



Lockleys North Primary School

55 Malurus Avenue, Lockleys SA 5032
Telephone: 8443 5544 | Fax: 8234 2576
Email: dl.0911.info@schools.sa.edu.au

Roles and Responsibilities of Governing Council

The Governing Council is expected:

- To determine the views of the local community regarding the educational needs of the school and to advise the Principal of these views and needs.
- To advise the Chief Executive, through the Principal, of matters relating to buildings, grounds and equipment.
- To plan and manage the school finances, which includes approving amendments to the budget and approving fund-raising and sponsorship initiatives. Governing Council is responsible for planning and management of a number of specific aspects of the school program These include:
 - out of school hours care and vacation care programs
 - leasing of school premises
 - entering into Contacts
 - construction of buildings and infrastructure
- To employ persons (other than Teachers) as members of the staff of the school on terms and conditions approved by the Chief Executive.
- To provide advice to the Principal on curriculum and community matters.

Adapted from Roles and Responsibilities of School Council,
South Australian 'School Post' Vol. 26, No 3, March 1997.

Governing Council Code of Practice

- ❑ A Governing Councillor must act honestly, in good faith and in the best interests of the school as a whole;
- ❑ A Governing Councillor has a duty to use due care and diligence in fulfilling the functions of Office and exercising the powers attached to that Office;
- ❑ A Governing Councillor must use the powers of Office for a proper purpose, in the best interests of the school as a whole;
- ❑ A Governing Councillor must recognise that their primary responsibility is to the school community as a whole but should, where appropriate, have regard for the interests of all stakeholders;
- ❑ A Governing Councillor must not take improper advantage of the position of Governing Councillor;
- ❑ A Governing Councillor must not allow personal interests, or the interests of any associated person, to conflict with the interests of the school;
- ❑ A Governing Councillor has an obligation to be independent in judgement and actions and to take all reasonable steps to be satisfied as to the soundness of all decisions taken by the Governing Council;
- ❑ A Governing Councillor should not engage in conduct likely to bring discredit upon the school;
- ❑ A Governing Councillor has an obligation, at all times, to comply with the spirit, as well as the letter of the law and with the principles of this code;

Confidential information received by a Governing Councillor in the course of the exercise of councillor duties remains the property of the person or group from which it was obtained. It is improper to disclose it, or allow it to be disclosed, unless that disclosure has been authorised by that person or group, or the person from whom the information is provided, or is required by law.



Government of South Australia
Department of Education and
Children's Services



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Governing Council Nomination Form

Name of Person Nominated: _____

Signature: _____

Name of Child Attending LNPS: _____

Class: _____

Secunder for Nomination: _____

Signature: _____

Notes:

If you nominate to stand for election onto the Governing Council:

- The person nominating you must state their name and sign this form where shown;
- You must sign this form and state your name where shown;
- You must have at least one child attending LNPS at time of nomination;
- You must state the name and class of your child attending the School;
- You must submit this (completed) form to the School Office by ***Monday 23rd November 2015;***
- You may be photographed and asked to write a short paragraph for the election process.
- If elected to the Governing Council you are required follow the Volunteer Policy and undertake a DCSI History Screening or provide a current existing check.



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