



Surf Coast Secondary College | Year 11 & 12 Parent Payment Arrangements 2023

Dear Parents and Carers

Surf Coast Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Surf Coast Secondary College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can continue to offer the best possible education and support for our students.

Underpinning Surf Coast Secondary College's vision for excellence, is a commitment that all students have access to opportunities to succeed, regardless of their background or circumstance. This enables an approach to educational achievement, engagement, and wellbeing, which draws on best practice, evidence, and is responsive to local circumstances and needs.

Our College works in close partnership with our parent/guardian community, and the broader school community, to provide the best educational opportunities and outcomes for students, both inside and outside the classroom. Through this partnership, parents/guardians understand that the contribution they make to their children's education, in all its various forms, has an important role in enriching the College's learning and teaching program and improving educational outcomes.

Our College continues to design and develop the learning and teaching programs drawing on the best educational knowledge and practices and we continue to strive to offer broad and enriched opportunities for students that are above and beyond what is required in the standard curriculum. Learning and teaching programs may vary to reflect priorities, decisions, and needs, and this, in turn, informs parent payments as set by School Councils.

Within our school this support has allowed us to offer a wide range of subjects across the whole school and provide special curriculum-related and extra-curricular experiences for our students. Examples of these opportunities offered to our Year 11 & 12 students in 2022 included:

- Specialised Wellbeing Days focussed on supporting and developing student's mental and physical wellbeing
- Extra-curricular experiences including Elevate Study Skills Sessions
- Special curriculum-related experiences

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Should you have any questions regarding the 2023 Year 11 and 12 Parent Payment Arrangements, please contact the College via email at surf.coast.sc@education.vic.gov.au

Yours sincerely,

Erin Wright
Principal

Chris Zois
School Council President

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Curriculum Contributions – items and activities that students use or participate in to access the curriculum.	Amount	Purchase <i>(please tick)</i>
Media – Units 1 - 4 Including: specialty paper, card, inks, markers, mount board.	\$50.00	
Studio Arts – Units 1 - 4 Including paper, glue, paint, card, tape, markers, canvas, pencils etc. <i>Important note: where more expensive / specialty or one-off materials are required for student work, families may be required to purchase these in addition to this charge.</i>	\$100.00	
VET Music Performance Includes transport and external instruction for specialised workshops, sheet music and lyrics sheets.	\$100.00	
Visual Communication and Design – Units 1 - 4 Including mount board, pencils, markers, card, specialty paper etc.	\$100.00	
English – Units 1 - 4 No recommended contribution.	\$0.00	
Health and Human Development – Units 1 – 4 No recommended contribution.	\$0.00	
Physical Education – Units 1 & 2 No recommended contribution.	\$0.00	
Physical Education – Units 3 & 4 Including Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$33.00 (Pay via Edrolo Portal)	
VET Sport and Recreation Includes transports and external instruction for outdoor activities such as bush walking, rock climbing and orienteering. Activities may vary depending on weather conditions. Note an extra-curricular camp may be included at an additional cost.	\$150.00	
Outdoor Education – Units 1 - 4 Includes transports and external instruction for outdoor activities such as bush walking, rock climbing and orienteering. Activities may vary depending on weather conditions. Note an extra-curricular camp may be included at an additional cost.	\$300.00	
Business Management – Units 1 & 2 No recommended contribution.	\$0.00	
Business Management – Units 3 & 4 Including Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$33.00 (Pay via Edrolo Portal)	
History – Units 1 - 4 No recommended contribution.	\$0.00	
Legal Studies – Units 3 & 4 Including Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$33.00 (Pay via Edrolo Portal)	
Indonesian – Units 1 - 4 Including ingredients such as rice, oil, flour, food colouring, proteins, fruits and vegetables, herbs, and spices.	\$30.00	
Further Maths – Units 1 - 4 No recommended contribution.	\$0.00	

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General Maths – Units 1 - 4 No recommended contribution.	\$0.00	
Maths Methods – Units 1 – 4 Including Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$33.00 (Pay via Edrolo Portal)	
Biology – Units 1 & 2 Including: dissection materials, modelling consumables and chemicals for experiments.	\$20.00	
Biology – Units 3 & 4 Including: dissection materials, modelling consumables and chemicals for experiments. Also including Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$20.00 (Consumables) \$77.00 (Pay via Edrolo Portal)	
Chemistry – Units 1 & 2 Including: chemicals for experiments.	\$20.00 (Consumables)	
Chemistry – Units 3 & 4 Including: chemicals for experiments. Also including Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$20.00 \$77.00 (Pay via Edrolo Portal)	
Environmental Science – Units 1 - 4 Including: modelling and other consumables.	\$10.00	
Physics – Units 1 - 4 Including: Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$77.00 (Pay via Edrolo Portal)	
Psychology – Units 1 & 2 Including: photocopied resources. Including: Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$10.00 (Consumables) \$77.00 (Pay via Edrolo Portal)	
Psychology – Units 3 & 4 Including: photocopied resources. Including: Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$10.00 (Consumables) \$77.00 (Pay via Edrolo Portal)	
Applied Computing – Units 1 - 4 Including: microprocessors, cardboard, electronics components, and 3D print filament.	\$20.00	
Food Studies – Units 1 & 2 Including ingredients such as flour, eggs, milk, baking powder, fruit, vegetables, oil, proteins, sweets etc.	\$180.00	
Food Studies – Units 3 & 4 Including ingredients such as flour, eggs, milk, baking powder, fruit, vegetables, oil, proteins, sweets etc. Also including Edrolo online digital tutoring access which is used regularly in class and for homework. Note this is payable directly to Edrolo. Instructions on how to make payment will be distributed to families.	\$180.00 (Consumables) \$33.00 (Pay via Edrolo Portal)	

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Product Design & Technology: Fashion – Units 1 - 4 Including: fabric, cotton, fabric glue, markers, chalk, sewing needles, string, pins etc. <i>Important note: where more expensive / specialty or one-off materials are required for student work, families may be required to purchase these in addition to this charge.</i>	\$150.00	
Product Design & Technology: Wood – Units 1 - 4 Includes wood/timber, nails, screws, glue, plastics, sandpaper etc. <i>Important note: where more expensive / specialty or one-off materials are required for student work, families may be required to purchase these in addition to this charge.</i>	\$150.00	
VCE Vocational Major Including: activities including fitness sessions, team building sessions, classroom consumables including paper, pens, and highlighters.	\$80.00	
Year 11 & 12 Whole School Events <ul style="list-style-type: none"> • Athletics Carnival – entry and transport (\$5.00) • Swimming Carnival – entry and transport (\$5.00) 	\$10.00	
Bring Your Own Device (BYOD) program – MacBook	\$16.00	
Total Curriculum Consumables		\$

Other Contributions – for non-curriculum items and activities.	Amount	Purchase (tick)
School Sports Victoria membership	\$10.00	
School grounds maintenance and improvements	\$20.00	
Student Wellbeing Programs	\$20.00	
First Aid Consumables and Equipment	\$5.00	
Total Other Contributions		\$55.00

Payment Information

Please select payment method (please tick):

- EFTPOS Credit Card Compass
 Direct Deposit BPay Cash/Cheque

Credit Card Details (if paying by credit card)

I give authority for Surf Coast Secondary College to deduct the below credit card for the following **total amount payable: \$.....**

Card Number:

[] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] []

Expiry: [] / [] **CCV:** [] [] [] **Name on Card:**

Signature: **Date:**

Educational Items for Students to Own

The College recommends you purchase booklist items from *Winc (Back to School Provider)* for your child to individually own and use. These items include hard copy texts and general stationery.

Please note that booklists will be provided in a separate document.

Extra-Curricular Items and Activities

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Surf Coast Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Inter School Sports (per student / per event)	\$15.00
College Yearbook (hard copy provided in December 2023)	\$20.00
Other optional camps and excursions to be scheduled throughout 2023. The cost of these camps and excursions will be advised throughout the year.	Various
Activities may include (<i>costs are subject to change</i>): <ul style="list-style-type: none"> • Senior School Formal (approx. cost \$80.00 per student) • Year 12 Valedictory Dinner (approx. cost \$85.00 per student) • Year 12 Orientation Camp (approx. cost \$350.00 per student) 	

Financial Support for Families

Surf Coast Secondary College understands that some families may experience financial difficulty and offers a range of support options for eligible families, including:

- the Camps, Sports, and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Payment Plans for extra-curricular items and activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the College's Finance Team via email at accounts@scsc.vic.edu.au

Payment Methods

- **Compass Online Payments** - through the Parent Portal (recommended method)
- **Direct deposit** into the College's bank account (**BSB: 033 - 608 Acc #: 246907**)
- **EFTPOS** (either in person or over the phone)
- **BPay** – Please email accounts@scsc.vic.edu.au to request your personalised BPay details.
- **Centre Pay** - Only available to holders of Centrelink Benefit Cards – This needs to be arranged by the card holder directly through Centrelink.

Refunds

Parent/carer requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

A copy of the College's Refund Policy is available on our website at www.surfcoastsecondarycollege.vic.gov.au

Statement of Account

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Due to the Department of Education and Training's changes in the way schools process payments received from families, the College will no longer be in a position to provide families with a copy of their individualised statement or transaction history. Therefore, it is essential that families retain a copy of the receipt issued for each payment made. We thank you for your understanding in this matter.

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PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and Vocational Major.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.