



# Apprenticeship & Trainee Program



# Providing safe and reliable drinking water to 77,000 people

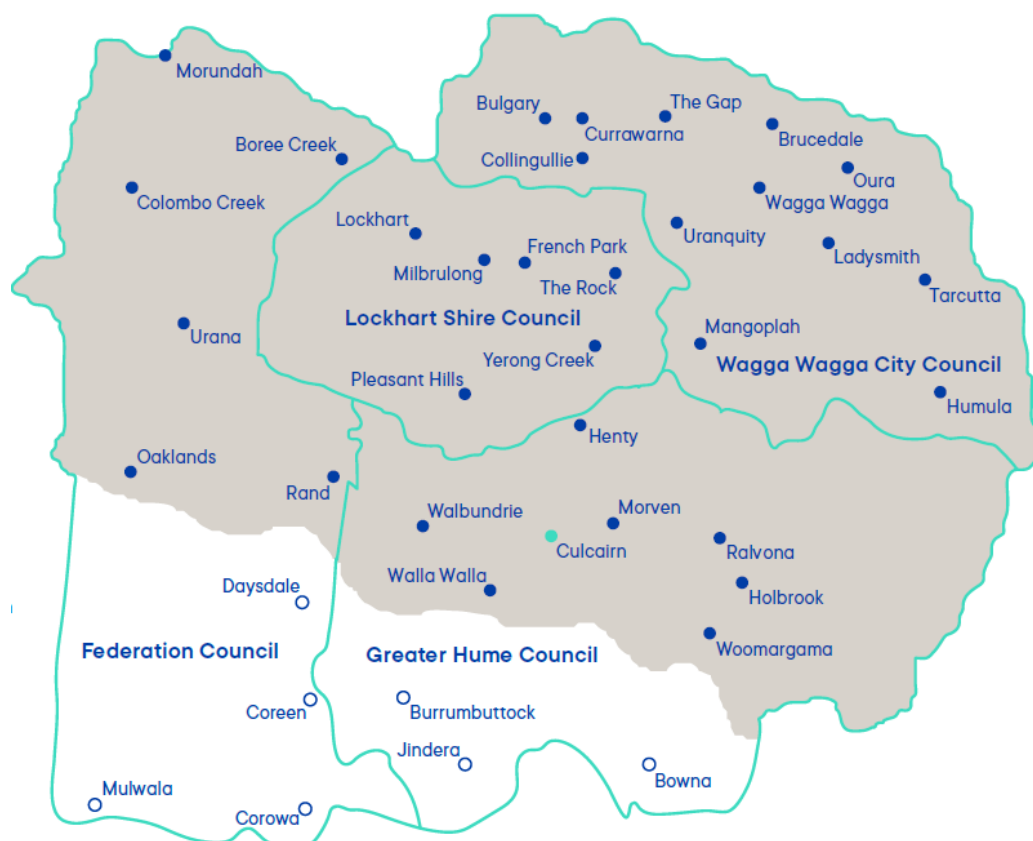
We are committed to guiding our people on the path of high performance and promoting an inclusive and positive culture for everyone to grow.

Our corporate values – **Respect, Honesty** and **Integrity** – connect our people and guide all that we do as we work together to serve the communities we live within.

**Mission** To provide our community with safe, reliable water at the lowest sustainable cost

**Vision** Provide passionate and professional leadership in the water industry

## Our Network



Riverina Water delivers water to over 30,000 homes and businesses in the council areas of Wagga Wagga, Lockhart and parts of Federation and Greater Hume Shire Councils.

Every time you fill your glass, take a shower, wash your car, water the garden or swim in the pool – Riverina Water's 114 employees have made that happen.



## Customer Service Officer Traineeship

- › Certificate III in Business Administration
- › 1 year program

### Who are you

Recent school leaver or individual interested in learning administration and customer service work within an office environment

### What you will do

- › Work a minimum of 70 hours over a 9 day fortnight
- › Complete your Certificate III in Business during work hours
- › Provide administrative service support internally and to the local community
- › Enjoy rotations across teams to experience a variety of task and situations



## Team Member Watermain Construction Apprenticeship

- › 2 year program
- › Certificate III in Civil Construction and Plant Operation

### Who are you

Recent school leaver or individual interested in getting hands on experience in the construction & maintenance of watermains.

### What you will do

- › Work a minimum of 76 hours over a 9 day fortnight
- › Construct new watermains & repair bursts
- › Enjoy rotations across teams to experience a variety of task & situations

## How much will you earn?

As at July 2023	\$ per week
Recent school leaver	\$659.62-\$791.55
Adult trainee/apprentice	\$1055.40

*Plus 16.5 per cent superannuation*

# Your application journey

From applying for a role through to your first day



## September/October

### Applications Open



Submit your application at [rwcc.nsw.gov.au/jobs](https://rwcc.nsw.gov.au/jobs) or scan here:

#### Tips

- › Answer all the questions required via the portal
- › Research information about Riverina Water – who we are and what we do
- › Know about the opportunity you are applying for
- › Be sure to monitor your emails for any communication about your application!



## October/November

### Assessment Days

Assessment days will consist of group activities and interviews.

#### Tips

- › Be prepared to with examples to share; these can be from your experience at school, work or play
- › Research the STAR interview method which may assist in your interview process
- › Don't panic! We all get nervous. You've done a great job to get an interview, just be prepared and give it your best shot!



# Your application journey

From applying for a role through to your first day



## November

### Pre-employment Checks

At this point, we will contact your nominated referees to complete a reference check and also contact our pre-employment provider (Konekt) to arrange you a medical.

#### Tips

- › Touch base with your referees and let them know about your application and where you're up to in the process.



## November/December

### Employment Offer and Keeping In Touch Days

You will be invited to attend Riverina for paid 'keeping in touch' days (2-3 part-time days depending on your availability). During this time you will meet the team, undertake some induction activities like online training and site tours.



## January

### Program Start

It's time to launch your career with Riverina Water! Become part of the Riverina Water team that delivers one of life's essential elements.





## Our Career Paths

Your first role with Riverina Water can take you anywhere. Providing safe and reliable drinking water means we need skilled and dedicated staff in a range of areas:

- › Water quality
- › Plant operators
- › Water treatment plant operators
- › Meter readers
- › Watermain Construction and Maintenance
- › Storepersons
- › IT services
- › Human Resources
- › Engineers
- › Customer Service
- › Communications
- › Finance
- › Risk
- › Governance
- › Assets
- › Work Health Safety
- › Truck Drivers
- › Trades inc. electricians, plumbers, fitters, welders, mechanics, builders, concreters

## Contact us

If you have any questions about starting your career with us or the recruitment process, please get in touch with our team.

**E | [recruitment@rwcc.nsw.gov.au](mailto:recruitment@rwcc.nsw.gov.au)**

**P | (02) 6922 0608**