

## Important Changes to End-of-Day Pick-Up Procedures

Dear Parents and Carers,

I am writing to inform you of an important change to our end-of-day pick-up procedures, which we will be trialling for the remainder of the school term, starting next Monday 3 March. This change comes in response to ongoing safety concerns caused by the large number of students and families exiting through the main gates at 3:30 pm.

To help ease congestion and improve safety, we will be implementing the following:

- **Students who independently walk home or ride bikes/scooters** will now exit through the gates on the school oval, which provides direct access to the footpath on The Esplanade.
- **Prep, Grade 1, and Grade 2 students who ride bikes or scooters and are collected by their families or older siblings** may continue using the main gate.
- **All other students and families** are welcome to use either the main gate or the oval gate, depending on what is safest for them.
- **All students and families must use the supervised school crossing when crossing The Esplanade.**

We remind all families of the importance of road safety and following the road rules set by both the school and the local council.

We hope that opening the second gate for older and more independent students will help create a safer environment for everyone at pick-up time. We will review this trial at the end of the term and assess whether it has improved the situation. I have attached a map on the following page to highlight the exit points from the school. Both gates / exit points will be supervised by school staff and it is important that all students using bikes and scooters walk rather than ride whilst on school grounds. Please ensure that you have discussed this with your child to accommodate any changes to pick-up routines on Monday.

Thank you for your support in keeping our school community safe.

Kind regards,

John Rudd  
**Principal**



Melbourne Archdiocese  
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### School Map - Trial of Dual exit points Term 1 2025



#### Key:

	<b>Exit Point 1 - Main Gates:</b> <ul style="list-style-type: none"><li>• <b>Prep, Grade 1, and Grade 2 students who ride bikes or scooters and are collected by their families or older siblings</b> may continue using the main gate.</li><li>• <b>All other students and families</b> are welcome to use either the main gate or the oval gate, depending on what is safest for them.</li></ul>
	<b>Exit Point 2 - Oval Gates.</b> <ul style="list-style-type: none"><li>• <b>Students who independently walk home or ride bikes/scooters</b> will now exit through the gates on the school oval, which provides direct access to the footpath on The Esplanade.</li></ul>