



Student Parent Teacher Interviews Term 3

Years 7-12

Platform: Microsoft Teams

Date: Week 6: Thursday 20th August & Week 7: Tuesday 25th August

Time: 4 - 8 pm (Break between 5.45-6.15 pm)

Booking: Video Meeting Scheduled via Student Profile

Timeline:

12th August 2020: Parents start booking interviews via PAM

19th August: Subject Teachers schedule an interview with students/parents via TEAMS, using the SIMON booking schedule

20th August or 25th August: Student and Parent meet the teacher on TEAMS at the allocated times.

*Please note interview slots are 15 minutes. Interviews length 10 mins + 5 minutes to allow for video meeting set up/follow up and documentation.

If for whatever reason you are unable to attend the interviews at the times allocated, please reach out to your child's mentor to discuss alternative arrangements.

Thank you for the opportunity to partner with you.

Susan Bradbeer

Deputy Principal Teaching and Learning



Term 3 Interview Meeting Schedule

Time	Subject & Teacher	Notes
4.00-4.15		
4.15-4.30		
4.30-4.45		
4.45-5.00		
5.00-5.15		
5.15-5.30		
5.30-5.45		
BREAK		
6.15-6.30		
6.30-6.45		
6.45-7.00		
7.00-7.15		
7.15-7.30		
7.30-7.45		
7.45-8.00		