



Dear Kindy to Year 6 Parents,

As part of the Primary Assessment and Reporting process for Kindy to Year 6 students, Parent-Teacher interviews will be taking place from **Monday 27 March to Friday 31 March**. This is a valuable time for you to spend with the class teacher to discuss your child's progress.

Your child is not required to come along to the interview as it will be a two-way process between teacher and parent/s. However, we encourage all parents to discuss their child's future goals with them at home after the interview.

All parents are required to book their meeting online via the SEQTA Engage Parent portal under Parent Teacher Online PTO. Bookings will be open to parents from **Monday 20 March from 6pm** and will close on at 6pm on the day before the interview date you have chosen.

Once you get to the log in screen, you must click on **'Obtain Pin/Password'** (in the top right corner in grey). Your password will then be sent to your e-mail.

After logging in, you can select a suitable time to meet with your child/children's teacher/s. All interviews will run for up to 15 minutes.

If you would like to book an appointment to see a Specialist teacher, please contact them directly via e-mail to set up a mutually convenient time.

If you experience any technical difficulties, please contact ithelpdesk@johnxxiii.edu.au

Kind regards,

Antoinette De Pinto
Head of Primary