

INTRODUCTION

All staff members of Bairnsdale Secondary College are responsible for supporting the safety, participation, wellbeing and empowerment of students.

AIM

This policy sets out our school’s approach to students driving to and from school and school events. Our College recognises the need for the whole community to make efforts to minimise the risks associated with young drivers and to encourage responsible driving behaviours for students.

SCOPE

This policy applies to all students at Bairnsdale Secondary College who have a valid driver’s licence.

POLICY

Bairnsdale Secondary College recognises that some students will turn 18, obtain a driver’s licence while they are still attending school. Some of these students will want to drive to and from school. The College expects that all student drivers will adhere to the conditions of their licence and the road rules and will drive in a safe and responsible manner. If the College becomes aware that a student has driven in an unsafe or irresponsible manner, police will be notified.

IMPLEMENTATION

- Students must obtain approval from the College **prior to** driving to school by completing the *Student Permission to Drive to School Request Form* (Appendix 1) and submitting this at the Senior Hub. If approved, students will be notified and directed to the appropriate car park.
- Students are not permitted to drive themselves to and from camps, excursions or other school activities unless previously arranged and agreed in consultation with a school Principal, and only in exceptional circumstances or in circumstances where all students are required to make their own way to the event.
- Consistent with Victoria’s Graduated Licensing System conditions, students are permitted to drive only one peer passenger (aged 16-22), unless the passengers are siblings of the driver. At Bairnsdale Secondary College students are *not permitted to drive any other students of any age* (apart from siblings) to or from school unless the College has received written permission from the passenger’s parent *and* the College approves this request.
- Students are not permitted to use their car during the school day unless it is for an approved reason such as an unavoidable medical appointment. In such cases a certificate of attendance at the appointment is required and the student driver must comply with the College’s procedures for signing in/out of College grounds (including signing in/out at the Hub and at the Main Office).

Students must not drive any other students during the school day. If a student acts in breach of any part of this policy, parents will be notified and sanctions will apply, including suspension or withdrawal of permission to drive to school.

Students are not permitted to park in the College staff car park (accessed via McKean Street). Students are required to park at the front of the BARC or along Victoria Street. Bairnsdale Secondary College takes no responsibility for damage to vehicles parked at the College and parking is at the vehicle owner’s own risk.

OTHER RESOURCES

- DE Policy Templates Portal / DE School Policy and Advisory Guide: [Traffic Safety](#) / DE Legal Division.

Permission to Drive to School Request Form

This form must be completed and lodged with the Senior Learning Hub before permission to drive to school will be granted.

Student	
Student Name: _____	
Student Signature: _____	Date: _____
<i>In signing this I accept all conditions outlined in the BSC Student Drivers Policy.</i>	
Note: A photocopy of the student's drivers licence must be attached to this form.	

Parent / Carer	
Parent/Carer Name: _____	
Parent/Carer Signature: _____	Date: _____
<i>In signing this I accept all conditions outlined in the BSC Student Drivers Policy.</i>	

Description of Vehicle		
Car Registration: _____	Colour of Car: _____	Make of Car: _____
Note: If the student intends to drive any car other than the one registered on this form, then it must also be registered with the school. Please provide additional details below:		
Car Registration: _____	Colour of Car: _____	Make of Car: _____

School Approval

Approved By: _____

Signature: _____

Date: _____