

**St Raphael's School Education Board
Tuesday 12 February 2019 at 7pm**

Attending: Damian Howard (Principal)
Tina Colosi (Deputy Principal)
Pauline O'Connor (President SEB, PR & Communications)
Tracey Pace (Secretary)
Filippa Brugliera (Treasurer)
Andrew Aquilina (Grants)
Liliana Varvarigos (Community Events)
Jim Liaskos (IT)
Lisa Mancini (Outdoor Learning Space Redevelopment)
Fiona Leggiero-Christoff (Outdoor Learning Space Redevelopment)
Nick D'Ercole
Simon Perrotta
Gretchen Edwin
David Lang
Roan Plotz

Apologies: Fr Simon Grainger, Sally Di Martino, Gabrielle Wood, Cara Fonua

1. School Update:

Damian/Tina:

- Welcome to the new attendees of our first SEB meeting. Reminder to all members of the SEB – the Board isn't a grievance council. As a group, we work towards constant improvement in our school for the benefit of all of our children.
- Plan is to have one Leading teacher (Tina - Literacy, Emma/Shane - Mathematics, Annie - Wellbeing, Rosalba - Religion, Lorraine - Walker Learning) visit each SEB meeting, to deliver an update on their respective areas and if necessary, seek opinions/guidance from the Board on any upcoming developments.
- Following on from the 2018 NSIT School Review, improving parent engagement (both with their children's learning and the school) is a focus area.
- Somewhat related to this area - the school improvement survey of 2018 (completed by the staff, students and parents) has highlighted some areas in the 'parent engagement' category which require some attention, in particular, improving school community culture.
- SEB Commentary
 - Concern raised with small data set. School has approx. 200 families yet only 44 families responded in 2018.
 - How do we increase the number of respondents? Newsletter vox-pops? Opportunity to complete at parent teacher interviews?
 - Potential sub-committee to explore this in greater detail.
- Message to be consistently communicated to parents is the importance of parent engagement with their child's learning, across all year levels (not just the junior school).
<https://www.education.gov.au/parent-engagement-learning-0>
- To clarify – St Raphael's is not a "no homework" school (the school has a Homework Policy).
- Confirming communication to parents via:
 - Seesaw – all educational items, learning intentions, timetable, student work examples
 - SkoolBag – to deal with logistics and day-to-day notifications
 - Care Monkey – health, permissions
- SEB to have a less formal agenda than in previous years. Information to be provided to Tracey pre-meeting and in the interest of time, only issues which require discussion will be fleshed out at our meetings.

2. Treasurer's Report (Filippa): See attached
3. Community Events
 - Vintage car show preparations (Sunday, Feb 24th) under control.
 - Special thanks to Paula Moussa who has assisted enormously (again!) with the marketing of the event as well as helping to coordinate food trucks etc – thanks Paula!!
4. Outdoor Learning Space Redevelopment
 - Main focus for all fundraising will be playground redevelopment.
 - Next meeting scheduled, Fri 15th Feb

Meeting closed at 9pm

Next meeting: Tuesday, 5th March at 7pm

Scheduled Meetings for 2019 (to be confirmed):

Term One: Tuesday 5th March & Tuesday 2nd April

Term Two: Tuesday 7th May & Tuesday 25th June

Term Three: Tuesday 30th July & Tuesday 3rd September

Term Four: Tuesday 15th October, Tuesday 26th November & Tuesday 10th December

Treasurer's Report (for 12th Feb 2019)

Prepared by Filippa Brugliera (12/02/2019)

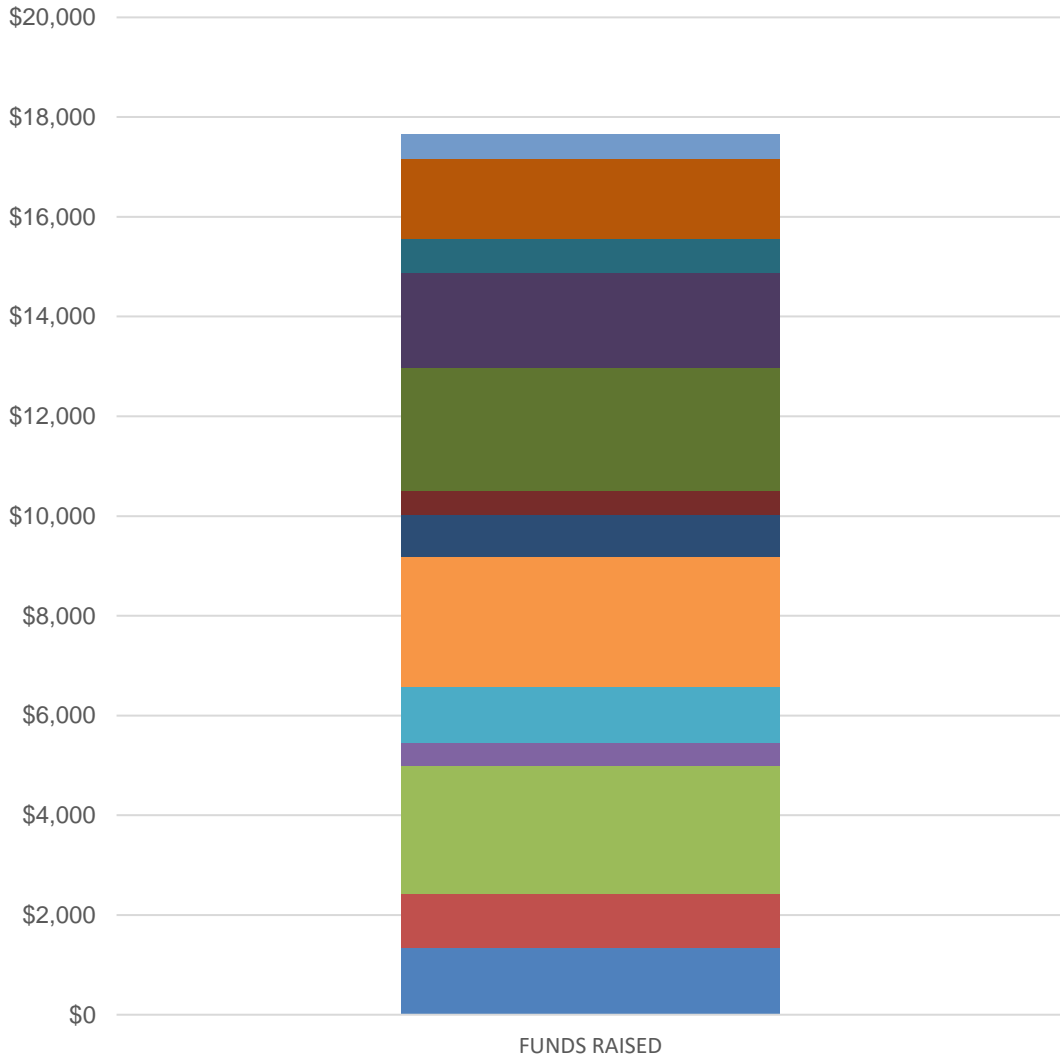
A summary of the funds raised in 2018 is shown below:

EVENT	FUNDS RAISED
Sushi Days (x8)	\$1,345
Two boys and a pot lunches (x19)	\$1,083
St Raphael's Kitchen - (x6) (Ice cream days and sausage sizzle)	\$2,570
Welcome BBQ	\$454
Election Day	\$1,113
Mother's Day Stall	\$2,626
Kids' Disco	\$839
External suppliers -Piccolo, Baker's delight, Routely Pies	\$472
Bunnings Sausage sizzle	\$2,463
Father's Day Stall	\$1,916
Father's Day raffle and afternoon	\$675
Trivia Night	\$1,619
Entertainment Books	\$490
Total raised to date in 2018	\$17,665

The current bank balance (NAB Account held with Catholic Development Fund) is **\$40, 493.13**

- Outgoings from 10th Dec 2018 to 12 Feb 19 were \$0
- Incomings from 10th Dec 2018 to 12 Feb 19 were \$729.21 (includes interest of \$89.21)

2018 Fundraising from Events



- Entertainment Books
- Trivia Night
- Father's Day raffle and afternoon
- Father's Day Stall
- Bunnings Sausage sizzle
- External suppliers -Piccolo, Baker's delight, Routely Pies
- Kids' Disco
- Mother's Day Stall
- Election Day
- Welcome BBQ
- St Raphael's Kitchen - (x6) (Ice cream days and sausage sizzle)
- Two boys and a pot lunches (x19)
- Sushi Days (x8)