



# In the Know with Careers

2 November 2020

## JOB OPPORTUNITIES

### CARPENTRY APPRENTICESHIP OPPORTUNITIES AVAILABLE

A little bit about us...

We are a family operated business that has been in business for 25 years. We have developed and supported individuals from day 1 of their apprenticeship until their completion at 4 years and then helped them develop and grow to branch out on their own. We have experience from building large complexes such as nursing homes to residential properties from the ground up, renovations, and at the moment have a significant focus on remedial building and maintenance.

This opportunity will suit candidates who would like a career in the building and construction industry working as a carpenter but would also be ideal for people who would like to advance their skillset and move on to further their studies and become a builder.

We are interested in hearing from people who have the below requirements as a minimum:

- A can do attitude and mindset
- Willingness to learn and work hard
- Respectful, courteous and honest
- Be able to work as part of a team and take direction from senior staff
- The individual must have their drivers' licence and their own vehicle to move between sites
- Highly desirable but not essential is some experience in the construction industry

What you will receive in return:

- Experience in a wide range of carpentry and building work
- Working with and learning from experienced carpenters, builders and various other tradespeople with a combined experience of 90 years
- Complete support through your apprenticeship training right through to completion
- Mentoring

If you fit the above requirements and are interested in the opportunity please submit your interest as soon as possible to [ana@ssbs.com.au](mailto:ana@ssbs.com.au)



**Seeking Smart & Enthusiastic Office Junior for Strata Administration Duties. Training Provided.**

- Full Time, Monday to Friday
- Inner West Location
- Invaluable Career Opportunity
- Friendly Team & Enjoyable Work Environment

**ABOUT US**

We are a well-respected and modern strata management firm located in the Inner West. Our extensive portfolio is located throughout Sydney. We are growing and actively looking for new talent to join our team. Get to know us - [www.contistrata.com.au](http://www.contistrata.com.au)

**ABOUT YOU**

This position would be ideal for someone who is seeking an entry level position into the strata management/property industry.

Your primary responsibility will be to support staff members in day to day administration duties.

Training will be provided, however the following attributes will be required:

- A friendly and professional manner
- Strong verbal & written communication skills
- Willingness to learn and ability to pick things up quickly
- Solid computer skills in Word, Excel and Outlook
- Current NSW Driver's License (preferable, but not essential)
- Willingness to study as required

**Opportunities for career advancement within the team are available to a candidate who demonstrates a work ethic second to none!**

**THINGS YOU SHOULD KNOW**

- Applications will only be accepted in writing.
- All applications will be kept strictly confidential.

Please note, only candidates successful to interview stage will be contacted. Thank you in advance for your time and effort.

*We are located at 397 Lyons Road, Five Dock. Please look up our address as we want you to be comfortable with the potential travel time to and from work.*

**INTERESTED? APPLY NOW**

- Interviews will be organised as soon as suitable applications are received.....so email your resume today
- EMAIL - [hr@contistrata.com.au](mailto:hr@contistrata.com.au)
- QUESTIONS - call Grace [9716 8686](tel:97168686)

### **Training Company Apprenticeships**

Select the traineeship or apprenticeship you are interested in, click the 'Apply Now' button and complete the online Vacancy Application Form and attach your resume. To help us find a job that is perfect for you, narrow your search criteria by adding a keyword and making a selection from any/all of the drop-down menus. Or if you are interested in finding out more, simply contact your local ATC office and ask to speak to one of our Account Managers on: 02 9704 1550.

Search the list of available apprenticeships here: <http://austrg.com.au/job-vacancies/>

### **Apprenticeships & Traineeships Available**

The Apprentice Employment Network and its 29 member Group Training Organisations have over 1000 apprenticeships & traineeships on offer for school leavers. We are also running numerous pre apprenticeships courses giving school leavers a kick start they need for picking up a trade.

<https://aennswact.com.au/find-an-apprenticeship/>

### **Jobs Board Apprenticeship Careers**

An apprenticeship or traineeship with us is a great way to set yourself up for a long and successful career. You can start to put some dollars in your pocket whilst studying for a nationally recognised qualification you can build a career on or even start your own business!

<https://www.apprenticeshipcareers.com.au/Job-Seekers/Current-Vacancies>