

Being COVIDSafe at CNPS - Important Information

Please note that this information is based on advice within the DET Schools Operations Guide and this guide is subject to change at any time. The school will update this document accordingly and share with families as soon as possible.

Days for Onsite Attendance Foundation to Year 6

Grade or year level	Date of return	Days of week
Foundation	Monday 18 October	Monday, Tuesday and Wednesday
Year 1/2	Thursday 21 October	Thursday and Friday
Year 3/4	Tuesday 26 October	Tuesday and Wednesday
Year 5/6	Thursday 28 October	Thursday and Friday
All Year Levels F-6	Friday 5 November	All Days

Start Times and Finish for Year Levels

Year Level	Start Time	Finish Time
Foundation and Year 1/2	9:00am	3:30pm
Years 3 to 6	8:50am	3:20pm

Drop-off

To ensure COVIDSafe practices and to support physical distancing among all students and staff parents and carers will not be permitted in the schoolyard before school. Staff will be on yard duty before school from 8:45 am and parents and carers will be asked to drop their child at their preferred gate and not enter the school grounds.

Pick-up

Parents and carers will be permitted to enter the school grounds in the afternoon to pick up their child/ren. All parents and carers onsite must practice physical distancing 1.5m between themselves and other staff members or adults to the extent that is reasonably practicable. Parents and carers should minimise their time onsite to no more than 10 minutes.

Entering School Buildings

No parents and carers will be permitted in the school buildings unless permitted by a CNPS staff member. When entering a school building parents and carers must check-in using the QR codes located at each entrance of the buildings and show evidence that they are fully vaccinated using the Service Victoria app. A CNPS staff member must cite the check-in indicating vaccination status.

Practice good hygiene

All staff, students, and visitors to schools should undertake regular hand hygiene, particularly on arrival to school, before and after eating, after blowing their nose, coughing, sneezing, or using the toilet. Staff should direct or supervise young students where required.

- Hand sanitiser and hand wash will be made available at entry points to all classrooms.
- Age-appropriate education and reminders about hand hygiene should be provided. If soap and water are not readily available, hand sanitiser that contains at least 60 percent alcohol should be made accessible.
- Sharing of food is not permitted.
- Use non-contact greetings (not shaking hands, hugging, or kissing).
- Lunch orders will not be available until further notice.

Ventilation

Schools are required to increase fresh air flow into indoor spaces (including shared spaces, staff areas, and thoroughfares) whenever possible. Staff and students should maximise the use of outdoor learning areas or environments wherever possible, including as an alternative to staff areas.

Natural ventilation

At CNPS we will:

- keep all windows, doors, and vents open as much of the day as possible and when unoccupied, if practicable
- keep these openings clear of any obstruction to airflow.
- use door stops to keep doors open.
- aim to open windows and vents that are higher or towards the ceiling during poor or windy weather.
- take measures to maintain thermal, noise, and other comfort, such as flexible uniform and seating.

Use of fans

- Fans are only to be used with other natural and mechanical methods in place.
- Fans should not be used if a person with respiratory symptoms is in the room.
- If used, ceiling fans can be operated in the winter setting (where the air is drawn upwards) and at the lowest speed.
- Other fans, such as pedestal fans, should not be directed to blow air from one person directly past another and should be set to the lowest speed.

Maximise the use of outdoor learning areas or environments

Schools are encouraged to maximise the use of outdoor learning areas and environments. Prefer the use of an outdoor space over an indoor space as much as practicable.

Air purifiers

The Department is delivering air purifier units (model Samsung AX7500) to schools. User manuals will be delivered with each unit and should be kept in the same room as each unit for reference. A copy can also be downloaded from the Samsung website.

Air purifiers are advised to be prioritised for higher-risk areas. These areas include where there are high levels of mixing of staff and reduced mask use when eating, higher levels of exertion and increased aerosol projection, and areas of lower ventilation and possible exposure to illness. For example, sick bays, staff rooms, canteens, school receptions, and student centres, gymnasiums, and music rooms.

Use of Shared Learning Materials

Where possible, staff will ensure that students use their individually allocated materials such as pens, pencils, books etc. When using shared learning materials such as maths materials or sport equipment, these materials will be wiped down with sanitising wipes after each use.

Social Distancing Bubbles

At CNPS we will be implementing class and year-level social distancing bubbles. Whenever possible classes will not mix within the school buildings. There will be a clear delineation between the staff and students working and learning in the Junior School Building (Red Building) and the Senior School Building (Cream Building).

Where possible staff will remain in their allocated building or work outside throughout the day to reduce contact with other staff. On occasions, staff may be required to enter the other building (not their allocated building) for example to use the photocopier or assist students with additional learning or behavioural needs. Where possible, specialist teachers will teach classes in their homeroom and limit their time in each classroom to under 1 hour.

Year levels will be allocated areas within the playground for playing. Where possible staff will limit any mixing of year levels at recess and lunchtime.

Masks

All staff and students Years 3 to 6 will be required to wear masks indoors and outdoors. Students in Foundation to Year 2 are encouraged to wear masks where possible. Staff may need to remove their masks when working with students with additional needs including those students with hearing impairments.

Home Reading Books and Library Books

Students will not have access to home reading books or library books. Students will be encouraged to access books from home or use the RAZ Kids app.

Learning if required to quarantine for 14 days or less

CNPS will follow the same processes implemented prior to COVID-19 whereby if a child is absent from school for an extended period of time. The process is that the teacher will be in regular communication with the family and work will be sent home or set for the child.