

PA Meeting – 13th February 2020**Introduction**

Welcome (Chair)	Courtney
Present	Rhyannon, Elizabeth, Trang, Donna I, Courtney, Vickie, Verona, Sarah, Maria, Eileen, Kendall, Michelle, Wann
Apologies	Jackie, Yvie, Steve G, Donna B, Kirsten, Nick
Correspondence	Courtney received mail from Jenny

Reports

Principal's report (Verona)	See attached
Treasurer's report	<ul style="list-style-type: none"> • Handover from Yvie to Wann • Verona has sign off authority.
Outreach & Enrichment (Rhyannon/Eileen)	<ul style="list-style-type: none"> • Callout for volunteers to cook meals – advise Rhyannon if able to do so. • Verona confirmed no requests for meals as yet. • Comms to go out to school families about Outreach and to contact Verona if required for someone/themselves - Rhyannon
Grants - TBD	<ul style="list-style-type: none"> • Telstra grant – have 12 months to spend on shade sail. • Sarah will assist with advising of relevant grants PA can apply for

Events

Event	Contact	Date	Status
Facebook	Donna Bright		<ul style="list-style-type: none"> • Text Donna instead of email
Prep Welcome Morning Tea	Elizabeth Watkin	30 th Jan	<ul style="list-style-type: none"> • Approx. 58 people attended. • Positive feedback received.
Prep/New families Welcome Dinner	Vickie Stutchbury	18 th Feb	<ul style="list-style-type: none"> • Email sent out to parents - approx. 120 people attending. • Plates/napkins/cups ordered. • Pizza, fruit juice/cordial to be served. Mineral water for adults. Julie to cook brownies, Vickie to buy fruit. • Other desserts from 1/2 families but might need PA help – Vickie to advise • Room set up to incorporate 5/6 tables and to be done straight after school on the day • Trang, Rhyannon, Elizabeth to chat to parents to promote PA and involvement with major fundraiser. • Put flyer on FB, skoolbag app, school newsletter about vacant PA roles and involvement in PA - Rhyannon

ST JOHNS PARENTS ASSOCIATION MEETING AGENDA

Twilight Sports BBQ	Steve Gilbert	2 nd Mar	<ul style="list-style-type: none"> • Proposal for funds raised to be sent to Fire Affected Donation Drive in Gippsland. Steve has worked personally with the founder to help those in need in fire affected areas. Proposal was accepted by the PA • Drinks to be sold -pop-tops and water • Include in school newsletter, as well as Twilight Sports volunteer form, a role to volunteer for Twilight Sports BBQ – Rhyannon
Easter Raffle	Anna Maria Carnovale	16 th Mar/27 th Mar	<ul style="list-style-type: none"> • Cynthia to handover to Anna. • Anna can't attend meetings but will remain on PA. • PA have raffle tickets but flyer to attach to tickets is with Cynthia. • Tickets to be sent home 16th Mar and returned to school by 25th Mar. • Raffle drawn on Friday 27th Mar.
Special Food Days	Julie Taulii	TBD	<ul style="list-style-type: none"> • Julie to advise dates/food
Mothers' Dinners	Trang Dang	20 th Mar	<ul style="list-style-type: none"> • Venue to be determined for Mar dinner. • Other dinners - 19th June, Oct TBA
Fathers' Dinners	Steve Gilbert	TBD	<ul style="list-style-type: none"> • Follow up with Steve & Peter Hanson on dates - Sarah
Entertainment Books	Trang Dang	TBD	<ul style="list-style-type: none"> • All digital. • New families to be advised - Trang • Ads to be put in newsletter, posters in the office - Trang
Mother's Day Breakfast	Steve Gilbert	1 st May	
Grandparents' Day	Rhyannon Elliott	22 nd May	
Family Social Event	Eileen Dalton/Elizabeth Watkin	TBD	<ul style="list-style-type: none"> • Free event for families – Halloween or Christmas in July disco
Major Fundraiser	TBD	TBD	<ul style="list-style-type: none"> • Re-word event without Major and possibly replace Fundraiser • Verona to do a callout for a volunteers/ ask new families
Father's Day Breakfast	Amy Freeman	4 th Sep	
Bunnings BBQ	Donna Inglese		<ul style="list-style-type: none"> • Donna to meet with Steve to determine dates
Think Pink	Eileen Dalton	25 th Oct	<ul style="list-style-type: none"> • Event to promote Pink meets Teal – highlighting breast and ovarian cancer • Garden party to be held behind House of Books after 11.15am mass. • Open to parish not just school families • Kids' free event.

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			<ul style="list-style-type: none"> • Discuss with Fr Dispin - Eileen
Fete	Courtney Laffin	21 st Nov	
Fete raffle	Rhyannon Elliott & TBD	TBD	
Mango Fundraiser	Rhyannon Elliott & Michelle Plant	TBD	

Other Business

Item	Raised by	Comments
Determine 2020 PA Meeting dates	PA	Thu 13 th Feb – 7pm Tues 10 th Mar – 7pm Tues 21 st Apr – 7pm Thu 14 th May – 2pm Thu 11 th June – 7pm Tues 14 th Jul – 7pm Thu 6 th Aug – 7pm Tues 8 th Sep - 2pm Thu 8 th Oct – 7pm Thu 5 th Nov – 7pm Tues 1 st Dec - AGM
PA Contact List	Michelle Plant	See attached – please advise of incorrect/missing information
Class Reps	Michelle Plant	Emails to be written by PA member co-ordinating the event and then sent out to school distribution list with the class rep details at the bottom of the email. Class Reps: Prep – Kirsten 1/2 EP- Michelle 1/2 CB - Elizabeth 3/4 KC – Sarah 3/4 TJ – Donna I 5/6 KR – Maria 5/6 AB - Rhyannon
Transition from PA (Parents Association) to CA (Community Association)	Rhyannon/Courtney	Flyer to be sent to Verona outlining new CA name for the PA - Rhyannon
PA Merchandise	Verona	To be decided whether PA aprons or badges can be sourced for PA members

Meeting Closed – 8.55pm

Next Meeting – Tuesday 10th March at 7pm in the Lyons Room