

29 May 2020

Michelle Bruitzman, Principal
St Therese's Primary School
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Dear Sir/Madam

School Pick-up and Drop-off Zone: Endeavour Drive, Cranbourne North

Most schools have a pick-up and drop-off zone near the main school entrance to assist students to access the school and minimize the impact of traffic upon nearby residents. St Therese's Primary School is one of a few that have not had one.

It is proposed to introduce a school pick-up and drop-off zone using the nine parking spaces located between the school gates. Initially the zone will help the school to manage the COVID 19 guidelines for managing the return of students to school. The pick-up and drop-off zone will be retained when school returns to normal operations.

The pick-up and drop-off zone will operate from 8:30 to 9:15am and from 3:15 to 4pm on School Days.

These nine spaces will be available for unrestricted parking:

- before 8:30am on school days
- between 9:15am and 3:15pm on school days
- after 4pm on school days
- all the time on weekends and during school holidays and public holidays.

A plan of the parking proposal has been included for your information. It is anticipated that the signs will be installed within the next six weeks.

If required, residents and the school community are welcome to request extra enforcement by contacting Council's Customer Service area on 9705 5200.

Should you wish to discuss the matter further, please contact me on 9705 5200.

Yours faithfully

Janet Kaylock

Janet Kaylock
Traffic Operations Engineer

School Pick-up and Drop-off Zone operation

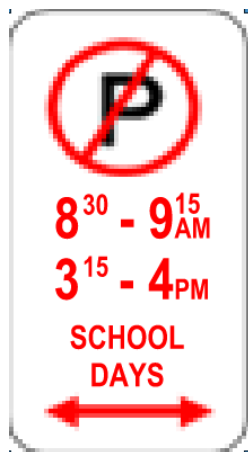
The following information has been provided to the school.

Some key messages for keeping a pick-up zone working.

- Not everyone can arrive at the same time. Don't arrive before your child will be ready.
- It takes about three minutes for the first children to arrive at the pick-up zone after the class is dismissed.
- Parents should keep moving towards the front of the pick-up zone.
- Parents must remain with their car but can help their children get themselves and their belongings into or out of the vehicle.
- If the child is not there, parents should leave the pick-up zone and come around again.
- Parents can be booked for:
 - remaining in the pick-up zone for more than two minutes.
 - being more than three metres from their car.
 - double parking.

The Road Rules

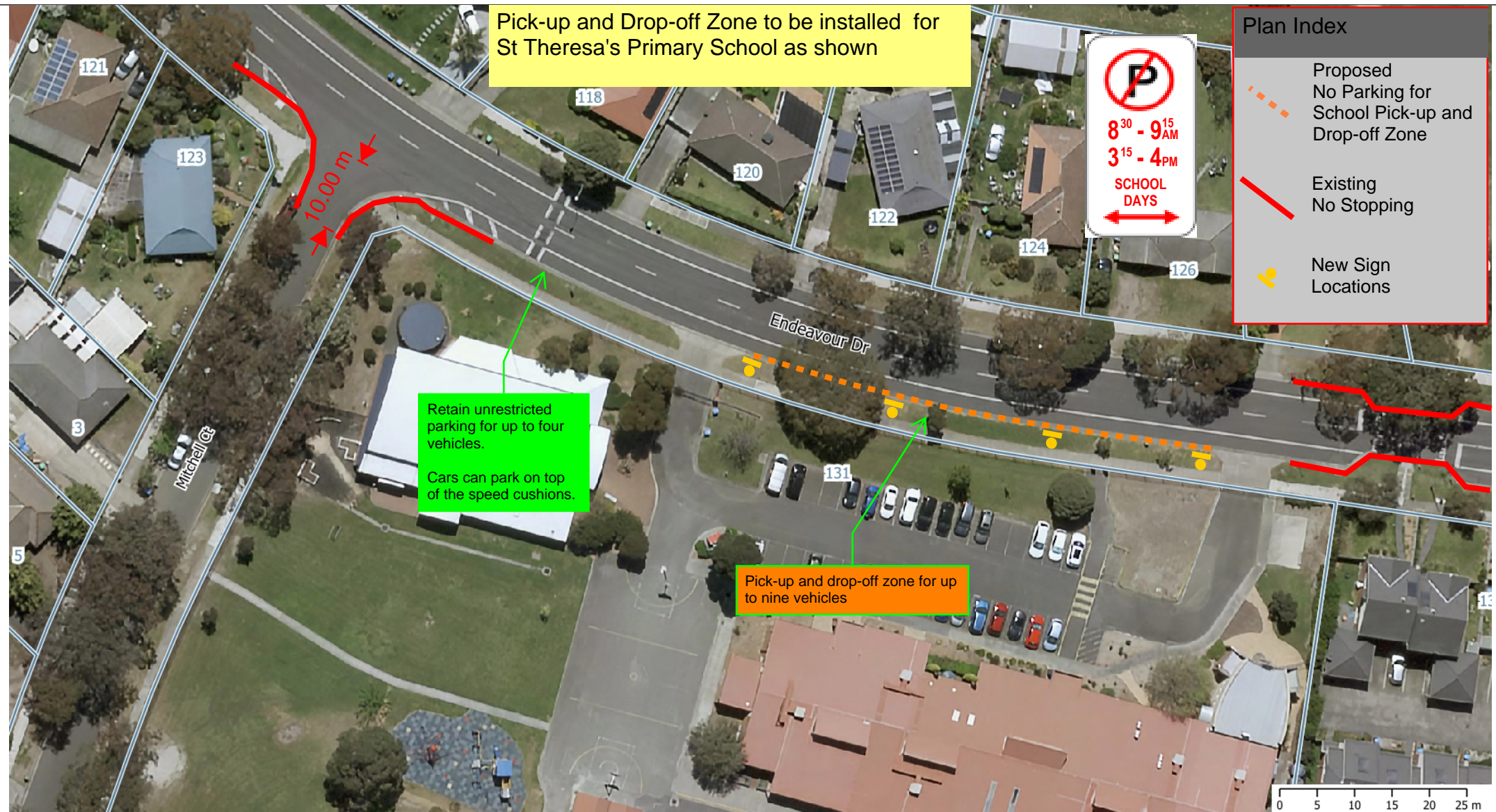
The pick-up and drop-off zone is controlled by No Parking Signs.



A No Parking sign allows a driver to stop for up to two minutes while dropping off or picking up goods or people.

The driver must remain within three metres of the vehicle.

The restriction applies during the times shown on the sign.



SCALE = 1:700
 Plan Printed on Wednesday, 27 May 2020

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Notification Plan - No Parking Signs - Pick-up and Drop-off zone
St Theresa's Primary School
Endeavour Drive CRANBOURNE NORTH RM1158323