TASS- Parent Lounge

Overview Guide

1. Visit *https://spc.nsw.edu.au* and go to 'Quick Links' at the top of the window and click on TASS Parent Lounge.

2. Log into your Parent Lounge account, use your Parent ID (6 Digit Number) and password.
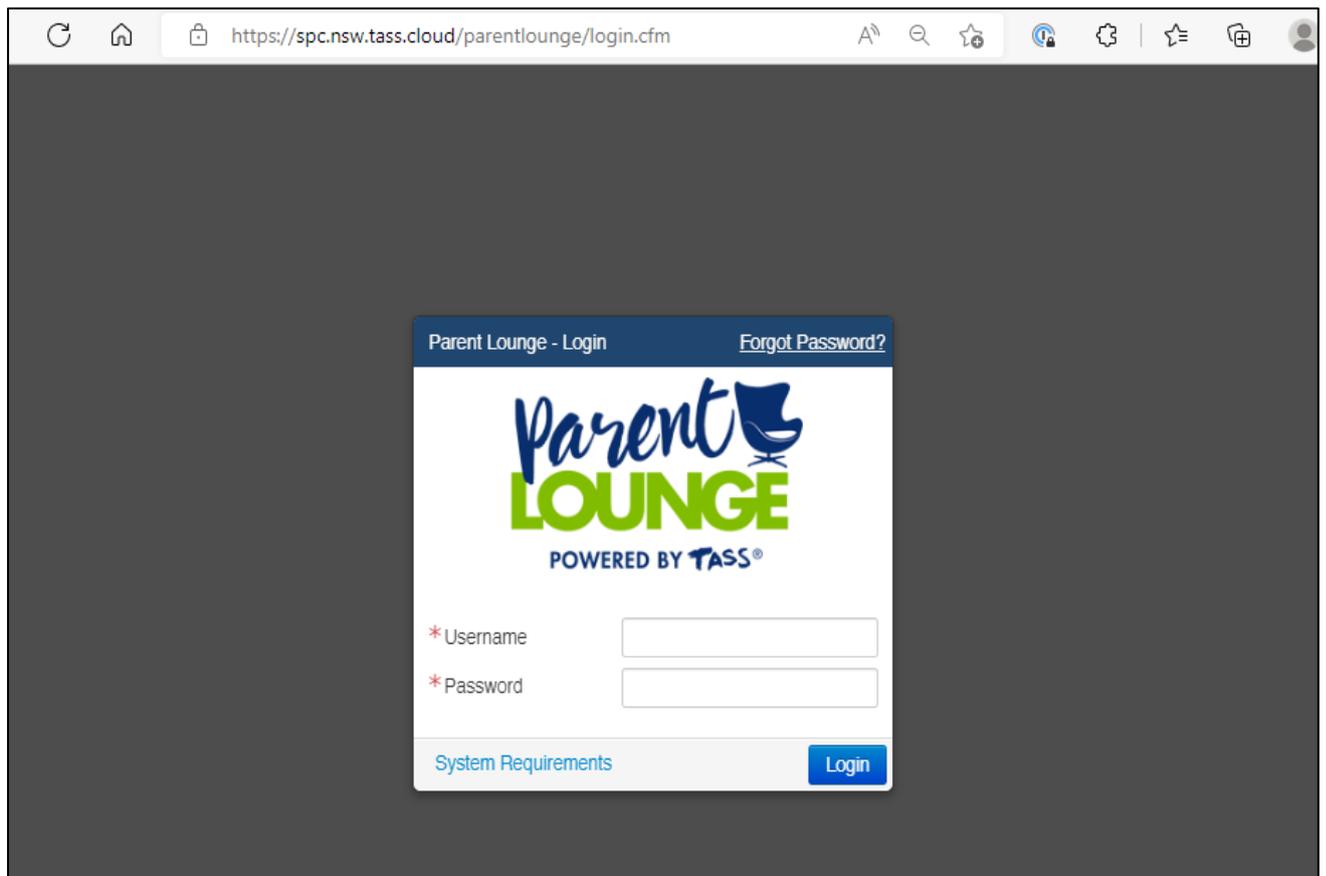
a. If you have forgotten your Parent ID, please send an email to itsupport@spc.nsw.edu.au

3. You are now in Parent Lounge. On the left is a navigation bar to access quick info such as reports and daily notices.
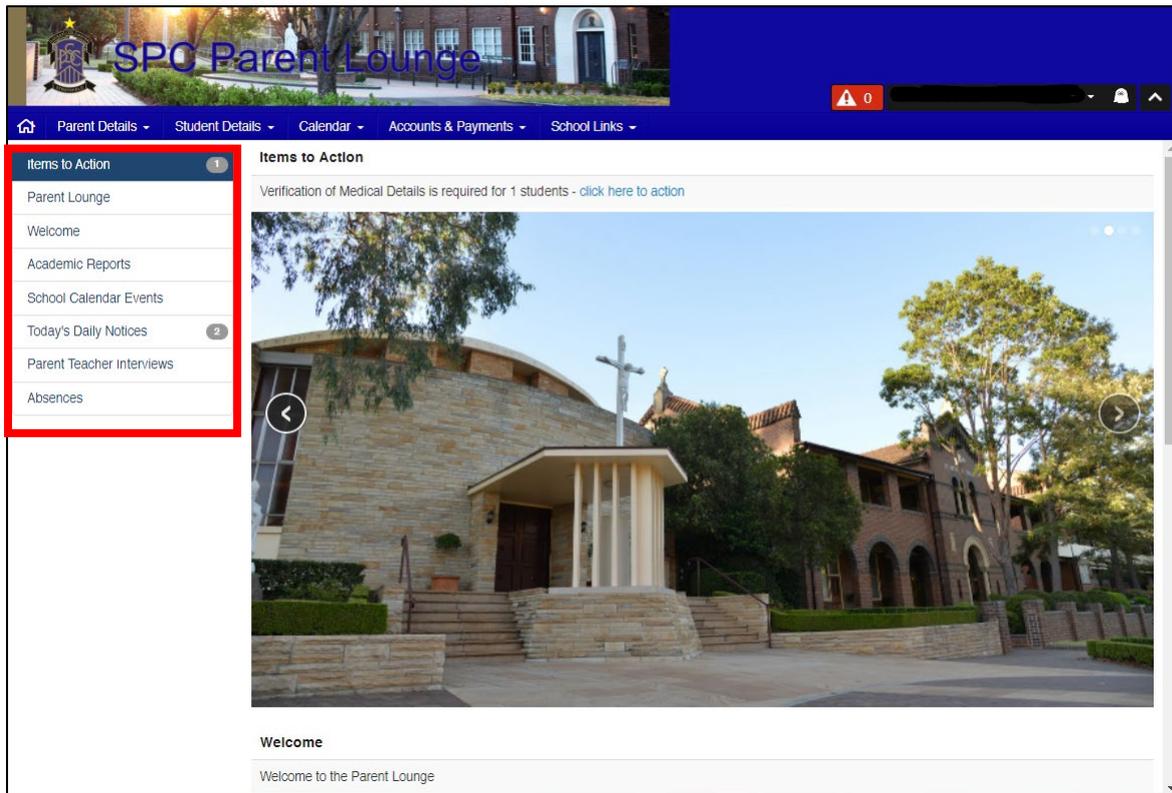
4. Here are some of the explanations for the navigation bar headings.

Items to Action	Acknowledgement of absences and medical verification
Academic Reports	Where you can view your son's report/s
Absences	Where you can acknowledge if you son is absent or late
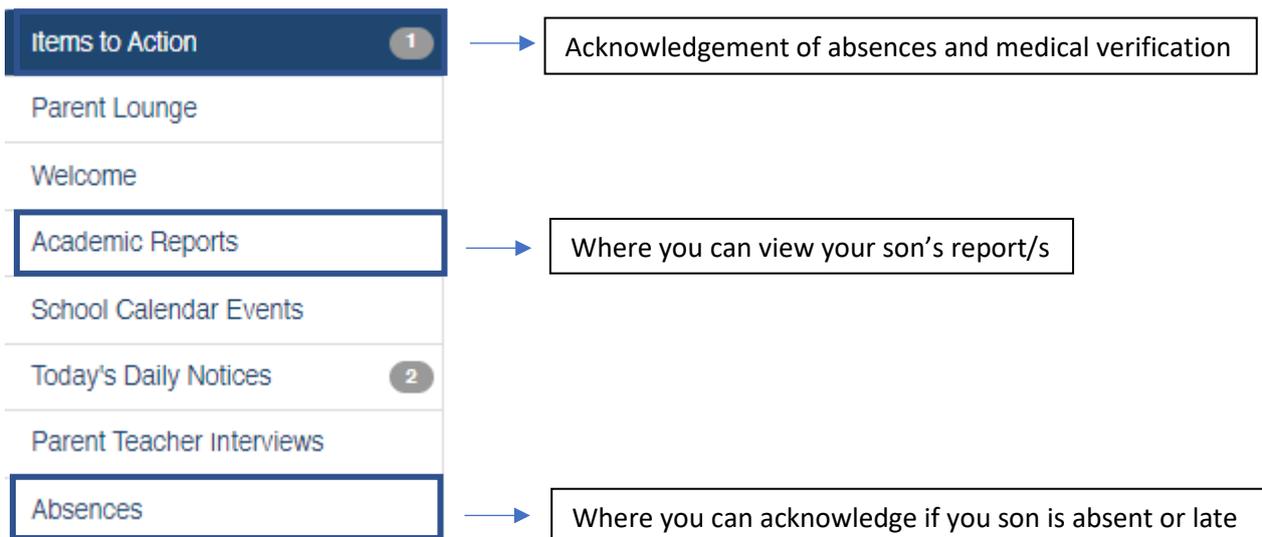
5. The top navigation bar is used for updating yours and your son's information such as medical conditions, address, emergency contact etc.

| 🏠 | Parent Details ▾ | Student Details ▾ | Calendar ▾ | Accounts & Payments ▾ | School Links ▾ |

Academic Reports

Academic Results & Comments

Reports/Results

Attendance

See list of absences

Emergency Contacts

General Details

Illness Details

See list of times son has been in sickbay

Medical Details

Timetable

Parent Details

Address Details

Change Password
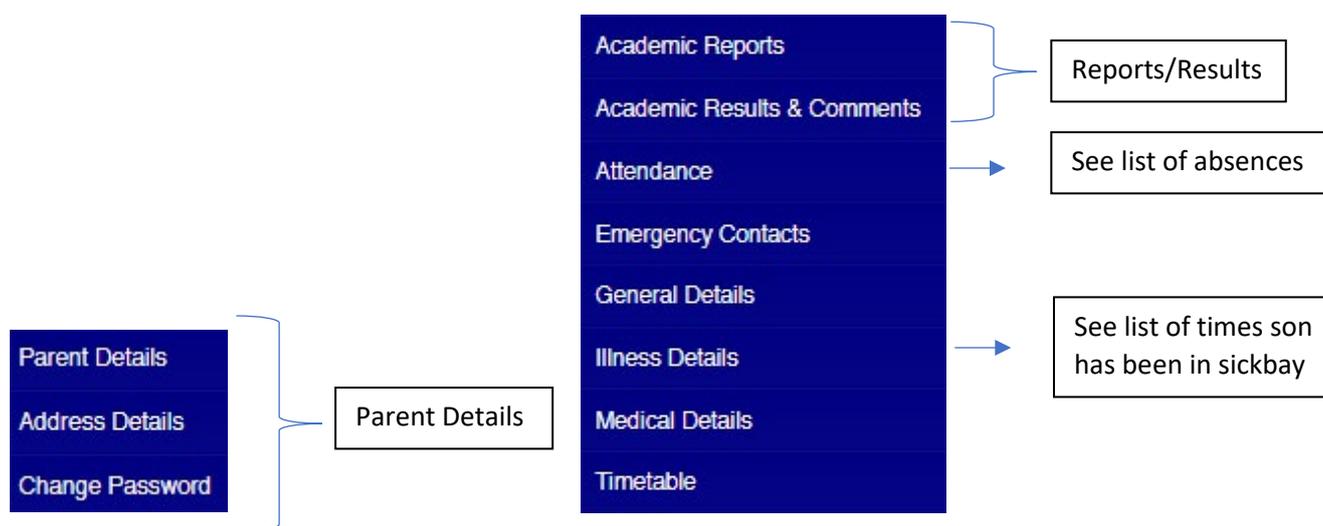
Parent Details

6. Be sure to check "School Links -> Guides/How To's" if you are unsure about how to complete a task. This section gets gradually updated.