

2023 Photo Day

Online Order Instructions

Dear Parents and Students,

Solway Primary School PHOTO DAY IS 08-03-2023

Your school prefers orders to be placed online.

However, if unable to order online, please complete your order using the Envelope at your school office.

It is important that the order instructions (below) are followed.

**** IMPORTANT PLEASE NOTE – ONLINE ORDERING FOR SIBLING PHOTOS WILL CUT OFF ON 07-03-2023 ****

ONLINE ORDERING Your child's school photos are now available for secure online purchase, please note if you are ordering online, you do not need to return an envelope to the school

4 EASY STEPS TO ONLINE SCHOOL PHOTO ORDERING

Step 1 [Click Here](#) - For online ordering process for your school.

- OR - Go to www.advancedlife.com.au before photo day and enter your school code [M6K MNE 8XC]

Step 2: Enter your student's details

Step 3: Choose the package that best suits your needs (all orders will be returned to the school for collection)

Step 4: Pay for the photos via the shopping cart (upper right corner of the page)

****Online Orders have a 1.5% merchant fee applied when using Visa, Mastercard or PayPal.**

Please Note: If you miss photo day, portrait and group packages can still be ordered online for 7 days afterwards with no late fees. After that time, late orders will require separate processing and handling and therefore will incur a \$15 late fee per package.

FAMILY / SIBLING PHOTOS No envelope required if ordering online

3 EASY STEPS TO ONLINE SCHOOL PHOTO ORDERING

- Go to www.advancedlife.com.au before photo day and enter your school code [M6K MNE 8XC]
- Family/Sibling photo orders online close on [7/03/2023]
- Orders can be placed by returning an envelope up until photo day with exact cash amount.

ORDERING USING AN ENVELOPE

PLEASE SEE THE SCHOOL OFFICE TO RECEIVE ONE AND RETURN ON PHOTO DAY ONLY

Step 1: Student Details: Complete the student details section on the front of the order envelope.

Please use black or blue pen.

Step 2: Purchase Details: Complete the purchase details on the front of the envelope.

Step 3: Payment Method: Select your payment method.

Credit Card – Online Only at www.advancedlife.com.au

Cash – Please enclose correct money – as change is not available

Please Note: A portrait and a class group photograph will be taken of every student at the school, regardless of purchase. Photographs of your children taken as part of a class group are only permitted to be distributed within their own class. Your child's name will appear on the class group photo. If you **Do Not** wish your child to be photographed, please contact your school office with your instructions prior to Photo Day.

Please feel free to contact us via email or phone should you have any queries regarding your child's school photo order.

info@advancedlifevic.com.au or 03 9852 1133

Advancedlife Team

HOW TO ORDER

OPTION 1 ORDER ONLINE NOW

Online payment options include Visa, Mastercard and PayPal. Alternatively, you can choose to pay over 10 weeks using LatitudePay.

STEP 1

Find your school's shared 9 digit community order code on the *advancedlife* order envelope.



STEP 2

Go to www.advancedlife.com.au on your computer, phone or tablet.

Enter your school's 9 digit order code in the 'order & download' box. This will take you to the secure online ordering site for your school.



STEP 3

Click on 'Order Photos' and complete your details and choose your package, then follow the payment process. During this process you can place orders for additional children at your school and sibling photos, if available.



OPTION 2 CASH/ENVELOPE ORDERING

Schools prefer orders placed online. However, if you are unable to order online, please complete your order using the order envelope provided.

STEP 1

Complete a separate order envelope for each individual child's package/s ordered. If ordering for more than one child, payment should be enclosed in the envelope of the eldest child and this should be indicated on the envelope of the other child/children (the envelope that does not have cash enclosed).

STEP 2

Enclose exact cash payment in one envelope for the package/s you are ordering. Payment for more than one child should be in the eldest child's envelope and marked at the bottom of the envelope in the space provided.

STEP 3

Return your completed envelope/s, with correct cash payment, to our photographers on photo day.

Please note: You must enclose exact correct payment, as change is not available. Credit card payments can only be made online and we no longer accept cheques. There is a separate envelope for sibling photo orders, should your school choose to offer sibling photos.

FREQUENTLY ASKED QUESTIONS

SIBLING PHOTOS

If your school offers sibling photos, online orders for siblings close at 12.00 a.m. the night before your school's first photo day. If you miss the order cut off, let your school know you would like a sibling photo taken, collect a sibling envelope from your school and return the completed order envelope (including exact cash payment) directly to our photographers. Sibling photographs are by request and cannot be ordered after photo day.

LATE ORDERS

If you miss photo day, portrait and group packages can still be ordered online for 7 days afterwards with no late fees. After that time, late orders will require separate processing and handling and therefore will incur a \$15 late fee per package.

ONLINE ORDER RECEIPTS

An order receipt will be emailed to the email address you provide during the ordering process. Please note that orders placed via PayPal can take up to 48 hours for payment to be processed and a receipt sent.

ARE THERE FEES FOR ORDERING ONLINE?

There are no fees for LatitudePay or envelope ordering. There is a 1.5% merchant fee applied when using Visa, Mastercard or PayPal. For more information go to: www.advancedlife.com.au/FAQ

SPORTS/EXTRA-CURRICULAR PHOTOS

Once sports/extra curricular photographs have been taken, processed and made available for order online, your school will send you a link that you can use to place your order online. A 20% discount is applied to sports/co-curricular orders placed within the first 2-weeks. After the 2-week discount period, orders can still be placed online at our standard prices.

CO-PARENTING FAMILIES

If you prefer to personally collect your photographic package from the school office, rather than have it sent home with your child, please select the "Collect Your Pack" option when you order online.

NOT FOR PUBLICATION STUDENT INFORMATION

If your child's image is "not for publication" and your school is aware of your decision, your child should not be presented to our photographers on photo day and school photographs will not be available for purchase. All students presented to our photographers by your school for a photo on photo day will be photographed, their images will appear in school photography packages and these packages will be available to purchase.

REFUND POLICY

Check your order carefully, as refunds are not available for incorrect choice. No refunds are available once your portrait image has been downloaded. To find out more, please visit: www.advancedlife.com.au

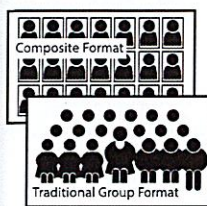
CONTACT US

Contact us at www.advancedlife.com.au/contact

DELUXE PACKAGE \$59.00

A
PACK

DELUXE



Your school has chosen either the composite, traditional or virtual group format for your packages



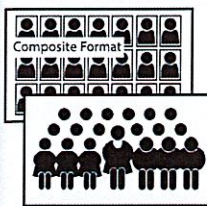
Perfect for 10x8" Frames



VALUE PACKAGE \$54.00

B
PACK

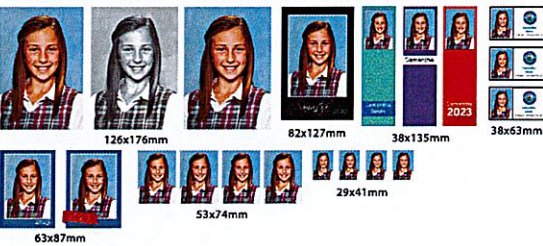
VALUE



Your school has chosen either the composite, traditional or virtual group format for your packages



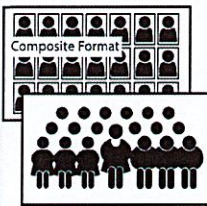
Perfect for 10x8" Frames



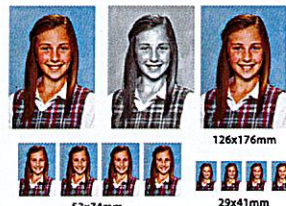
REGULAR PACKAGE \$51.00

C
PACK

REGULAR



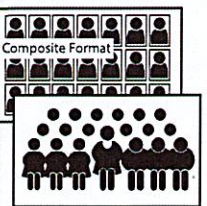
Your school has chosen either the composite, traditional or virtual group format for your packages



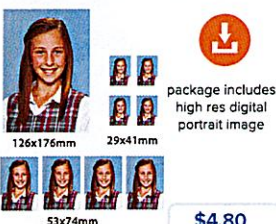
BASIC PACKAGE \$48.00

D
PACK

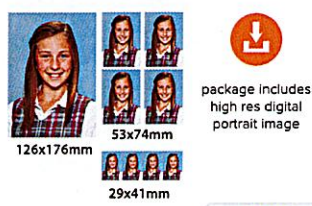
BASIC



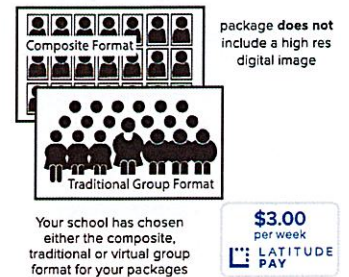
Your school has chosen either the composite, traditional or virtual group format for your packages



E - PORTRAIT ONLY \$31



F - GROUP ONLY \$30



AVAILABLE FOR ORDER ONLINE - SIBLING PHOTOGRAPHS, STICKERS, PERSONALISED MUGS & MORE

STICKERS



Personalised 48 Sticker Set

Our personalised sticker set features a range of 48 fun stickers many personalised with student name and/or image

Stickers set included in Package A or available to order online

SIBLING PHOTOS

Important: If your school offers sibling photos, online orders for siblings close at 12.00 a.m. the night before your school's first photo day. If you miss the order cut off, let your school know you would like a sibling photo taken, collect a sibling envelope from your school and return the completed order envelope (including exact cash payment) directly to our photographers. Sibling photographs are by request and cannot be ordered after photo day.



IMPORTANT: Sibling packages must be ordered before photo day, so your school knows to collect your children on photo day for a sibling photo. Final online orders for siblings close at 12.00 a.m. the night before your school's first photo day. If you miss the order cut off, let your school know you would like a sibling photo taken, collect a sibling envelope from your school and return the completed order envelope (including exact cash payment) directly to our photographers. Sibling photographs are by request and cannot be ordered after photo day. Only siblings attending the school are permitted to be photographed.

A PACK DELUXE

DELUXE PACKAGE \$48.00

203x254mm (10x8")

126x176mm (4)

26x41mm (6)

38x63mm

38x135mm

82x127mm

63x87mm

\$4.80 per week
LATITUDEPAY

package includes high res digital portrait image

B PACK VALUE

VALUE PACKAGE \$33.00

203x254mm (10x8")

126x176mm (2)

26x41mm (3)

38x63mm

38x135mm

82x127mm

\$3.30 per week
LATITUDEPAY

package includes high res digital portrait image

C PACK REGULAR

REGULAR PACKAGE \$28.00

203x254mm (10x8")

126x176mm (2)

26x41mm (3)

\$2.80 per week
LATITUDEPAY

package includes high res digital portrait image

D PACK BASIC

BASIC PACKAGE \$25.00

126x176mm (2)

26x41mm (3)

\$2.50 per week
LATITUDEPAY

package includes high res digital portrait image

E - ENLARGEMENT \$22

203x254mm (10x8")

Option E DOES NOT include a high res digital portrait image

\$2.20 per week
LATITUDEPAY

PERSONALISED MUGS \$20

Available online only

\$2.00 per week
LATITUDEPAY

Flyer Code S