



LOCKLEYS NORTH OUT OF SCHOOL HOURS CARE PROGRAM
providing care for kids and service to families

Pupil Free Day

7th May, 2018

Dear Parents/ Caregivers,

There will be a Pupil Free day on **Monday 21st of May** 2018.

Our service can facilitate care for your child/ren on this day. We require a minimum of 15 bookings on that day to be able to open the service. Children will receive lunch, morning and afternoon fruit and an afternoon snack as well as be involved in experiences throughout the day.

The full fee will be \$60.00 a day per child. To secure a booking for your child/ren we require a \$15 (non-refundable) deposit per child to be paid upon confirmation of enough interest to open the service.

Please note that if the service does operate on that day, those parents who have indicated that they require care for the pupil free day and cancel after the cut-off date will be charged the full fee.

Cancellations would only be accepted 2 week prior to the Pupil free day. No cancellation will be accepted after Monday 7th May 2018.

Can you please indicate below if you do/ do not require care for your child/ren on this day and return to LNPS OSHC no later than **Wednesday 16th May 2018**. You will be informed if the service is operating on **Friday 18/5/18**.

Thank you,
Maria Morello
Director
LNPS OSHC

I _____ do not require care for my child/ children on the pupil free day.

I _____ do require care for my child/ children on the pupil free day.

Children requiring care 1. _____

2. _____

3. _____

I understand there is a \$15 non refundable deposit per child and there is a two weeks notices cancellation policy.

Signed _____ Date ____/____/____