2027 Booklist Ordering

PLEASE SUBMIT YOUR BOOKLIST FOR 2027 ONLINE BY SUNDAY NOVEMBER 8th 2026

Booklists orders submitted after this date will have a LATE FEE OF $15

1) Go to the Ivanhoe Primary School booklist site – www.ambaofficenational.com.au
Click on the BOOKLIST banner



Enter the School Access Code – IVASCH
Select – Create an Order

2) Enter Details
Separate orders are required for each child
Enter your child's name and **select the Year Level for 2027**
Pre-defined quantities for each item have been recommended by the teachers, but you can adjust as required.
There is also a category for OPTIONAL ITEMS – these are still required in class but should only be ordered if you require a replacement, or are new to the school.
When finished, click on Add Order to Cart
Review you order (click on Edit Order if required)
Select, Checkout or Add Another Student if you have multiple students.

3) Checkout
Enter your details
Select " Collect at School (PAY NOW) " from the drop down menu
Click Next
You will then be taken the Payment Portal where you can fill in your credit card details – Visa or Mastercard only
Click Submit Order.

You will receive an email confirmation of your order shortly – if you do not receive this email, check your spam. If it is not there, please call our office and we will check for you – 1300 421 554
Your credit card statement transaction will show our company name – EVARA VENTURES PTY LTD

BOOKLIST ORDERS WILL BE DELIVERED TO THE CLASSROOM AT IVANHOE PRIMARY SCHOOL
Feel free to call Justin Urwin from Absolute MBA Office National on 1300 421 554 should you have any queries.

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