

## Work Experience Curriculum Handbook 2017

St Peter's College provides valuable "Real Life" learning for our students through the Work Experience Program. Year 10 students are required to undertake a mandatory one week placement with an employer that relates to their course and career interests. This is conducted in June each year.

Students are provided with another opportunity to undertake a second week of Work Experience, though this will need to be conducted during the first week of the mid-year June/July holiday period. In certain circumstances students are approved to undertake additional Work Experience outside of this time frame with approval of the Deputy Principal – Head of Campus and the students House Leader.

Completing Work Experience provides our students with an opportunity to explore possible course and career options and gain industry insight that they may not from other forms of research. Work Experience allows students to confirm or adjust their potential career choice and gain valuable skills and confidence. This can also assist with future subject selections, VCE/VCAL decisions and a more focused educational pathway.

Students are expected to make their own Work Experience arrangements with employers and we ask that parents do NOT undertake this task on behalf of their child.

Students are introduced to Work Experience approx. 9 months before it occurs and strongly advised to plan ahead and make inquiries with prospective employers well in advance. It is known that some industries and placements are filled up 12 months in advance.

We appreciate students may already have part time employment and they are developing these skills, though believe students need to explore beyond these realms and into future possibilities. Because of this students are not permitted to undertake the mandatory placement with current employers as this contradicts the purpose of Work Experience.

To further assist our students to gain the maximum benefit from our program students are not permitted to undertake the mandatory placement with parent run businesses. The June placement is to consider their own future course and career plans. If this is a strong desire of the student and the parent the College will state this would be completed as an additional placement during the first week of the mid-year or other school holiday periods.

All requests to conduct work experience outside this policy must be made to the College Careers Advisor and decisions will be made in consultation Student's Learning Advisor and House Leader.

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