



### Step 1: School site closed

School site is closed for 24 hours for an initial investigation.

The principal will inform the school community.

**All students and staff are asked to limit their movements.**



### Step 2: Re-open or extend school site closure

Based on advice from the Department of Health and Human Services (DHHS), the Department of Education and Training (DET) will advise a school whether it can re-open (step 5) or if the initial site closure will be extended for contact tracing and deep cleaning.

**All students and staff are asked to limit their movements.**



### Step 3: Contact tracing

School site is not to be accessed until further notice and deep clean takes place. Contact tracing occurs.

Close contacts are informed of what they need to do. Visit the [DHHS website](#) for information.

**All students and staff are asked to limit their movements.**



### Step 4: Prepare to re-open

School site can re-open after DHHS has advised that it is safe to do so.

Contact tracing is complete.

Detailed risk assessment and deep clean is complete.

No further risks of infection identified.



### Step 5: School site re-opens

It is safe for the school site to re-open.

The school will notify parents, staff and the school community.

### For more information:

Department of Education and Training:  
**1800 338 663**

[www.vic.gov.au/coronavirus](http://www.vic.gov.au/coronavirus)