



Shepparton High School

BYOD



Bring Your Own Device means that staff and students are allowed to use a personally owned device to access the school's network.

Personally owned devices is any technical device brought into the school that it owned by a student (or their family), staff or visitors to the school.

Shepparton High School recognises the need for students to be safe and responsible users of digital technologies. We believe that explicitly teaching students about safe and responsible online behaviours is essential and is best taught in partnership with parents/guardians. We request that parents/guardians work with us and encourage this behaviour at home.

Responsibility for Device

The responsibility of the device will remain the responsibility of the student as Shepparton High School does not have an insurance policy that covers the loss or damage of personal property. Technical support for the device outside of access to the schools network is the responsibility of the student and their family.

Sanctions

Students who do not use digital technologies in a safe, responsible and ethical manner as set out in this agreement will face having restrictions put on their digital access, and other penalties as deemed necessary. Repeated infringements or serious breaches of the student engagement guidelines will result in actions such as detentions or suspensions as sanctioned by the Principal, Assistant Principals or Team Leaders.

At Shepparton High School we:

- Support the rights of all members of the school community to engage in and promote a safe, inclusive and supportive learning environment.
- Have a Student Engagement Policy that clearly states our school's values and the expected standards of student behaviour, including actions and consequences for inappropriate behaviour.
- Educate our students to be safe and responsible users of digital technologies.
- Raise our students' awareness of issues such as online privacy, intellectual property and copyright.
- Supervise students when using digital technologies for educational purposes.
- Provide a filtered internet service but acknowledge that full protection from inappropriate content can never be guaranteed.
- Respond to issues or incidents that have the potential to impact on the wellbeing of our students.
- Know that some online activities are illegal and as such we are required to report this to the police.
- Provide parents/guardians with a copy of this agreement.
- Support parents/guardians to understand the importance of safe and responsible use of digital technologies, the potential issues that surround their use and strategies that they can implement at home to support their child.

Student Declaration

When I use digital technologies I agree to be a safe, responsible and ethical user at all times, by:

- Respecting others and communicating with them in a supportive manner; never writing or participating in online bullying (for example, forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviours)
- Protecting my privacy; not giving out personal details, including my full name, telephone number, address, passwords and images
- Protecting the privacy of others; never posting or forwarding their personal details or images without their consent
- Talking to a teacher if I personally feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behaviours
- Carefully considering the content that I upload or post online; this is often viewed as a personal reflection of who I am
- Investigating the terms and conditions (e.g. age restrictions, parental consent requirements). If my understanding is unclear I will seek further explanation from a trusted adult
- Confirming that I meet the stated terms and conditions; completing the required registration processes with factual responses about my personal details
- Take responsibility for my device and not allow other students to use it either during class or in the yard.
- Abiding by copyright and intellectual property regulations. If necessary, I will request permission to use images, text, audio and video and cite references
- Not interfering with network systems and security, the data of another user or attempting to log into the network with a user name or password of another student

- Not use the device to play or download programs not negotiated with the classroom teacher, including games or apps

In additions, when I use my personal mobile technology, I agree to be a safe, responsible and ethical user at all times, by:

- Respecting others and communicating with them in a supportive manner; never verbally or in writing participating in bullying (for example, harassing phone calls/text messages, supporting others in harmful, inappropriate or hurtful online behaviours by forwarding messages)
- Keeping the device on silent or turned off during class times; only making or answering calls or messages outside of lesson times (except for approved learning purposes)
- Keep the notification noise turned off during class time
- Not having in ear buds in my ears during class unless directed by the classroom teacher
- Respecting the privacy of others; only taking photos or recording sound or video at school when I have formal consent or it is part of an approved lesson
- Obtaining appropriate (written) consent from individuals who appear in images or sound and video recordings before forwarding them to other people or posting/uploading them to online spaces
- Not taking mobile technologies into exams or tests unless permitted by the classroom teacher



BYOD at Shepparton High School

The BYOD program allows students a choice of devices to enter a new world of curriculum possibilities, allowing authentic engagement and involvement in their learning. Learning experiences across the school are purposefully designed to develop the attributes of a life-long learner. In this way, each student learns to develop and demonstrate the knowledge, skills, practices and attitudes necessary to be an engaged, robust 21st century citizen capable of shaping our future.

Equipment

Ownership

- ⇒ All devices must be brought to school every day fully-charged. No school charger will be available for loan.
- ⇒ Devices and Laptops must be taken to every class unless directed differently by a teacher
- ⇒ Devices are recommended to be kept in protective casing at all times
- ⇒ All devices should be clearly labeled with the student's full name. We encourage the labeling the labeling to be engraved
- ⇒ Students may add their own legal software to their devices



Damage or loss of equipment

The responsibility of the device will remain the responsibility of the student. Shepparton High School accepts not responsibility or liability for

damage, loss, or repair of these devices. The school will only support the connect of the device to the school's network and resources (internet and printing). All other technical support for the device is the responsibility of the student and their family.

Standards for device

The student is responsible for:

- ⇒ Adhering to the school's Acceptable Use Agreement or Student Engagement Policy when using the machine, both at home and school.
- ⇒ Backing up data securely.
- ⇒ Maintaining settings for virus protection, and spam filtering.

Student Commitment

Definition of Digital Technologies

This Acceptable Use Agreement applies to digital technologies, social media tools and learning environments established by our school or accessed using school owned networks or systems, including (although are not limited to):

- School owned or personal ICT devices (e.g. desktops, laptops, printers, scanners)
- Mobile phones
- Email and instant messaging
- Internet, Intranet and Ultranet
- Social networking sites (e.g. Facebook, SuperClubsPLUS)
- Video and photo sharing websites (e.g. Picasa, Youtube)
- Blogs
- Micro-blogs (e.g. Twitter)
- Forums, discussion boards and groups (e.g. Google groups, Whirlpool)
- Wikis (e.g. Wikipedia)
- Vod and podcasts

- Video conferences and web conferences.



This Acceptable Use Agreement applies when I am using any of the above digital technologies at school, at home, during school excursions, camps and extra-curricula activities.

I understand and agree to comply with the terms of acceptable use and expected standards of behaviour set out within this agreement. I understand that there are actions and consequences established within the Shepparton High School Student Engagement Policy if I do not behave appropriately.

For further support with online issues students can call Kids Helpline on **1800 55 1800**. Parents/carers call Parentline 132289 or visit <http://www.cybersmart.gov.au/report.aspx>