

Dear Year 12 Students and Parents/Guardians,

GRADUATION AND PRIZE DAY 2023

Friday 3rd November

The Graduation Day is also a Prize and Awards Day for students in Year 10 and 11. As a Year 12 student the ceremony is a celebration of your achievements at the College and the end to your compulsory formal secondary schooling.

The information below outlines the details for this year's Graduation and Prize Day. Please read this and make yourself familiar with any requirements, expectations, dates and times.

LOCATION: WA College of Agriculture Harvey, Gymnasium

PARKING: Please follow the signs and park on the grassed area to the north of the residential shed and to the west of the farm workshop (as per Open Day parking arrangements). Visitors who have mobility and/or access issues can park in the main car park.

DRESS CODE: Students - Full school winter dress uniform: class shirt, long class pants (no shorts permitted), tie, college blazer, polished boots and clean akubra hat (no sheep tags or other tags attached). Hair neat and tidy. Students inappropriately dressed and groomed will not take part in the ceremony.

Family Members – smart casual. As the air conditioning can be quite cool please bring a coat.

STUDENT ARRIVAL INFORMATION: Students, please arrive and come to the Administration Foyer then go to Room 2 to receive your blazer. College blazers will be fitted and signed out through a process managed by the Administration Clerical Staff and must be returned immediately after the ceremony.

HYGIENE PRACTICES:

- Good hygiene practices are encouraged
- If you are sick or unwell, please do not attend.
- Sanitiser is available at various locations.

ADDITIONAL DETAILS for the DAY:

- Seating is assigned for Year 12 Parents for this event. Please follow instructions on the day from staff and wait to be directed to your seats. Do not enter the gymnasium unless invited. Your patience and assistance is requested with this process.

SCHEDULE:

9.30am - 10:00am:	Arrive - Sign in (Admin Foyer), then blazer fitting (Room 2)
10.00am	Light Morning Tea available in the Dining Room
10.15am	Year 12 Students assemble in Room 2 and follow instructions for a group photograph
10.30am	Year 12 Students assemble back in Room 2. Placed in alphabetic order by Vice Principal and given briefing of the event.
10.40am	Parents of Year 12 Students and other guests asked to enter gymnasium and ushered to allocated seating.
11.00am	Year 12 Students enter the gymnasium at 3-4 second intervals. Sit on allocated chair or stand as requested by the M.C.
11.05am	Graduation and Prize Day commences. It will include speeches, scholarships, prizes, presentation of graduation folders, announcement of College Captain for 2024, and valedictory address by the 2023 College Captain(s).
1.00pm	Lunch - available in the Dining Room, photos and farewells. Students please sign out as you depart.

Please be aware that once graduated, a student becomes a visitor. To return to the College in the future, Graduates are reminded that they must report to the College Administration, and only have access to certain areas as per any other visitor.

Thank you for being part of the family of Harvey Ag. I wish you every success and happiness as you move into the next stage of your life.

I look forward to seeing you all at the Graduation and Prize Day.

Yours sincerely

Dean Pfitzner
Vice Principal
18th September 2023