



OAKLEIGH GRAMMAR
EMPOWERING YOUNG MINDS FOR 35 YEARS

4 April 2019

Dear Parents/Guardians

Oakleigh Grammar outsources Instrumental Music Teachers to provide students with the opportunity to take part in weekly private or small group lessons. The following instruments are available in 2019:

Piano/Keyboard	Guitar	Violin	ABC Program
Drums/Percussion	Trumpet	Flute	Saxophone
Bass Guitar	Clarinet	Voice	Ukulele

In addition to offering specific instrumental music lessons, students have the opportunity to participate in the ABC Music Program, which allows them to experiment with a variety of instruments and find which one/s might be most suitable for them. This is often a good option for younger students, and/or if you or your child aren't sure yet which instrument they would like to learn. Please note also that some instruments such as Brass and Woodwind ones may not be suitable for all younger students. If you have an enquiry regarding your child's participation, you are encouraged to contact the relevant teacher/s for more information.

Our highly experienced Instrumental Music Teachers teach weekly music lessons in rotating lesson slots within the school. There are 16 x 30 minute lessons in a semester. Full payment for the semester needs to be made in advance to ensure that your child secures a spot and receives their lessons at the commencement of the term. Enrolments throughout the term are encouraged, and will be accepted at the discretion of the Instrumental Music Teacher, with pro-rata fees being charged. Instrumental Music fees have now been brought in line with Industry standards, which are updated every year.

We are also excited to announce that we are trialling new Ensembles from Term 1 2019 to enhance the Oakleigh Grammar Instrumental Music program. Details of these are on the next page, and we look forward to giving our students more opportunities to strengthen and demonstrate the learning they do in their lessons.

Yours Sincerely

Calysta Morgan Music Teacher/Acting Head of Arts



OAKLEIGH GRAMMAR

ABN: 32 337 676 694
 Address: 77-81 Willesden Road, Oakleigh Vic 3166
 Phone: (03) 9569 6128
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 Correspondence to: PO Box 2120 Oakleigh Vic 3166
 CRICOS Registration Number: 03423G

ENSEMBLES

In order to expand the Instrumental Music program and provide appropriate and enriching opportunities for our students, a number of Ensembles will be rolled out in 2019. Like learning an instrument, participating in an ensemble has numerous benefits, both intrinsic (musical) and extrinsic (transferable). Ensembles add an enjoyable, multi-age, social aspect to musical learning above and beyond what individual/small group lessons can provide. As part of a group, it can be possible for students to tackle pieces that would be too challenging for them to achieve on their own, and to find other more experienced musicians to emulate. Ensembles also build skills such as team work, organization, verbal and non-verbal communication, adaptability, and leadership: all crucial skills in the workplace, and part of both the 7 Habits and the IB's Approaches to Learning.

In addition to the pre-existing **Choir**, we are currently offering:

Rock Band Wind Band String Ensemble Ukulele Ensemble

Predominantly these ensembles are aimed at Year 3 and above students. Younger students may be able to participate if appropriate – please discuss with their instrumental teacher. Generally rehearsals will be run by IMTs on one of the days they teach at Oakleigh Grammar, and we would expect all applicable students to attend the rehearsals.

TEACHERS

Drums/Percussion: Scott Barton

Email: scottbarton12@gmail.com

Phone: 0418 330 407

Strings: Jenny Occleshaw

Email: jennyoccleshaw@hotmail.com

Phone: 0425 725 670

Piano/Keyboard: Regina Grace

Email: regina25@bigpond.net.au

Phone: 0419 373 420

Acoustic/Electric Guitar, Electric Bass, Ukulele: Daniel Napolitano

Email: danielnapolitano@outlook.com

Phone: 0423 424 422

ABC program, Flute, Saxophone, Clarinet, Trumpet,

Keyboard, Acoustic Guitar, Ukulele: Marianne Wright

Email: mwrightsmusic@gmail.com

Phone: 0409 125 464

Voice: Aurora Darby

Email: auroradarby@gmail.com

Phone: 0423 308 153



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FEES FOR 2019

Individual lessons: \$624 per student per semester (VMTA recommended rates). Shared/Group lessons are available on some instruments with some teachers (ABC lessons are always group enrolments). Please make contact with instrumental teacher/s to discuss fees and conditions if you are enrolling in ABC lessons or would like more information about whether a group lesson would be possible or beneficial for your child.

For both new and continuing enrolments, full payment is due before lessons can begin. Instrumental teachers will invoice families directly with EFT payment details. Students starting after semester has commenced will be charged a pro-rata amount which will be communicated to families via the instrumental teacher.

CONDITIONS OF ENROLMENT (UPDATED JAN 2019)

1. Submitting a signed enrolment form and paying fees indicates families have read and accepted these terms and conditions.
2. Full payment of fees is required for students to begin lessons. Invoices for continuing students will be sent some weeks prior to the start of term (generally two weeks before the end of the previous term). Failure to provide payment will result in students being un-enrolled, or forfeiting lessons, at the discretion of the Instrumental Music Teacher (IMT).
3. Enrolments automatically continue from semester to semester, and from year to year. Four weeks' written notice is required to withdraw students from lessons. Generally, it is not possible for students to withdraw mid-term or mid-semester, however exceptions are at the discretion of the IMT. Failure to provide the appropriate notice may render families liable for the following semester's fees (again at the IMT's discretion), even if the student is not receiving those lessons.
4. If the student is unexpectedly ill on the day of the lesson, families are asked to contact the IMT directly (not the school) by 8:30am at the latest. IMTs will endeavour to catchup this lesson later in the semester, however they reserve the right to limit the number of catchup lessons given. Failure to notify the IMT directly before the start of the day will result in the lesson being forfeited entirely.



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5. IMTs often work across multiple schools and frequently do not receive specific information from schools about student movement. They are not therefore able to always predict if lessons need to be rescheduled, nor do they always have the flexibility to catchup multiple lessons without adequate notice. For known absences including but not limited to camps, family holidays, assemblies, incursions, excursions, ongoing illness, sporting events, assessments, rehearsals etc., it is the responsibility of families to directly notify the IMT with as much notice as possible. In the case of new/adhoc events, at least two weeks' notice would be appreciated. For more concrete events such as camps and holidays, discussing the absence with the IMT when invoices are issued would assist with smoother lesson scheduling. Failure to notify the IMT or failure to notify enough in advance of the event/activity/absence may mean the IMT is unable to catchup the lesson and it may be forfeited at the IMT's discretion.
6. If the IMT is absent for lessons, they will contact families to organise/advise catchup lessons, or may credit families at their discretion if a suitable replacement lesson cannot be arranged.
7. Families enrolling their children understand and agree that they may need to source and/or purchase appropriate instrument/s, equipment and/or sheet music resources. The IMT may advise that they can provide some items, and if this is the case, will issue additional invoices as required.

ENROLLING YOUR CHILD

If you would like to enroll or re-enroll your child, please take the following steps:

Step 1: Read the Conditions of Enrollment (see above) and retain them for future reference. These terms and conditions (including lesson rates) may be updated from time to time, and will be re-sent if this is the case.

Step 2: Contact the relevant teacher by email or phone to discuss enrollment, payment details, or any other enquiries that you may have (Please see Teacher details overleaf).

Step 3: Complete both sides of the attached application form and return it to the Front Office if you wish to enroll your child in the Instrumental Music Program.



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ENROLLMENT FORM – INSTRUMENTAL PROGRAM

Please complete both sides and return this page to the Front Office

STUDENT NAME: _____

GRADE & CLASS: _____

PARENT/GUARDIAN FULL NAME:

PHONE NUMBER: _____

EMAIL: _____

Please circle your preferred instrument:

ABC Music Program	Bass Guitar	Clarinet
Drums/Percussion	Flute	Guitar
Piano/Keyboard	Saxophone	Trumpet
Ukulele	Violin	Voice

Please circle your preferred lesson type (see Fee Information for details):

INDIVIDUAL SHARED GROUP

Where there is more than one teacher available for certain instruments, please indicate if you have a particular teacher preference:

Any information about your child in terms of prior learning, special learning needs, musical goals etc. which should be taken into account:



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Please tick which Ensemble/s your child would prefer to be part of:

Students are welcome to join more than one Ensemble, and students not currently enrolled in the IM program are also welcome to be part of the Ensemble program. If you/your child would like to be part of an ensemble not currently offered, please let us know below as well. Ensemble rehearsals are 20 minutes at this stage. Days and times are subject to change, and are correct as of 04/04/19.

- Rock Band (8:20 Friday)
- JS Wind Band (1:35 Monday)
- JS String Ensemble (1:35 Wednesday)
- JS Ukulele Ensemble (1:35 Thursday)
- JS Choir (1:35 Monday)
- MS/SS Choir (12:45 Tuesday)
- Other: _____
- Not sure: please recommend what would suit

PARENT DECLARATION: I wish to enroll my son/daughter in Oakleigh Grammar's Instrumental Program and ask that he/she be released from their normal school program for the duration of the lesson. I have read, retained, and agree to abide by the attached Conditions of Enrollment.

PARENT/GUARDIAN SIGNATURE:

DATE: _____



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