

MATER DEI CATHOLIC COLLEGE

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Year 11 Parent/Student/Teacher Interviews Term 2 Week 9 Thursday, 22 June 2017 3.30pm – 7pm

Dear Year 11 Parents,

We will be using the on-line booking system for the upcoming Parent/Student/Teacher Interviews. This system is efficient and allows parents to make their bookings conveniently and independently.

I encourage the attendance of your son/daughter at these interviews. Their presence will ensure that any information that is given by teachers or sought by you is heard by the student. It is also important that all stakeholders have both a 'voice' and an 'ear' in the interview, which will focus on achievements and areas for improvement. Students will benefit from the common understandings that are gained as a result of their presence.

The outline of the evening is as follows:

3.30pm – 5.30pm	All teachers present in the College Hall
5.30pm – 6.00pm	Teacher's Meal Break (no interviews)
6.00pm – 7.00pm	Interviews continue as per bookings

The booking system is user-friendly, the key information required is that you know the names of your child's teachers. Interviews are 10 minutes. Once bookings are made, you are able to print your schedule, as well as sending a confirming e-mail to yourself. Bookings can also be amended at a later date.

Bookings can be made online from Monday 5th June 2017 and will close at midnight on Wednesday 21st June 2017.

Parents who do not have internet access can contact Mrs Jenine Driscoll at the College and she will enter your requests.

Instructions on how to access the site are printed on the next page.

We intend to email the Year 11 Mid-course Reports. Please ensure the email address we have for you is current. Please send any updated email addresses to driscollj@ww.catholic.edu.au

Please contact me at the College if you have any comments or questions.

Mr Laurie Fitzpatrick
Dean of Curriculum

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How to book your Parent/Teacher interviews

NOTE: Information entered into this booking system is outside of the school's network and therefore under the privacy information policy of the website **sobs.com.au** – their policy states that they will not disclose this information to any other party, and nor will the information be used for any other purpose than managing these interviews.



