



# Year 7 Welcome Evening *Pastoral Group Presentation*

CELEBRATING  
**40** Years  
1986 2026

*Through Faith, Hope and Love we make a difference in our world*  
Dignity | Empathy | Dialogue | Community | Perseverance



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# Roll Question

Experience with St Mary's?

- First time parent
- Last child
- Alumni





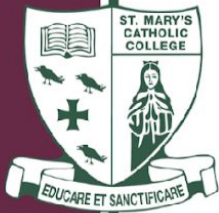
# Pastoral Mentor Information



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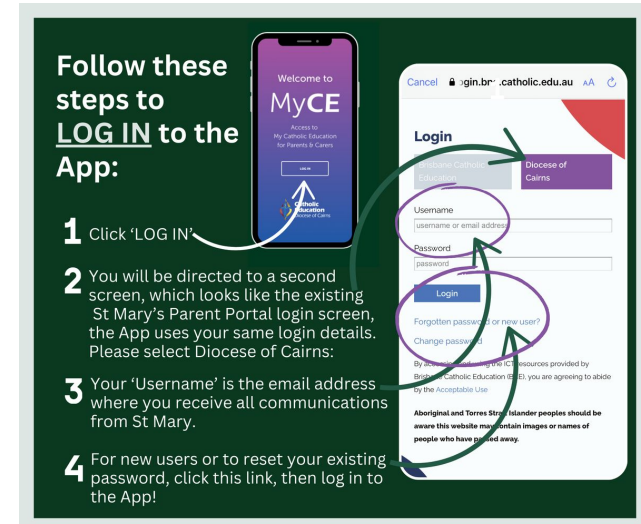
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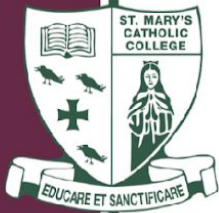
# Communication

## MyCE PARENT APP

- Log Child Absence
- View the College Events Calendar
- Review Child's Timetable
- Access and Sign Parent Slips
- Access all College Communications
- View and Download Student Reports
- Easily locate and access College documents
- Review previous weeks' College Bulletin







# Communication

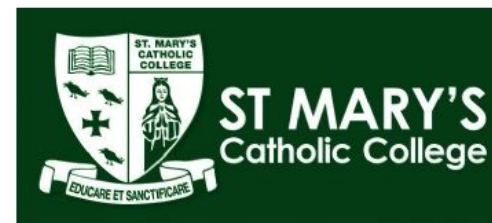
## COLLEGE BULLETIN

- Published weekly, the College Bulletin provides essential information for parents, carers and Students to assist with preparing for the week ahead.
- Every Friday afternoon, parents, carers and students are sent the same email, which includes a link to view the latest edition.

CLICK ON THIS LINK  
IN YOUR EMAIL



COLLEGE BULLETIN: Preparation for WEEK 3 of TERM 1



### COLLEGE BULLETIN: Preparation for WEEK 3 of TERM 1

Dear [Name],

In preparation for Week 3 of Term 1, please use the below link to view the latest College Bulletin:

[WEEK 3 of TERM 1 COLLEGE BULLETIN](#)

Enjoy your week.

Ms Leah McBryde

Assistant Principal Junior Secondary

Ms Tina Nguyen-Hales

Assistant Principal Senior Secondary





# Communication

## YEAR 7 COLLEGE BULLETIN



### College Bulletin

FAITH . HOPE . LOVE

Term 1, Week 3, 2026 · 06 Feb 2026








#### In this issue

**PLEASE REVIEW  
THE LEADERSHIP TEAM PAGE**



**PLEASE REVIEW  
THE YEAR 7 PAGE  
(Sports Information will  
be included as well)**



	<b>WELCOME College Leadership Team</b> Principal's News		<b>YEAR 10 Planning Your Journey</b> Sophie McQueen , YEAR 10 KEY INFORMATION: WEEK 3, Laptops, Social Emotional Learning (SEL) - Wellio, Welcome Mass, QTAC...
	<b>YEAR 7 Starting Well</b> Narelle Brooke, YEAR 7 KEY INFORMATION: WEEK 3, Key Information - Year 7 Welcome Evening, Formation Day, Student Talkbooks, Daily...		<b>YEAR 11 Leading The Way</b> Christina Dorzi, YEAR 11 KEY INFORMATION: WEEK 3, Leading the Way, Laptop Cases and Device Care, Year 11 Information Evening...
	<b>YEAR 8 Building Strong Connections</b> Clare Robertson , YEAR 8 KEY INFORMATION: WEEK 3, Student Laptop Bag Reminder, Year 8 'Wellio' lesson in Social Emotional Learning (SE...		<b>YEAR 12 Leaving A Legacy</b> Andy Winter, YEAR 12 KEY INFORMATION: WEEK 3, Year 12 Senior Shirts, Welcome Mass - Formal Uniform, Navy Careers Opportunity...
	<b>YEAR 9 Growing Together</b> Libby Schuring, YEAR 9 KEY INFORMATION: WEEK 3, Laptops, Social Emotional Learning (SEL) - Wellio, UNIFORM SCHEDULE: WEEK A...		



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# Communication

## PARENT SLIPS

Parents Carers will receive a 'Parent Slip' when permission is required for students to participate in an activity.

### Important Details:

- A Parent Slip will always come from St Mary's Catholic College
- Families will see the brand 'EdSmart' at the top of the email; this is the system we use to send Parent Slips and manage responses.
- Complete the Permission form and hit 'Save Response.'

EdSmart

**ST MARY'S Catholic College**

2025 - Year 7 - BIG NIGHT OUT

Student name [Student Name]

Slip due date 18 Feb 2025

Please complete as required and click the blue Submit Response button. **NOTE:** All information on this form will be visible to all parent contacts for this Student unless otherwise marked.

Dear Parents / Guardians

YEAR 7  
BIG NIGHT OUT

All Year 7 students are invited to attend the **Year 7 BIG NIGHT OUT, Thursday February 20th, Week 4**. The Big Night Out aims to provide the students with a night of fun, dancing, games, and continued development of peer relationships. The purpose of the evening is for the students to have some fun with only their year level and our Year 11 Mentors. This will be a good opportunity for the students to socialise in a setting outside the normal school routine with their peers.

The Big Night Out will take place at the College Hugh O'Brian Centre from 6:00 – 8:30 pm. A sausage sizzle will be provided for the students cooked by our Year 11 Mentors and staff at the event.

Various items will be on sale with all proceeds going to Caritas Australia as part of our Lenten fundraiser. Items for sale will include:

Contact Details : Narelle Brooke - 40 444 200

I give permission for my child to attend the above event/excursion. \* -- Please Select --

Best contact phone number for this Excursion: Best contact phone number for this Excursion:

Does your child have any dietary requirements? -- Please select --

Please provide further details. Please provide further details.

The following files are available for download

Poster - Year 7 Big Night Out.pdf 1242.14 KB

Save Response



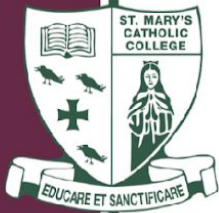


# Important Information

- Assessment Planner
- Out of Uniform Procedures
- School Diary
- Assessment Planner
- Laptop Use
- Mobile Phone Use
- Jewellery/Personal Grooming
- Labelling School Equipment
- Additional Academic Tutorials
- St Mary's Library
- Year 11 Mentor Support Program
- Extra-curricular Activities
- Sports Representative Opportunities
- Upcoming Events







# Absence Procedures

## Student Illness / Planned Absences Full Day or Longer:

- Log absence using the MyCE Parent App **OR**
- Call the College any time before 8.25 am on 4054 6144 **OR**
- Email before 8.25 am – [office@smcc.qld.edu.au](mailto:office@smcc.qld.edu.au)

## Leaving College Grounds for appointments / Family Commitments:

- Parents to notify the College by phone or email the morning of departure.
- Provide a note in your child's diary to show their classroom teacher at the time of departure.
- Must be collected from the College office.





# Out-of-Uniform Procedures

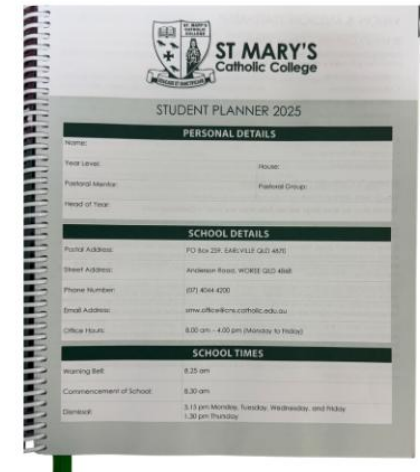
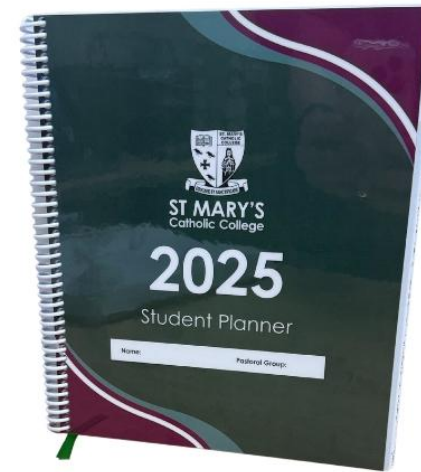
- Parent/Carer is required to write a note in the diary to the Pastoral Mentor.
- Students must show the note to the Pastoral Mentor during Pastoral Group.
- Students are provided with an out-of-uniform slip (blue form) by the Pastoral Mentor, which must be carried by the student for the duration of the day.
- Uniform inspections are held by teachers throughout the day.
- Should a note from home not be provided, the student will receive a lunch detention.





# Diary Use

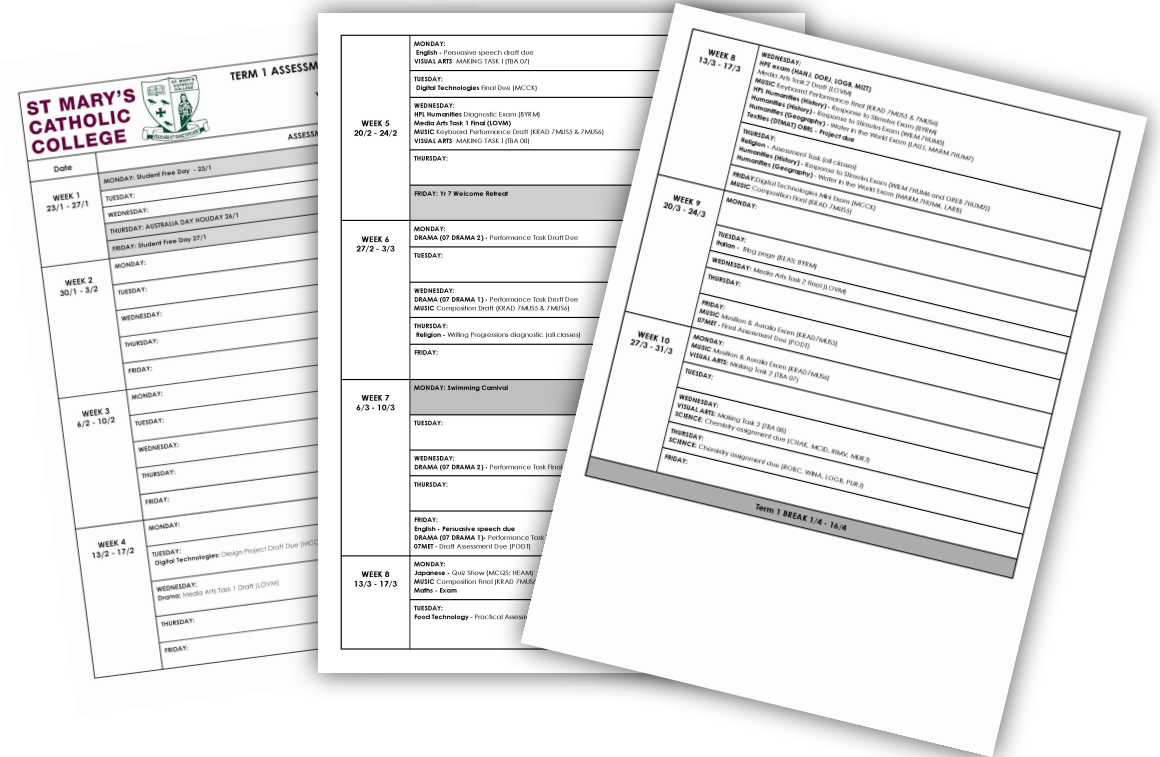
- Communication of Homework & Assessment Tasks.
- Dates of College events.
- Parents check & sign on a weekly basis (Monday evening).
- Pastoral Mentor checks usage weekly (Tuesday morning).
- If there is no homework, students should record the work completed in that lesson for study purposes.
- Parents to communicate uniform, early departures from school or late to school notes to show staff.





# Assessment Planner

- Planner shows the due dates of all Term 1 assessments.
- Download from the Week 4 College Bulletin, MyCE Parent App or College Website
- Pin to a noticeboard or place on the fridge.
- Regularly remind students of draft and final due dates.







# Laptop Use

- A laptop bag must be used to carry the laptop, charger and any other learning equipment to class.
- Accidental damage cover is included. If a laptop is accidentally damaged, students must take it to the library. This cover is available once every 12 months. Any additional damage within this period will be at the parent/carers' expense. A loan laptop will be provided during repairs.
- No games are to be saved on the hard drive.
- Laptops must be charged at home overnight.
- Laptops are not to be used in the playground.
- Students must save all work on their Google Drive, which must be installed on their desktop.





# Mobile Phone Use

- Mobile phones must be turned off and stored in lockers for the duration of the day – only used for 10 minutes at the beginning of each lunch break.
- Air pods and earphones are not to be used except for educational purposes.
- The Mobile Device Procedure can be found in the College Behaviour Support Plan, located on the College website.





# Jewellery

Jewellery is to be discreet, meaning not particularly noticeable, and is limited to:

- 1 x Watch
- 1 x Silver or gold simple necklace with a religious medallion or cross only, worn under the College uniform, **not visible**.
- 1 x Small silver or gold sleeper/stud in each earlobe only, no larger than 5 mm.
- Visible piercings other than earrings, as described above, must be removed whilst in school uniform; this includes clear or thin-coloured piercings.
- Jewellery not adhering to school guidelines will be secured by a teacher in an envelope and can be collected from the Student Restorative Room at the end of the school day. Students will be issued with a lunch time detention for a uniform infringement.





# Personal Grooming

- Hair must be of a conventional style, neat and natural in colour, shade and tone. Examples of unacceptable styles include but are not limited to mullets, undercuts, shaved patterns, skin fades, steps, lines, dreadlocks, corn-rows, marked contrasts of length, and crewcuts less than number 3 comb length.
- If your child's hair does not comply with the Personal Grooming standards in the College Behaviour Support Plan, you will be contacted by the Head of Year to arrange a timeframe for it to be corrected.







# College Library

## OPENING HOURS

Monday to Friday: 7:30 am – 4:30 pm

- First Lunch: **Seniors Only**
- Second Lunch: **All Students**
- After School: **3:15 pm – 4:30 pm All students**





# Peer Support Mentor Program

## PEER SUPPORT MENTORS:

Every Week, Year 11 Mentors visit the Year 7 Pastoral Groups to:

- Build Relationships
- Provide Support
- Build Community

## EVENT MENTORS:

Year 11 students organise activities to support students at lunchtime and other events in the College. The first event coordinated by our Year 11s was the Year 7 Big Night Out.





# Extra-Curricular Activities

## ACADEMIC

- High Potential Learners
- Optiminds
- Public Speaking & Debating
- Chess Club
- Lego Club

## ARTS

- Concert Band
- Flute Ensemble
- String Ensemble
- Musicals & Plays
- College Dance Troupe

## JUSTICE & SERVICE

- Missio Dei
- Rosie's Friends on the Street

## SPORTS CARNIVALS

- Cross Country Carnival
- Athletics Carnival
- Swimming Carnival





# Sport Opportunities

## School Sport

- 2 x Single Lessons per week delivered by Health & Physical Education teachers
- Junior Secondary School Sport Program only for Years 8-9 Students in Semester 2

## Representative School Sport

- Sports Gala Days:
  - Cricket Gala Day: St Mary's Vs St Andrew's
  - AFLQ Schools Cup
  - Volleyball Schools Cup
  - Vicki Wilson Netball Cup
  - Marlin Coast Netball Carnival
  - Cowboys Rugby League Challenge
  - Bill Turner Soccer Cup
  - BDO Hockey Carnival
  - + more to come in 2026!
- Run Squad: All Abilities Welcome!
  - Weekly Squad Run Sessions
  - Cairns Running Festival

For further information, please remind your child to listen/read to the Daily Notices provided during Pastoral Group. Students absent from Pastoral Group can read the notices in their own time.







# Upcoming Important Events: Term 1

- Week 5: Family Connect Meeting – All members of the College community are welcome!
- Week 4: School Photos (Monday & Tuesday)
- Week 4: Shrove Tuesday, Ash Wednesday Liturgy
- Week 5: Big Night Out! (Thursday 6-8:30 pm)
- Week 6: Swimming Carnival (Tuesday)
- Week 7: NAPLAN Testing – Writing, Reading & Conventions of Language
- Week 8: NAPLAN Testing – Numeracy
- Week 9: Harmony Week
- Week 10: Cross Country (Wednesday) & End of Term (Thursday)





# Thank you for attending!



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