



Holy Trinity School

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Dear Parents/Carers,

This term Holy Trinity is undertaking a new student information system called Compass. It is a cloud-based program that will eventually be rolled out in all Primary and Secondary schools in the Armidale School Diocese over the next 2 years. In the next few weeks, we will be opening the Student and Parent Portals and you will have access to parts of Compass. Not every area of Compass is currently set up and operating. Modules will be progressively opened throughout this year and next.

Parents will initially be able to view their child's attendance, provide reasons why their child is absent or late. You will eventually be able to see any relevant News items, a school calendar, assessment dates and documentation like the Student Diary and past Newsletters. In Week 4 we will be sending a private sealed envelope with the school's Compass Parent Portal URL. In addition to this, the envelope will contain each parent's username and password. It is very important that you do not share your individual username and password with anyone. If you lose this information we ask parents to contact the school as soon as possible. The school will reset and reissue this information for security reason. Please feel assured that you will be only able to access your own child's information in the Compass Parent Portal.

Yours sincerely

Mrs Jillian Rainger
Principal