

LCS Emergency Evacuation Plan Student Pickup

This Emergency Evacuation Plan will be actioned if there is an urgent and immediate need for students to be collected from school. Parents will be advised by SMS/Broadcast that they are to come to school immediately for the collection of their child/ren.

Vehicle access to school: via Walcorm Crt > Riverbank Pl > Riverbank Church > LCS Car Park ONLY

Collection Point: LCS Turning Circle

Student location: In classrooms with class teacher

Staff location: Remain in class teacher classrooms

Parent requirement: Remain in vehicle and advise parking attendant of names of child/ren being collected.

Parking Attendants:

Staff	Role/Location
Graeme Smith	Co-ordinator
John van Donselaar	Block front Entrance
Tony Barracu	Riverbank Church – open gate
Rob Morgan	Turning Circle
Liz Winter	Turning Circle
Brad Robinson	Turning Circle
Tanya Socorro	Turning Circle
Other available staff	Turning Circle

Communication method: MS Teams to communicate student to come to Turning Circle

Vehicle Exit from school: via LCS Main Exit

The following graphic shows the access, traffic flow and collection points for our emergency evacuation.



