



Agenda

School Advisory Council

Date: Tuesday 5th March 2024 **Time:** 7.00 - 8.15pm max

Location: Sacred Heart Staffroom

Chair: Hamish

Secretary: Erin (Until Secretary nominated)

Present: Hamish, Fr Binh, Kaylene, Erin, Marlene, Zoe, Kathy, Aaron

Apologies: Andrea



Agenda Item	Person Responsible
1. Welcome, Opening Prayer, Acknowledgement of Country & Declarations of Interest Special welcome to new members to the SAC	Chair, Kaylene & Fr Binh
2. Apologies	Chair
3. Guest Speaker (if presenting) Topic:	NA
4. Confirmation of Minutes of Previous Meeting (Note amendments and chair to sign)	Chair
5. Matters Arising from the Minutes (Minor matters only)	Chair
6. Correspondence	Secretary
7. Reports <ul style="list-style-type: none"> ❖ Principal's Report ❖ Parish Report ❖ Teaching and Learning Report 	Kaylene Fr Binh Andrea
8. General Business (Agenda items only) <ul style="list-style-type: none"> ❖ Nomination/Election of SAC role of Secretary ❖ Welcome to SAC <ul style="list-style-type: none"> - Letter of Appointment (To distribute at meeting) - Terms of Reference (Distributed via email) - MACS Code of Conduct of SAC (Distributed via email) - Child Safety Code of Conduct (All members to sign for 2024) - Fit & Proper Person Declaration (All members to sign for 2024) ❖ School Advisory Council - Background & Purpose Overview (Kaylene) <ul style="list-style-type: none"> - Directions for SAC 2024 'Generating Ideas' <ul style="list-style-type: none"> ● Parent Representatives ● Fundraising Arm ● Prep 2024 Getting to Know You function - Sacred Heart Strategic Plan 2024 (Kaylene) - Meeting Dates for 2024 - 5th Mar, 30th April, 11th June, 13th Aug, 8th Oct and 19th Nov. The Annual General Meeting will be held prior to the SAC meeting on the 19th November 	Kaylene & Erin
9. Next Meeting - 30th April 2024	Chair
10. Closure and Blessing of the School Advisory Council	Fr Binh