



## Social Inclusion Action Group (SIAG) Brimbank Member Role Description & Payment Guidelines

### About SIAG Brimbank

Local people are at the heart of our community and should play a key role in driving change and shaping its future. Social Inclusion Action Group (SIAG) Brimbank is led by the community. Its goal is to make Brimbank a more welcoming and inclusive place.

Together, members of the SIAG will explore how being left out or disconnected affects people's wellbeing, and what can be done to create stronger connections between people and places in Brimbank.

SIAG Brimbank is driven by local members committed to bettering the community for all, helping to connect ideas, people, and organisations. It is funded by the State Government, as part of their commitment to improve the mental health and wellbeing of Victorians.

**Our vision is simple:** a welcoming and well connected Brimbank community, where everyone feels respected, included, and valued.

### What will SIAG Brimbank Members do?

- Attend regular meetings to explore community needs and gaps relating to social isolation and loneliness.
- Identify and make funding decisions for local projects that strengthen social connection, inclusion, and wellbeing.
- Participate in sub-groups, working groups, and other approved events or activities.
- Work collaboratively with other members to represent and advocate for diverse community views.

### Meetings

- Held every two weeks **for the first 4–6 months**, then **monthly thereafter**.
- Duration: **2–2.5 hours** per meeting.
- Held **after 5pm on a Tuesday**, with options to attend **online or in-person**.
- Refreshments provided for in-person meetings.
- Meeting length and frequency may be adjusted in consultation with members based on project needs.

## Term of Membership

- Each member takes part for **two-years**.
- Members wishing to continue must reapply through the recruitment process (maximum term: four years).

## Training and Development

SIAG members are not expected to have specific professional knowledge or experience. We are looking for people from all walks of life, who bring different skills and perspectives, and can learn from each other. Members can take part in training, learn new skills, and meet important groups in Brimbank and beyond.

Training may include:

- Mental Health Promotion
- Social Inclusion
- Trauma-Informed Community Development
- Diversity and Cultural Awareness
- Aboriginal and Torres Strait Islander Cultural Awareness
- Gender and LGBTQIA+ Inclusion
- Child Safe Standards

## Eligibility Criteria

Applicants **must**:

- Commit to regularly attending SIAG meetings.
- Live, work, study, do business or have a significant connection to Brimbank.
- Be aged 16 years or over at the closing date of applications.
- Work collaboratively and respectfully with diverse community members.
- Be willing to participate in training opportunities.
- Undergo a Working with Children Check, Reference Check and Police Check.

SIAG Brimbank works to listen to and amplify new and unheard voices. It aims to share opportunities throughout the community.

For this reason, members of SIAG Brimbank **may not**:

- Hold a position on another Brimbank City Council committee, advisory group, deliberative engagement, or community panel.
- Be a Member of Parliament, Councillor, or work in the office of an elected official.
- Be a Brimbank City Council staff member.



## Selection Criteria

We will select members who, as a group, have a good balance of skills and experiences. We are looking for people who:

- Can work well with others, respecting different backgrounds and opinions.
- Know their community well and have personal experience with diversity or social isolation.
- Speak up for the community fairly and take part without promoting their own agenda.
- Have the ability and connections to make a real difference in their community.

## Payment

Members will be paid **\$35 per hour** for:

- Attendance at SIAG Brimbank meetings.
- Participation in sub/working groups.

## Payment details

- Payment is voluntary; members may opt out.
- Payments are made via physical **Mastercard Gift Vouchers**.
- Gift vouchers are accessible to the diverse groups represented and do not affect taxable income or Government benefits (e.g. Centrelink).

## Participation Supports

Members will be supported by the SIAG Project Lead and Project Officer throughout their term. To ensure all members can participate, SIAG Brimbank can provide:

- Vision/hearing support
- Wheelchair/pram access
- Digital access to meetings
- Support Worker arrangements
- Child-friendly spaces
- Assistance with other caring responsibilities
- Other required assistance

Members should tell SIAG Project staff of any specific needs so support arrangements can be made.

## Contact:

**Email:** [SIAG@brimbank.vic.gov.au](mailto:SIAG@brimbank.vic.gov.au)

**Phone:** 0428 643 253 or 9249 4000 – Lydia, SIAG Project Officer



### **Our Vision & Values**

We are a progressive, values-led, high-performing organisation where we connect and collaborate to make an impact. At Brimbank, our values guide our interactions with each other and the community, supporting the diverse needs of the people we serve.

### **Child Safe Statement**

Brimbank City Council is a Child Safe organisation and promotes child-safe, child-friendly practices. All allegations of abuse and safety concerns will be treated seriously and addressed according to relevant policies and procedures.