

26 February 2021

PO Box 4724, Melbourne
 Victoria 3001 Australia
 Telephone 1800 800 007
ptv.vic.gov.au

IMPORTANT INFORMATION FOR SCHOOLS AND THEIR STUDENTS USING PUBLIC TRANSPORT

Dear Principal

Public Transport Victoria would like to share some public transport ticketing information which may be of use to your school and school community:

Group Travel Authority

Starting in February 2021, school groups travelling on the metropolitan and/or regional public transport networks will be able to book their group travel online.

Metropolitan bookings can only be made online at ptv.vic.gov.au/grouptravel. Staffed stations and PTV Hubs will no longer issue the Group Travel Authority. Bookings must be made at least 2 weeks prior to the requested departure date. Regional bookings with V/Line can also be made online at vline.com.au/Fares-general-info/Additional-pages/Group-Travel.

To book group travel or for more information please visit ptv.vic.gov.au/grouptravel.

2021 Student Pass fares

Student Pass fares remain unchanged for the 2021 calendar year:

	Victorian	Ballarat	Bendigo	Geelong	Colac	Portland	Southwest
Yearly	\$617	\$353	\$235	\$353	\$235	\$235	\$235
Half-yearly	\$322	\$177	\$118	\$177	\$118	\$118	\$118

2021 PTV School Student ID and Student Pass application form

The application form is now available to download at ptv.vic.gov.au/students.

Prepay Buses

To support safer bus journeys and the rollout of all door boarding, cash transactions were permanently removed from myki-enabled buses from 13 July 2020.

So that parents and students can ensure they continue to travel with a valid ticket, we request that you communicate the many alternatives available to cash payments onboard buses, including:

- Online at ptv.vic.gov.au/myki
- New PTV app
- Auto top up
- myki retailers
- Quick top up machines
- myki machines
- ticket offices including train stations and PTV Hubs

Prepay boarding will help reduce travel time for passengers as well as increase the reliability of services and Public Transport Victoria is continuing to make improvements to help passengers' transition to this new model. More information is available at ptv.vic.gov.au/tickets/myki/buy-a-myki-and-top-up/

PTV Approved School Student ID

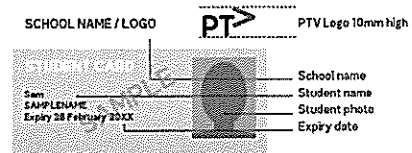
Since the launch in January 2019, hundreds of Victorian schools have signed up to participate in the PTV Approved School Student ID program, making it easier for Victorian students and their parents to access concession fares and student pass products.

The PTV Approved School Student ID is effectively your school's student ID card with the PTV logo. This flexible option means students no longer need to arrange, pay for and carry the dedicated PTV School Student ID (available from stations/ticket agents for \$9) to travel on student passes or concession fares.

Schools must apply to PTV to include the PTV logo on the school ID card. For a school's ID to be approved by PTV, it must include:

- the school's name
- the student's name
- the student's photo
- an expiry date no later than 28 February of the year after the student finishes year 12
- the PTV logo.

Card example only



The ID may include other information that schools need, provided there's enough space for the PTV logo.

The existing PTV School Student ID is an option for students should your school choose not to participate.

It is the responsibility of the student to ensure they carry valid proof of concession entitlement (PTV Approved School Student ID or PTV School Student ID) when travelling with a Student Pass, or risk receiving a fine from an Authorised Officer. The PTV Approved School Student ID does not need to be valid for the duration of the student pass being purchased, only at the time of purchase.

For more information about having your school ID approved, email ticketingservices@ptv.vic.gov.au

7 Day and 30 Day Travel Passes

Travel Passes are designed to enable students in financial hardship or other vulnerable situations, to continue to access public transport to attend school and other services. Schools interested in buying heavily discounted 7 Day or 30 Day Travel Passes to help their vulnerable students should email ticketingservices@ptv.vic.gov.au

Touching on and off

We ask you regularly remind students to touch on and off every time they use their myki on public transport, even if they have a myki Pass or Student Pass. Apart from sending a positive message to the broader travelling public, touch on/off data is used to plan the level and frequency of services for your school.

Thank you for your support in sharing this information with your staff and students.

Yours sincerely

Donna Watson
Director, Customer Experience Delivery
Public Transport Victoria