food for the day due to logistics.

If claiming Child Care Subsidy, this must be arranged with Centrelink prior to attendance with CRN and date of birth to be provided to the service. A CWA will also need to be signed in your **Xplor Web Parent Portal** before CCS will be received.

If your child will not be attending a booked day, you will need to advise the service by contacting the Program Site directly (contact details below). **All cancellations the day of will be charged at full fee.**

Cancellations should be done directly to the OHSC mobile 0490 812 401, alternatively Micaela Deery on 0417 133 722 or Sarah Maskell on 0429 235 571.

## Site/Service Contact Details

69-77 Wren Street, Toolamba VIC 3614 / Phone: 5826 5212 / enrolment link:

**Enrolment:**

[https://prodadmin.myxplor.com/enrollment\\_v2/centre/GTwaf0jirgeyBSKx24356qh1eg](https://prodadmin.myxplor.com/enrollment_v2/centre/GTwaf0jirgeyBSKx24356qh1eg)

## Other Information

Please read each of the daily activity descriptions carefully as particular days may require specific equipment, clothing or other important information, without which, your child may be unable to take part in the planned activities due to safety requirements.

**Toolamba OHSC is an Allergy Aware Service. Please keep this in mind when packing lunchboxes.**

**SUN SAFE hat is required when UV is 3 or above**

## Medication

If your child requires a **Medical Action Plan**, this needs to be provided **prior to your child's commencement at Vacation Care**. Your child will not be able to attend care without a current Medical Action Plan. If medication is required to be administered to your child during Vacation Care (including self-medication e.g. asthma puffer), a completed **Medication Consent Form** is required prior to your child's commencement. Only medication with a pharmacist dispensing label outlining the child's name, dosage, name of medication and current date will be administered.

## Excursions

Children are required to arrive **at least 15 minutes prior to the excursion departure time**. Excursions depart at times listed below. No responsibility will be taken for late arrivals.

All excursions will meet legal ratios (1:11 with preschool aged children or 1:15 for school aged children only) or better and will be capped at 27 children. Jacobson's Bus Lines will be our mode of transport unless stated otherwise. Route to and from destination will be included in the risk assessment. However, route may vary subject to changing conditions. Risk assessments have been completed before we attend each excursion and are available for viewing upon request.

### CONSENT FORM:

By booking into an excursion day, you will be required to complete a consent for each excursion. These will be sent through a link either on email or XUNO. Your child cannot attend unless this has been completed. For further information, please see the relevant program, talk with a member of staff.

## Clothing

Please ensure your child is dressed in weather suitable clothing. This includes enclosed shoes, comfortable clothing, sun safe hat and warm jacket. Sometimes a spare change of clothes may be necessary due to the nature of the activity being provided. Please check the Program description for specific clothing requirements for each day.

## Food

All food is provided by the service on days that care is at the school grounds. On excursion days, your child/ren may be required to bring along food. Please ensure your child is provided with morning tea and a nutritious lunch, including adequate snacks for the day and a clearly named water bottle.

## Communication

Communication for bookings, cancellations, and parent/staff messaging can be done through the OHSC Mobile 0417 133 722.

## Behaviour

Toolamba OHSC reserves the right to refuse access to children who do not act in accordance with behavioural and safety expectations outlined in the Student Code of Conduct.

Due date for bookings: **1<sup>st</sup> April, 2026**

Monday 6 <sup>th</sup> April EASTER MONDAY	Tuesday 7 <sup>th</sup> April	Wednesday 8 <sup>th</sup> April	Thursday 9 <sup>th</sup> April	Friday 10 <sup>th</sup> April
<p><b>EASTER</b></p> <p>Easter Egg Hunt Cooking - sweet &amp; savoury Easter Crafts Walkie Talkie Scavenger Hunt</p>	<p><b>EXCURSION: SHEPPARTON</b></p> <p>Fun Planet Kialla. Shepparton Park Lake Gymnastics at Jets BYO recess and lunch. Water bottle.</p> <p><b>ADDITIONAL COST: \$35</b></p>	<p><b>Activities:</b></p> <p>Kite Making Arts &amp; Crafts DIY Go Carts Project (part 1) Painting Sewing</p>	<p><b>Construction:</b></p> <p>Frog Bog: Hut Building STEM activities: recycled bricks DIY Go Carts Project (part 2)</p>	<p><b>NO PROGRAM</b></p>
<p><b>IN Day</b></p>	<p><b>OUT Day*</b> Depart: 9:30am Return: 3:30pm</p>	<p><b>IN Day</b></p>	<p><b>IN Day</b></p>	
Monday 13 <sup>th</sup> April	Tuesday 14 <sup>th</sup> April	Wednesday 15 <sup>th</sup> April	Thursday 16 <sup>th</sup> April	Friday 17 <sup>th</sup> April
<p><b>EXCURSION: AFL</b></p> <p>Mighty Movers at KidsTown AFL Auskick &amp; Superkick Clinic Comfortable shoes. BYO Recess &amp; Lunch. Water bottle.</p> <p><b>ADDITIONAL COST: \$10</b></p>	<p><b>EXCURSION: WEEROONA</b></p> <p>Ninja Warriors Stadium Lunch &amp; Play at Lake Comfortable shoes. BYO Recess &amp; Lunch. Water bottle.</p> <p><b>ADDITIONAL COST: \$40</b></p>	<p><b>ARTS &amp; CRAFTS</b></p> <p>Beading Cooking - sweet &amp; savoury Arts &amp; Crafts Walkie Talkie Scavenger Hunt Clay Sculpting</p>	<p><b>EXCURSION: SHEPPARTON</b></p> <p>Rebound. BYO grip socks. Cinemas. BYO Recess &amp; Lunch Water bottle. Warm jacket.</p> <p><b>ADDITIONAL COST: \$45</b></p>	<p><b>NO PROGRAM</b></p>
<p><b>OUT Day*</b> Depart: 9:30am Return: 3:30pm</p>	<p><b>OUT Day*</b> Depart: 8:30am Return: 4.00pm</p>	<p><b>IN Day</b></p>	<p><b>OUT Day*</b> Depart: 9:00am Return: 4.00pm</p>	

Days are subject to change based on any information received from regulatory authorities or unforeseen circumstances.

By booking into any day, you agree to the terms and conditions stated in the Vacation Care Important Information