

# SCHOOL PHOTO HELP STATION

## Information about your upcoming photo day!

1. If you are placing an order please ensure each child has their own envelope.
2. Do **not** place another child's envelope inside their siblings envelope.
3. Please collect a family envelope from the school office if you wish to have a family photo taken.
4. All children are photographed regardless if you are paying or not. This is for the schools records.
5. When the photos are returned to school, those who did not place an order on the day will be given a second chance to order via a new form distributed when photos are returned to school.  
**You won't miss out!**
6. The school does not give change nor do the photographers. **PLEASE** ensure the correct money is enclosed.
7. If you lose your envelope the photographers and the school carry spares.
8. Only parents who are paying on the day and requesting it will have a family photo taken.
9. Ordering online is the only way you can pay with credit cards.
10. We do not have control over the way your child's name appears in the photo - any changes or requests are strictly handled by the school.

For more information

**DIRECT: (03) 6228 9966**

**NEED HELP?**



SCAN THIS BARCODE  
to view our online  
ordering help video!

