

Parent - Staff Interviews – Thursday 1st April 2021

Normal classes: Period 1- 2

Recess: 9.40am – 10.00am

Face to Face Interviews as Booked:

10.00am – 11.40am

5 minute interviews, 1 minute change over

Lunch: 11.40pm - 12.10pm

Face to Face Interviews as booked:

12.10pm – 1.40pm

5 minute interviews, 1 minute change over

Teacher break: 1.40pm – 2.00pm

Phone Interviews as booked:

2.00pm - 3.10pm

5 minute interviews, 2 minute change over

Parent-staff interviews:

Face to Face Interviews will take place in the Gymnasium

Phone Interviews – staff will contact the parent/guardian at the booked time.

Student Arrangements:

- It is expected that students are in attendance at the interviews with their parent/guardian
- Once a student's interviews are complete they are eligible to leave to the College following the standard leave processes.
- Students not having interviews are eligible to go on leave as from 10.00am, following the standard process.
- Students not having interviews and remaining at the College until the close of the day (2.25pm) will be supervised at the College.

Timing:

Kathy O'Shaughnessy will act as time keeper.

Please keep to times.

Be aware of who you are meeting with and do not impact on other parents' booked times. If you require further time to discuss your Child's progress, please arrange an additional meeting time and date with the respective teacher.

Dean Pfitzner
Vice Principal

11th March 2021