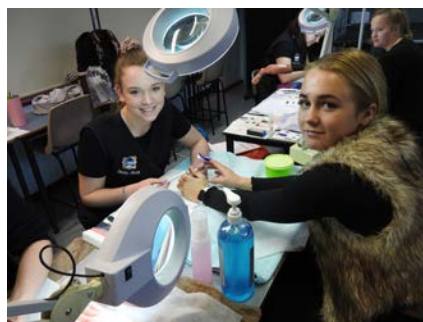




North
Central
Trade
Training
Centre

V.E.T
2023



Which V.E.T are you?

www.ncttc.charlton.vic.edu.au



The North Central Network is a co-operative arrangement of the following schools:

Boort District School

Charlton P-12 College

Donald High School

East Loddon P-12 College

Pyramid Hill College

St. Arnaud Secondary College

Wedderburn College

Wycheproof P-12 College

These schools operate the North Central Trade Training Centre, (NCTTC), a set of facilities located in Charlton at the Charlton College campus and accessed by students from all network schools.

The principal of Charlton College is responsible for the management of the NCTTC.

The NCTTC provides Vocational Education and Training (VET) studies.

These studies are delivered on a Thursday.



What is Vocational Education and Training (VET)?

VET allows students to include vocational studies within their secondary schools certificate. Students undertaking VET receive Nationally recognised training from either a national training package or accredited state curriculum which may contribute to their Certificates.

Benefits of VET

Students may receive an enhanced Australian Tertiary Admission Rank (ATAR) score which can improve access to further education, pathways to employment or further VET education. Workplace experience is enhanced by access to Structured Workplace Learning (SWL) and possible access to School Based Apprenticeships and Traineeships (SBAT's).

Students Value VET because it...

- Provides a practical focus in a wide range of industry areas.
- Provides direct experience in industry areas.
- Provides an academic advantage in enhancing the ATAR for specific subjects.
- Offers employment opportunities for students who may pursue part time work while undertaking further study at university or other providers.

Employers value VET because it...

- Builds entry level skills in different industry areas.
- Provides a practical introduction into workplace requirements.
- Enhances employability skills.
- Enables industry to contribute to programs within schools and community networks.

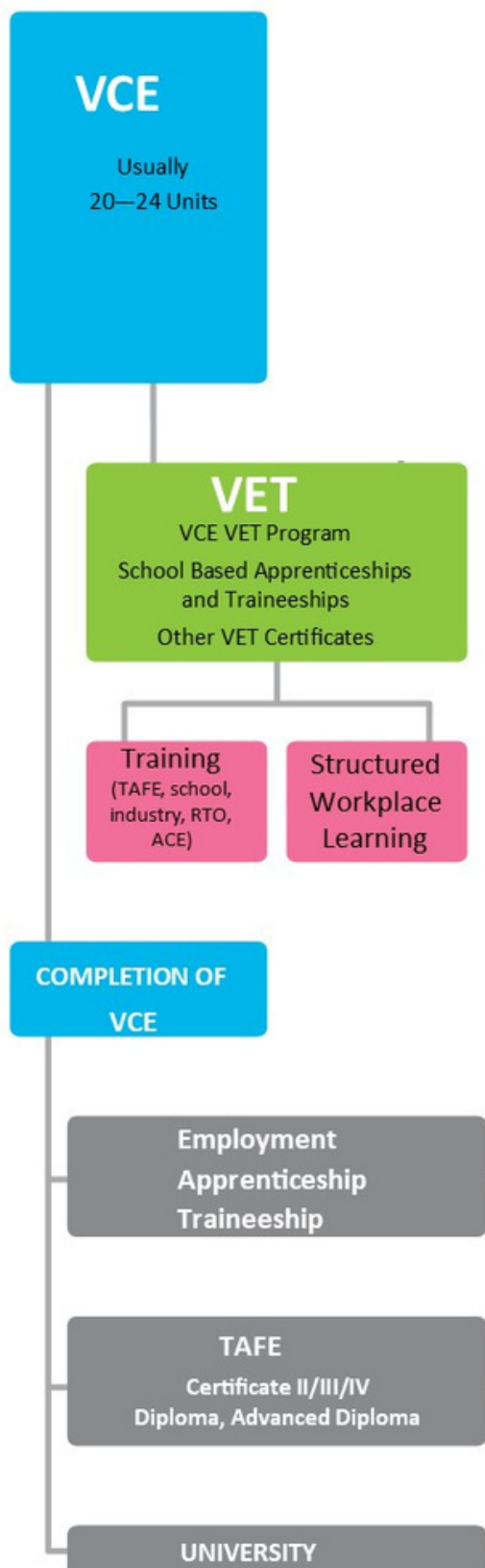


See the difference Vocational Education and Training (VET) can make to a student's VCE or VCAL:

www.vcaa.vic.edu.au/getvet

How does completing a VET subject contribute to VCE?

Students can gain credit into either Victorian senior secondary certificate through undertaking VET.



VET in VCE

- Some VET subjects are able to be chosen as Scored Assessment. This means completing an exam as well as assessments throughout the course and the result can be counted as a primary subject for your ATAR.
- Other VET subjects can contribute 10% of the lowest study score of the primary four scaled studies.
- Scored Assessment subjects are identified in the individual subject pages.

Do I get a qualification?

- On successful completion, students will be issued with a VET certificate issued by a Registered Training Organisation.
- In 2023 the Cert III in Health Assistance might change to a full Cert III, but it is currently partial completion where the student gains a "Statement of Attainment" for those Units completed.

What is a Structured Workplace Learning ?

Structured Workplace Learning (SWL) is a valuable opportunity for a students to integrate on-the-job training with their VET program.

Some VCE VET programs have a mandated SWL component. Sourcing these placements will be supported by the North Central LLEN. Further information about SWL in a VCE VET program is available in the individual subject pages.

SWL provides the context for:

- enhanced skill development
- practical application of industry knowledge
- assessment of units of competency
- enhanced employment opportunities.

SWL Placement provides an opportunity to further develop 'Soft Skills'. These are skills such as initiative, creativity, adaptability, time management and communication. Soft Skills are not necessarily 'taught' but are learnt through observation and practice. By completing a work placement, students have the opportunity to indirectly develop these highly sought after employability skills.

Students will be supported in sourcing structured work placement opportunities by both their home school and the North Central LLEN.

SWL Recognition may provide extra credit if additional work is successfully completed. For more information - (<https://www.vcaa.vic.edu.au/curriculum/vet/swl-vet/Pages/SWL-recognition.aspx>)



SWL Placements completed for (L-R) Sport and Recreation , Community Services, Building and Construction

The North Central Trade Training Centre offers the following VET subjects:



AGRICULTURE: AHC20116 Certificate II Agriculture

ALLIED HEALTH: HLT33015 Certificate III Allied Health Assistance (Partial Completion)

ANIMAL CARE: ACM20121 Certificate II Animal Care

AUTOMOTIVE: AUR20720 Certificate II Automotive (Vocational Preparation)

BUILDING & CONSTRUCTION: 22338VIC Certificate II Building & Construction

COMMUNITY SERVICES: CHC32015 Certificate III Community Services

ENGINEERING: 22470VIC Certificate II Engineering Studies

HOSPITALITY: SIT20416 Certificate II Hospitality (Kitchen Operations)

MUSIC: CUA30915 Certificate III Music Industry

SPORT & RECREATION: SIS30115 Certificate III Sport & Recreation

BEAUTY: SHB30115 Certificate III Beauty Services

HAIR: SHB20216 Certificate II Salon Assistant

The following pages include subject descriptors and Pathways information.

A Certificate Summary overview is included on the last page of this booklet.



AHC20116

Certificate II in Agriculture

Aim

This VET subject provides an entry-level occupational outcome in agriculture. The qualification includes a livestock production & cropping context as a job focus

Duration: 2 years

Units of Study

- Participate in work health and safety processes
- Participate in workplace communication
- Maintain properties and structures
- Operate basic machinery and equipment
- Treat plant pests, diseases and disorders
- Inspect & Clean Machinery for Plant, Animal & Soil Material
- Undertake operational maintenance of machinery
- Observe and report on weather
- Participate in environmentally sustainable work practices
- Handle livestock using basic techniques
- Install, maintain and repair farm fencing
- Monitor water supplies
- Muster and move livestock
- Provide feed for livestock
- Carry out basic electric fencing operations
- Work effectively in the industry
- Apply chemicals under supervision
- Collect and record production data

VCE & ATAR Contribution

This subject is not available for VCE scored assessment.

Structured Workplace Learning / On The Job training

Structured Work placement is strongly recommended.

ACM20121 Certificate II in Animal Care



Aim

This qualification provides students with a broad range of skills and knowledge to pursue a career or further training in the animal care and management industry in a range of areas such as: animal control and regulation, animal technology, captive animals, companion animal services, grooming, horse breeding and veterinary nursing.

Duration: 2 years

Units of Study

- Work in the animal care industry
- Complete animal care hygiene routines
- Feed and water animals
- Participate in environmentally sustainable work practices
- Participate in workplace health and safety processes
- Apply communication skills
- Assist in health care of animals
- Source and provide information for animal care needs
- Prepare and present information to the public
- Provide basic animal first aid
- Bath, dry and brush domestic dogs
- Provide first aid

ANIMAL STUDIES

See the difference
Vocational Education and
Training (VET) can make
to your VCE or VCAL.

Box Hill Institute

www.vcaa.vic.edu.au/getvet

VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

VICTORIA
The State of Australia

Get VET

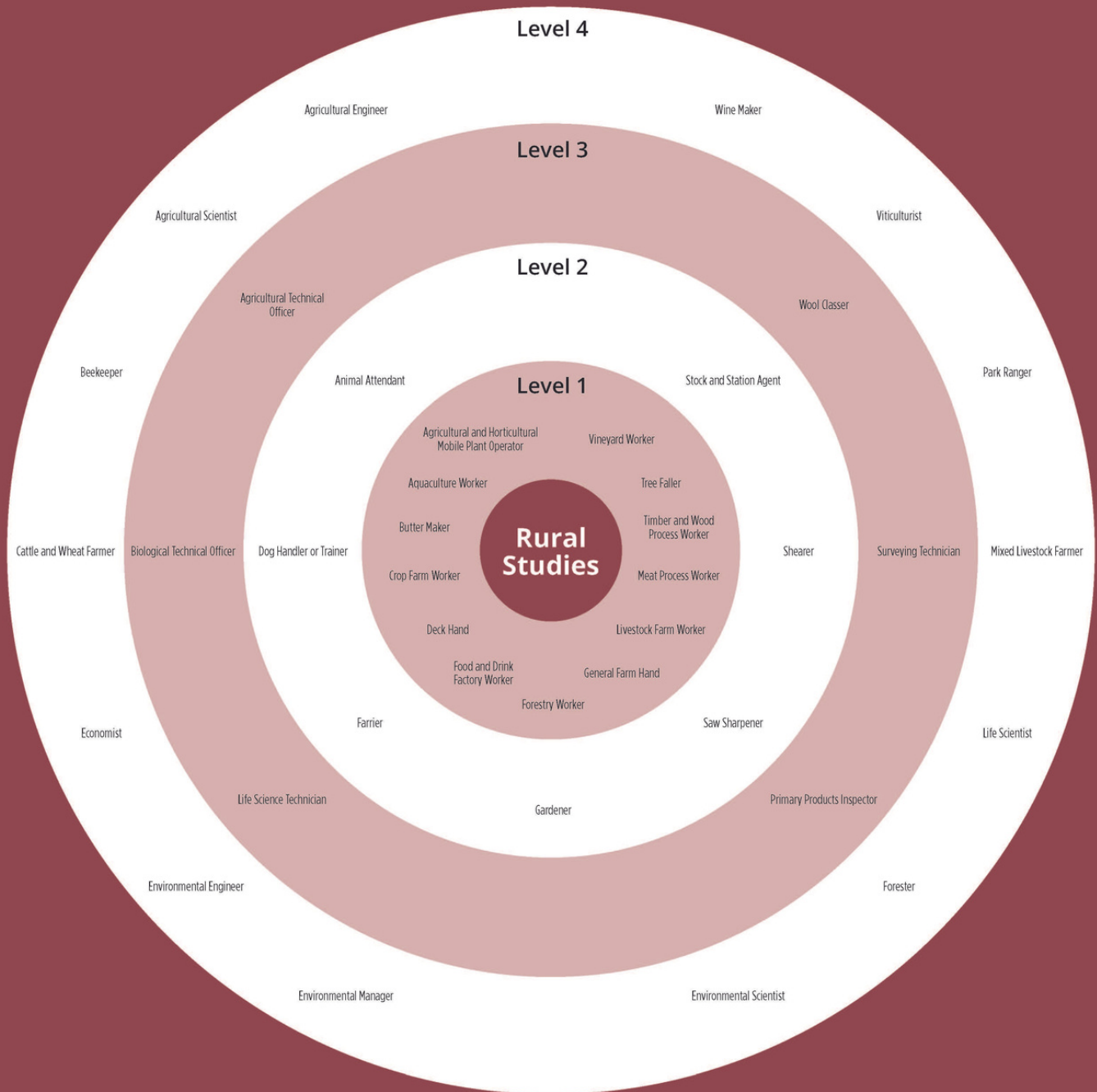
VCE & ATAR Contribution

This subject is not available for VCE scored assessment.

Structured Workplace Learning / On The Job training

Structured Work placement is strongly recommended.

Do you enjoy or are you good at **Rural Studies**?



Training levels and requirements

Level 1

Usually has a skill level equal to the completion of Year 10, a Senior Secondary Certificate of Education, Certificate I or II. Australian Apprenticeships may be offered at this level.

Level 2

Usually has a skill level equal to a Certificate III or IV, or at least three years relevant experience. Australian Apprenticeships may be offered at this level.

Level 3

Usually requires a level of skill equal to a Diploma or Advanced Diploma. Study is often undertaken through TAFEs or Registered Training Organisations. Some universities offer studies at this level.

Level 4

Usually requires a level of skill equal to a Bachelor Degree or higher qualification. Study is often undertaken at a university.

This chart shows a selection of occupations that have some relation to the subject of **Rural Studies**. The four education and training levels are to be used as a guide only. These levels indicate the most common education and/or entry requirements for these jobs.

For further information, visit:
www.myfuture.edu.au

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AUR20720

Certificate II in Automotive (Vocational Preparation)

Aim

Certificate II in Automotive Technology Studies is designed to provide participants with the knowledge and skills to achieve units of competency that will enhance their employment prospects in Automotive related industries.

Duration: 2 to 3 years depending on year level when started

Units of Study

- Communicate effectively in an automotive workplace
- Follow safe working practices in an automotive workplace
- Identify automotive mechanical systems and components
- Use and maintain tools and equipment in an automotive workplace
- Identify automotive electrical systems and components
- Inspect, test and service batteries
- Dismantle and assemble single cylinder four stroke petrol engines
- Carry out basic vehicle servicing operations
- Resolve routine problems in an automotive workplace
- Follow environmental and sustainability best practice in an automotive workplace
- Solder electrical wiring and circuits
- Remove and replace brake assemblies
- Construct and test basic electronic circuits
- Dismantle and assemble multi cylinder four-stroke petrol engines
- Remove and replace wheel and tyre assemblies
- Dismantle and assemble single cylinder four stroke petrol engines

AUTOMOTIVE

'VET allowed me to develop industry skills and get a lot of good experience.'

- **Mason,**
Automotive Apprentice

ALPINE AUTO REPAIRS & TOWING
PH: 4790 1651

Get VET

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VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

VICTORIA

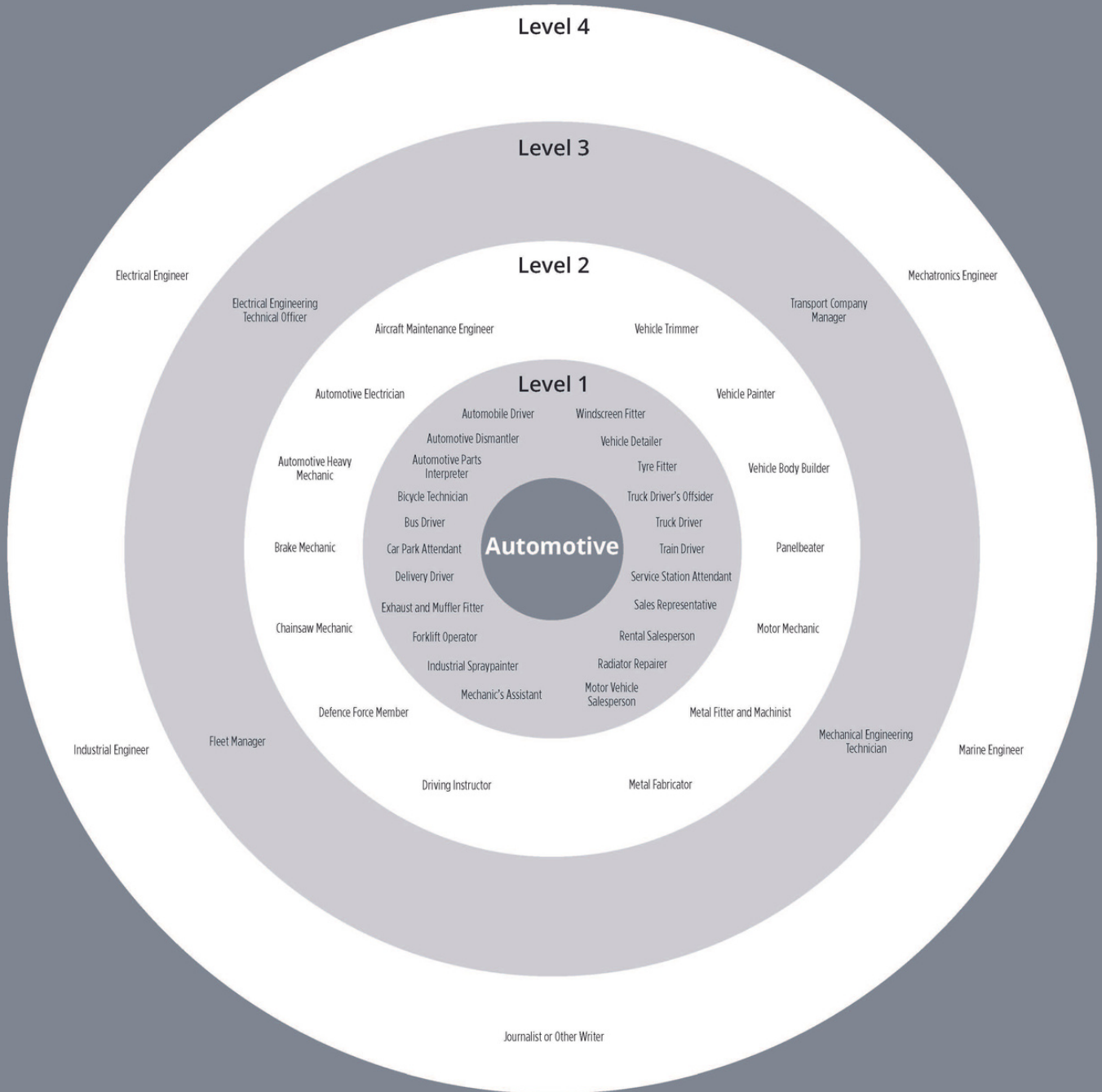
VCE & ATAR Contribution

This subject is not available for VCE scored assessment.

Structured Workplace Learning

Structured Work placement is strongly recommended.

Do you enjoy or are you good at **Automotive**?



Training levels and requirements

Level 1

Usually has a skill level equal to the completion of Year 10, a Senior Secondary Certificate of Education, Certificate I or II. Australian Apprenticeships may be offered at this level.

Level 2

Usually has a skill level equal to a Certificate III or IV, or at least three years relevant experience. Australian Apprenticeships may be offered at this level.

Level 3

Usually requires a level of skill equal to a Diploma or Advanced Diploma. Study is often undertaken through TAFEs or Registered Training Organisations. Some universities offer studies at this level.

Level 4

Usually requires a level of skill equal to a Bachelor Degree or higher qualification. Study is often undertaken at a university.

This chart shows a selection of occupations that have some relation to the subject of **Automotive**. The four education and training levels are to be used as a guide only. These levels indicate the most common education and/or entry requirements for these jobs.

For further information, visit:
www.myfuture.edu.au

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22338VIC

Certificate II in Building & Construction

Aim

Certificate II in Building and Construction is designed to provide students with knowledge and skills to enhance their employment prospects in the building and construction industry.

Duration: 2 to 3 years depending on year level when started.

Units of Study

- Prepare to work safely in the construction industry
- Conduct workplace communication
- Carry out measurements and calculations
- Prepare for work in the building & construction industry
- Interpret and apply basic plans and drawings
- Erect and safely use working platforms
- Identify and handle carpentry tools and equipment
- Construct basic formwork for concreting
- Work effectively and sustainably in the construction industry
- Apply basic levelling procedures
- Apply OHS requirements, policies and procedures in the construction industry
- Provide basic emergency life support
- Identify and handle carpentry tools and equipment
- Perform basic setting out
- Construct basic sub-floor
- Construct basic wall frames

BUILDING AND CONSTRUCTION

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Vocational Education and
Training (VET) can make
to your VCE or VCAL.

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www.vcaa.vic.edu.au/getvet

Bayside P-12 College/
Technical Trade Centre

VCE & ATAR Contribution

This subject is not available for VCE scored assessment.

Structured Workplace Learning

Structured Work placement is strongly recommended.



CHC32015 Certificate III Community Services

Aim

Certificate III in Community Services aims to provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the community services or community services related industries.

Duration: Two Years

Units of Study

- Participate in workplace health & safety
- Provide first point of contact
- Work with diverse people
- Communicate and work in health or community services
- Organise and complete daily work activities
- Provide First aid
- Use strategies to respond to routine workplace problems
- Interact effectively with others at work
- Respond to client needs
- Work within a community development framework
- Implement participation and engagement strategies

COMMUNITY SERVICES

'VET Community Services was an opportunity for me to study my personal passion at school.'

- Judy, Bachelor of Arts, Corporate Affairs Cadetship

www.vcaa.vic.edu.au/getvet

VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

VICTORIA

Get VET

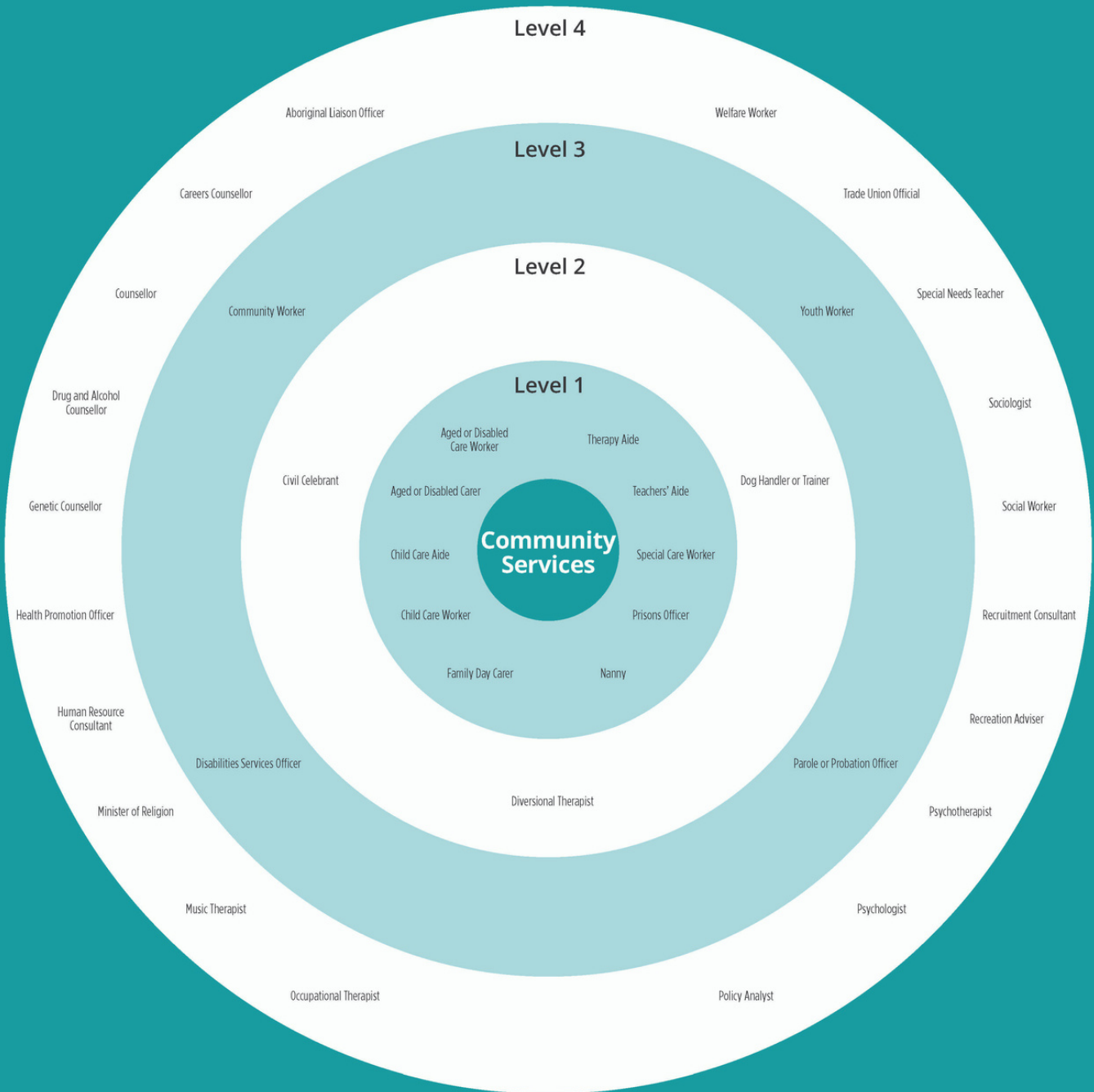
VCE & ATAR Contribution

Scored assessment is available for VCE VET Community Services. Students wishing to receive an ATAR contribution for VCE VET Community Services must undertake scored assessment in CHC32015. This consists of three coursework tasks, worth 66 per cent of the overall study score, and an end-of-year examination which is worth 34 per cent of the overall study score. Scored assessment is based on the units 3 and 4 sequence of VCE VET Community Services.

Structured Workplace Learning

Structured Work placement is strongly recommended.

Do you enjoy or are you good at **Community Services**?



Training levels and requirements

Level 1

Usually has a skill level equal to the completion of Year 10, a Senior Secondary Certificate of Education, Certificate I or II. Australian Apprenticeships may be offered at this level.

Level 2

Usually has a skill level equal to a Certificate III or IV, or at least three years relevant experience. Australian Apprenticeships may be offered at this level.

Level 3

Usually requires a level of skill equal to a Diploma or Advanced Diploma. Study is often undertaken through TAFEs or Registered Training Organisations. Some universities offer studies at this level.

Level 4

Usually requires a level of skill equal to a Bachelor Degree or higher qualification. Study is often undertaken at a university.

This chart shows a selection of occupations that have some relation to the subject of **Community services**. The four education and training levels are to be used as a guide only. These levels indicate the most common education and/or entry requirements for these jobs.

For further information, visit:
www.myfuture.edu.au





22470VIC Certificate II in Engineering Studies

Aims

Engineering Studies is based on the Certificate II in Engineering and aims to provide participants with the skills and knowledge to achieve units of competence that will enhance their employment prospects in a broad range of Engineering Industries; and enable participants to gain a recognised credential and make a more informed choice of vocational and career paths.

Duration: 2 years

Units of Study

- Apply principles of OH&S in the work environment
- Use hand tools
- Perform basic machining processes
- Apply basic fabrication techniques
- Report on a range of sectors in the manufacturing, engineering & related industries
- Select & interpret drawings and prepare 3 dimensional (3D) sketches and drawings
- Use power tools/hand held operations
- Perform metal fabrication operations
- Undertake a basic engineering project
- Perform intermediate engineering computations
- Produce basic engineering components and products using fabrication and machining operations



VCE & ATAR Contribution

Scored assessment is available for VCE VET Engineering Studies.

Students wishing to receive an ATAR contribution for VCE VET Engineering Studies must undertake scored assessment. This consists of three coursework tasks, worth 66% of the overall study score, and an end-of-year examination which is worth 34% of the overall study score. Scored assessment is based on the units 3 and 4 sequence of VCE VET Engineering Studies

Structured Workplace Learning

Structured Work placement is strongly recommended.

Do you enjoy or are you good at Metal Work and Engineering?



Training levels and requirements

Level 1

Usually has a skill level equal to the completion of Year 10, a Senior Secondary Certificate of Education, Certificate I or II. Australian Apprenticeships may be offered at this level.

Level 2

Usually has a skill level equal to a Certificate III or IV, or at least three years relevant experience. Australian Apprenticeships may be offered at this level.

Level 3

Usually requires a level of skill equal to a Diploma or Advanced Diploma. Study is often undertaken through TAFEs or Registered Training Organisations. Some universities offer studies at this level.

Level 4

Usually requires a level of skill equal to a Bachelor Degree or higher qualification. Study is often undertaken at a university.

This chart shows a selection of occupations that have some relation to the subject of **Metal Work and Engineering**. The four education and training levels are to be used as a guide only. These levels indicate the most common education and/or entry requirements for these jobs.

For further information, visit:
www.myfuture.edu.au





HLT33015 Certificate III in Allied Health Assistance (Partial Completion)

Aim

A Health Services Assistant (HSA) works under the guidance and direction of health professionals to assist in the delivery of healthcare services. This can involve direct patient care and non-direct patient care.

Duration: 2 years

Units of Study

- Organise personal work priorities and development
- Assist with movement
- Maintain a high standard of service
- Respond effectively to behaviors of concern
- Communicate and work in health or community services
- Work with diverse people
- : Provide non-client contact support in an acute care environment
- Comply with infection prevention and control policies and procedures
- Participate in workplace health and safety
- Recognise healthy body systems
- Interpret and apply medical terminology appropriately
- Take clinical measurements

How will the course be delivered?

Delivery methods include:

Classroom learning, self directed learning, excursions to complement the classroom theory sessions and simulated training; learning in a purpose built health laboratory in the NCTTC.

VCE & ATAR Contribution

Scored assessment is available for HLT33015 Certificate III in Allied Health Assistance. Students wishing to receive an ATAR contribution for VCE VET Health must undertake scored assessment.

This consists of three coursework tasks, worth 66 per cent of the overall study score, and an end-of-year examination which is worth 34 per cent of the overall study score.

Structured Workplace Learning

The VCAA mandates a minimum of 80 hours of structured workplace learning (SWL) placement over the duration of the VCE VET Health program.

Students will undertake 40 hours of SWL per year which is incorporated into the VET timetable. SWL placements will be organised for the student.



SIT20416

Certificate II Hospitality

Kitchen Operations

Aim

To give students a clear view and perception of industry requirements.

Students will be allowed to learn, in a supportive and professional environment, the importance of the foundation skills the Hospitality sector requires. From both a cookery and service perspective, students will be able to understand and demonstrate the importance of personal presentation and communication skills. Students will learn the fundamentals or building blocks required for successful cooking and master essential knife skills and learn many other techniques that will stay with them for life.

Duration: 2 to 3 years depending on year level when started.

Units of Study

- Use Hygienic Practices for Food Safety
- Participate in safe work practices
- Use food preparation equipment
- Prepare dishes using basic methods of cookery
- Clean kitchen premises and equipment
- Maintain the Quality of perishable items
- Prepare vegetable, fruit, egg and farinaceous dishes
- Work effectively with others
- Prepare and present simple dishes
- Prepare and present sandwiches
- Provide first aid
- Produce appetisers and salads
- Produce stocks, sauces and soups
- Use cookery skills effectively
- Prepare poultry dishes

HOSPITALITY

See the difference
Vocational Education and
Training (VET) can make
to your VCE or VCAL.

St John's Regional College

Get VET

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www.vcaa.vic.edu.au/getvet

VCE & ATAR Contribution

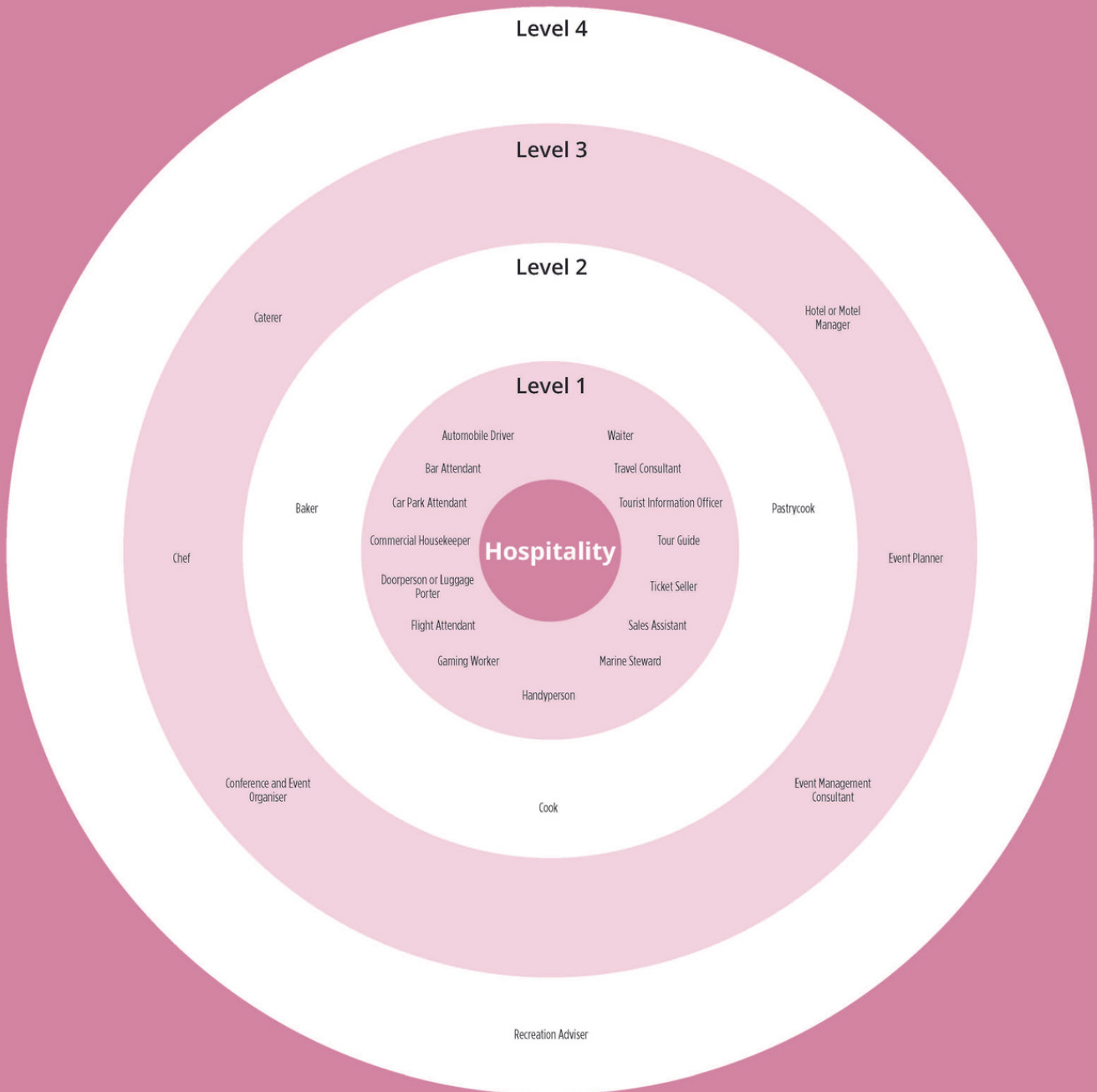
Scored assessment **is** available for VCE VET Hospitality.

Students wishing to receive an ATAR contribution for VCE VET Hospitality must undertake scored assessment. This consists of three coursework tasks, worth 66% of the overall study score, and an end-of-year examination which is worth 34% of the overall study score.

Structured Workplace Learning

Structured Work placement is strongly recommended.

Do you enjoy or are you good at **Hospitality**?



Training levels and requirements

Level 1

Usually has a skill level equal to the completion of Year 10, a Senior Secondary Certificate of Education, Certificate I or II. Australian Apprenticeships may be offered at this level.

Level 2

Usually has a skill level equal to a Certificate III or IV, or at least three years relevant experience. Australian Apprenticeships may be offered at this level.

Level 3

Usually requires a level of skill equal to a Diploma or Advanced Diploma. Study is often undertaken through TAFEs or Registered Training Organisations. Some universities offer studies at this level.

Level 4

Usually requires a level of skill equal to a Bachelor Degree or higher qualification. Study is often undertaken at a university.

This chart shows a selection of occupations that have some relation to the subject of **Hospitality**. The four education and training levels are to be used as a guide only. These levels indicate the most common education and/or entry requirements for these jobs.

For further information, visit:
www.myfuture.edu.au

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CUA30915 Certificate III in Music Industry



Aim

The Certificate III in Music provides students with the opportunity to apply a broad range of knowledge and skills in varied work contexts in the music industry.

Duration: 2 years

Units of study

- Contribute to health and safety of self and others
- Implement copyright arrangements
- Work effectively in the music industry
- Apply knowledge of style and genre to music industry practice
- Develop ensemble skills for playing or singing music
- Plan a career in the creative arts industry
- Develop technical skills in performance
- Prepare for performances
- Develop improvisation skills
- Develop and maintain stagecraft skills
- Perform music as part of a group
- Perform music as a soloist

MUSIC INDUSTRY

See the difference
Vocational Education and
Training (VET) can make
to your VCE or VCAL.

Get VET

VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

VICTORIA

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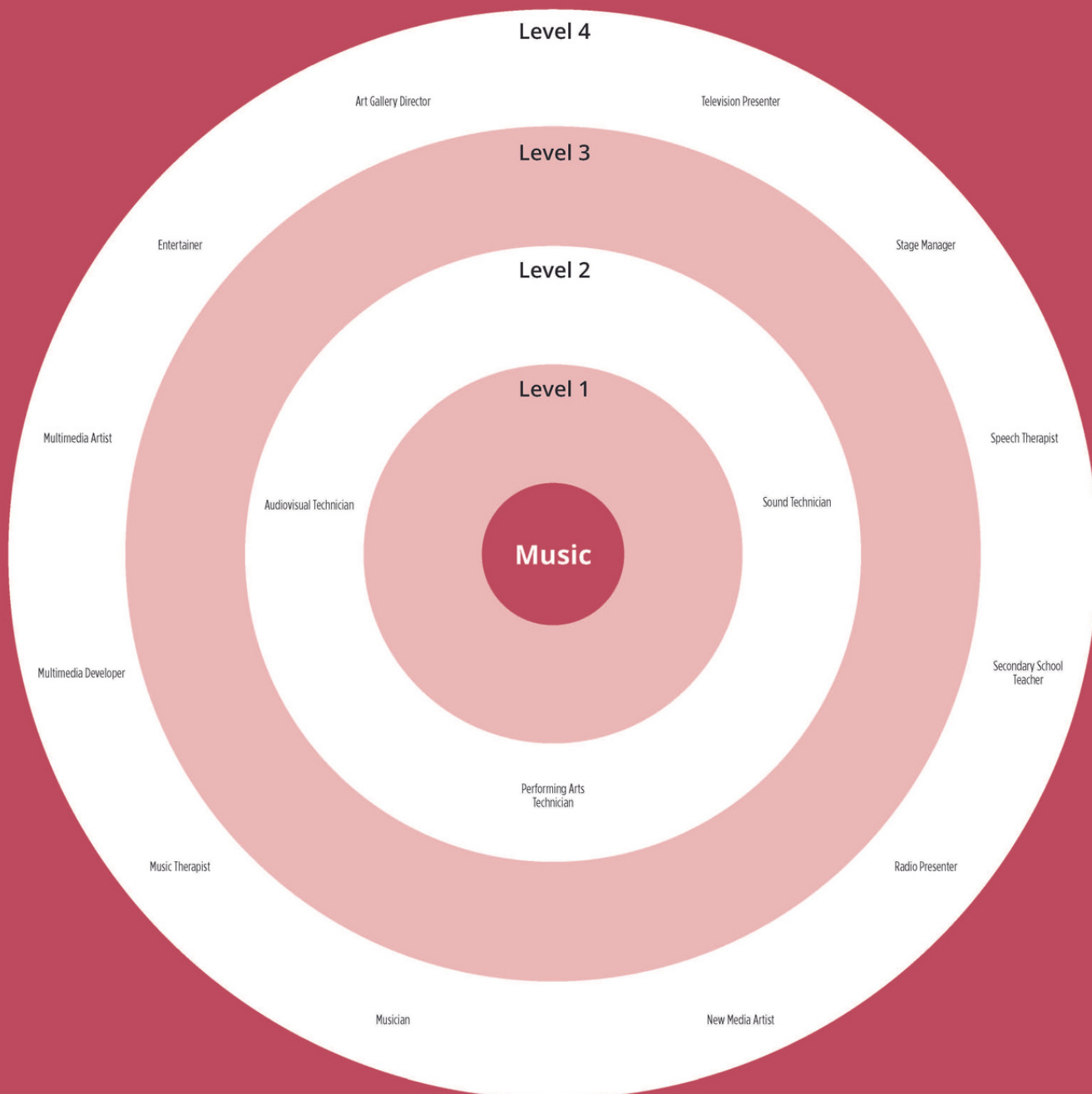
VCE & ATAR Contribution

Scored assessment is available for VCE VET Music Industry. Students wishing to receive an ATAR contribution for a certificate III Music Performance or Sound Production specialisation must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

Structured Workplace Learning

Structured Work placement is strongly recommended.

Do you enjoy or are you good at **Music**?



Training levels and requirements

Level 1

Usually has a skill level equal to the completion of Year 10, a Senior Secondary Certificate of Education, Certificate I or II. Australian Apprenticeships may be offered at this level.

Level 2

Usually has a skill level equal to a Certificate III or IV, or at least three years relevant experience. Australian Apprenticeships may be offered at this level.

Level 3

Usually requires a level of skill equal to a Diploma or Advanced Diploma. Study is often undertaken through TAFEs or Registered Training Organisations. Some universities offer studies at this level.

Level 4

Usually requires a level of skill equal to a Bachelor Degree or higher qualification. Study is often undertaken at a university.

This chart shows a selection of occupations that have some relation to the subject of **Music**. The four education and training levels are to be used as a guide only. These levels indicate the most common education and/or entry requirements for these jobs.

For further information, visit:
www.myfuture.edu.au

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SIS30115 Certificate III in Sport & Recreation

Aims

The VCE VET Sport and Recreation program provides students with the opportunity to acquire and develop the skills, knowledge and confidence to work in the areas of community, sport and outdoor recreation.

Duration: 2 years

Units of Study

Units 1 & 2

- Organise personal work priorities and development
- Provide first aid
- Participate in workplace health and safety
- Use social media tools for collaboration and engagement
- Conduct non-instructional sport, fitness or recreation sessions
- Provide quality service
- Respond to emergency situations

Units 3 & 4

- Participate in WHS hazard identification, risk assessment and risk control
- Plan and conduct programs
- Facilitate groups
- Educate user groups
- Conduct sport coaching with foundation-level participants



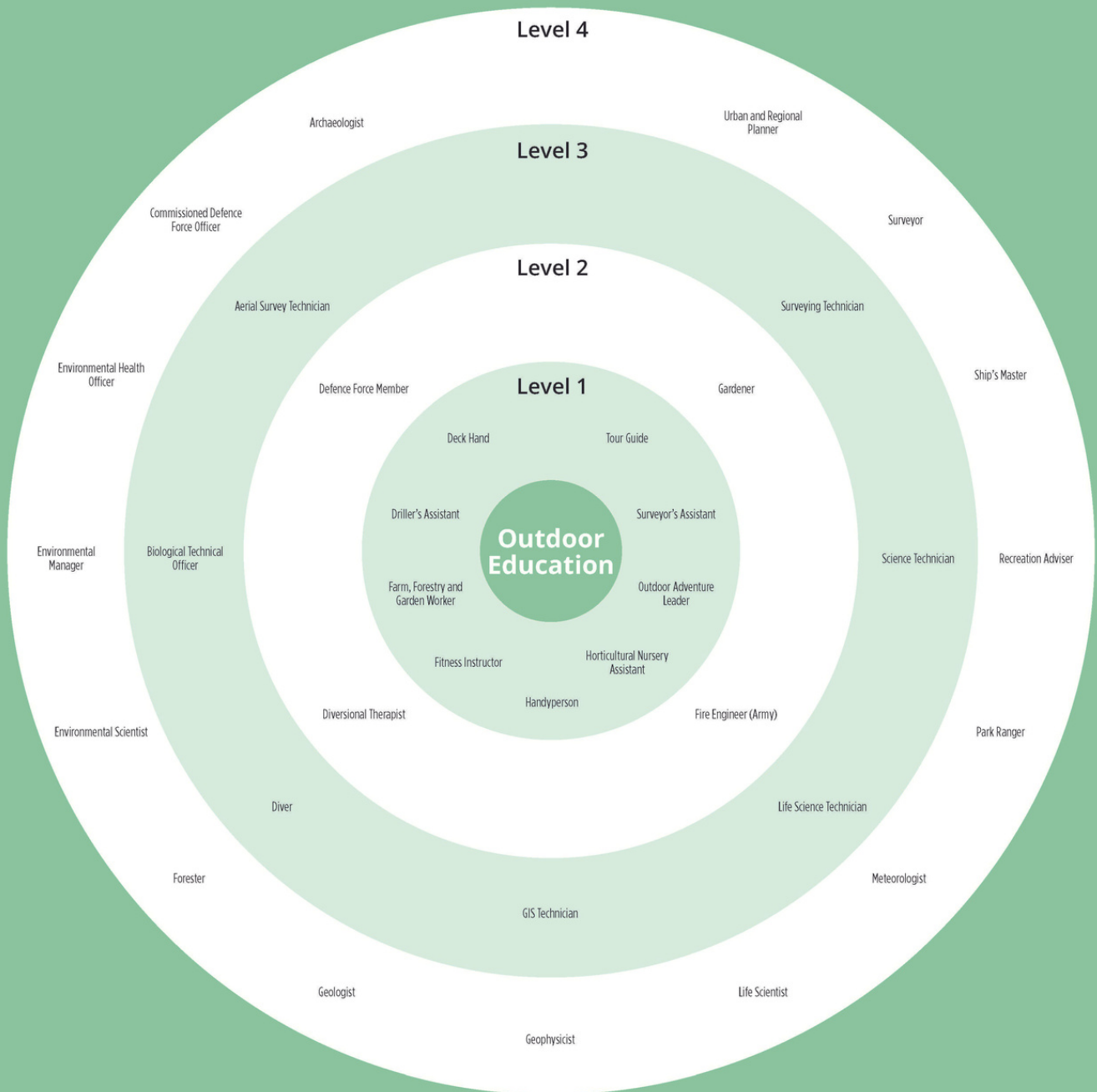
VCE & ATAR Contribution

Scored assessment is available for SIS30115 Certificate III in Sport and Recreation. Students wishing to receive an ATAR contribution for VCE VET Sport and Recreation must undertake scored assessment. This consists of three coursework tasks, worth 66 per cent of the overall study score, and an end-of-year examination which is worth 34 per cent of the overall study score.

Structured Workplace Learning

Structured Work placement is strongly recommended.

Do you enjoy or are you good at **Outdoor Education**?



Training levels and requirements

Level 1
Usually has a skill level equal to the completion of Year 10, a Senior Secondary Certificate of Education, Certificate I or II. Australian Apprenticeships may be offered at this level.

Level 2
Usually has a skill level equal to a Certificate III or IV, or at least three years relevant experience. Australian Apprenticeships may be offered at this level.

Level 3
Usually requires a level of skill equal to a Diploma or Advanced Diploma. Study is often undertaken through TAFEs or Registered Training Organisations. Some universities offer studies at this level.

Level 4
Usually requires a level of skill equal to a Bachelor Degree or higher qualification. Study is often undertaken at a university.

This chart shows a selection of occupations that have some relation to the subject of **Outdoor Education**. The four education and training levels are to be used as a guide only. These levels indicate the most common education and/or entry requirements for these jobs.

For further information, visit:
www.myfuture.edu.au



SHB20216

Certificate II in Salon Assistant



Aim

Certificate II in Salon Assistant, SHB20216 aims to provide participants with the knowledge and skills to achieve competency that will enhance their employment prospects in related fields. The program is appropriate for a person preparing to work in the Hairdressing Industry as a hairdressing assistant. The student will learn how to provide a range of hairdressing services for clients, under supervision.

Duration: 2 Years

Units of Study

- Contribute to health and safety of self and others
- Maintain and organise tools and equipment work areas
- Dry hair to shape
- Conduct salon financial transactions
- Greet and prepare clients for salon services
- Comply with organisational requirements within a personal services environment
- Communicate as part of a salon team
- Provide shampoo and basin services
- Apply hair colour products
- Provide head, neck and shoulder massages for relaxation
- Braid hair
- Research & use hairdressing industry info
- Sell to the retail customer
- Recommend products and services



HAIR AND BEAUTY

See the difference
Vocational Education and
Training (VET) can make
to your VCE or VCAL.

Get
VET

www.vcaa.vic.edu.au/getvet

VICTORIAN CURRICULUM
AND ASSESSMENT AUTHORITY

VICTORIA

VCE & ATAR Contribution

This subject is not available for VCE scored assessment.

Structured Workplace Learning

The VCAA mandates a minimum of 40 hours over the duration of the SHB20216 Certificate II in Salon Assistant

SHB30115

Certificate III in Beauty Services



Aim

Aims to develop skills, knowledge and personal attributes for work at an entry level in the various sectors of the retail industry.

Duration: Two Years

Units of Study

- Comply with organisational requirements within a personal services environment
- Apply cosmetic tanning products
- Advice on beauty products and services
- Provide lash and brow services
- Design and apply make-up
- Research and apply beauty industry information
- Provide salon services to clients
- Design and apply make-up for photography
- Apply safe hygiene, health and work practices
- Conduct Salon Financial Transactions
- Provide manicure & Pedicure Services
- Apply Acrylic Nail Enhancements
- Apply Gel Nail Enhancements
- Apply eyelash extensions
- Provide Waxing Services

HAIR AND BEAUTY

'VET gave me the opportunity to attend school at the same time as giving me the opportunity to begin my dream career.'

- Kiralee, Salon Owner

Get VET

www.vcaa.vic.edu.au/getvet

VICTORIAN CURRICULUM AND ASSESSMENT AUTHORITY

VICTORIA State Government

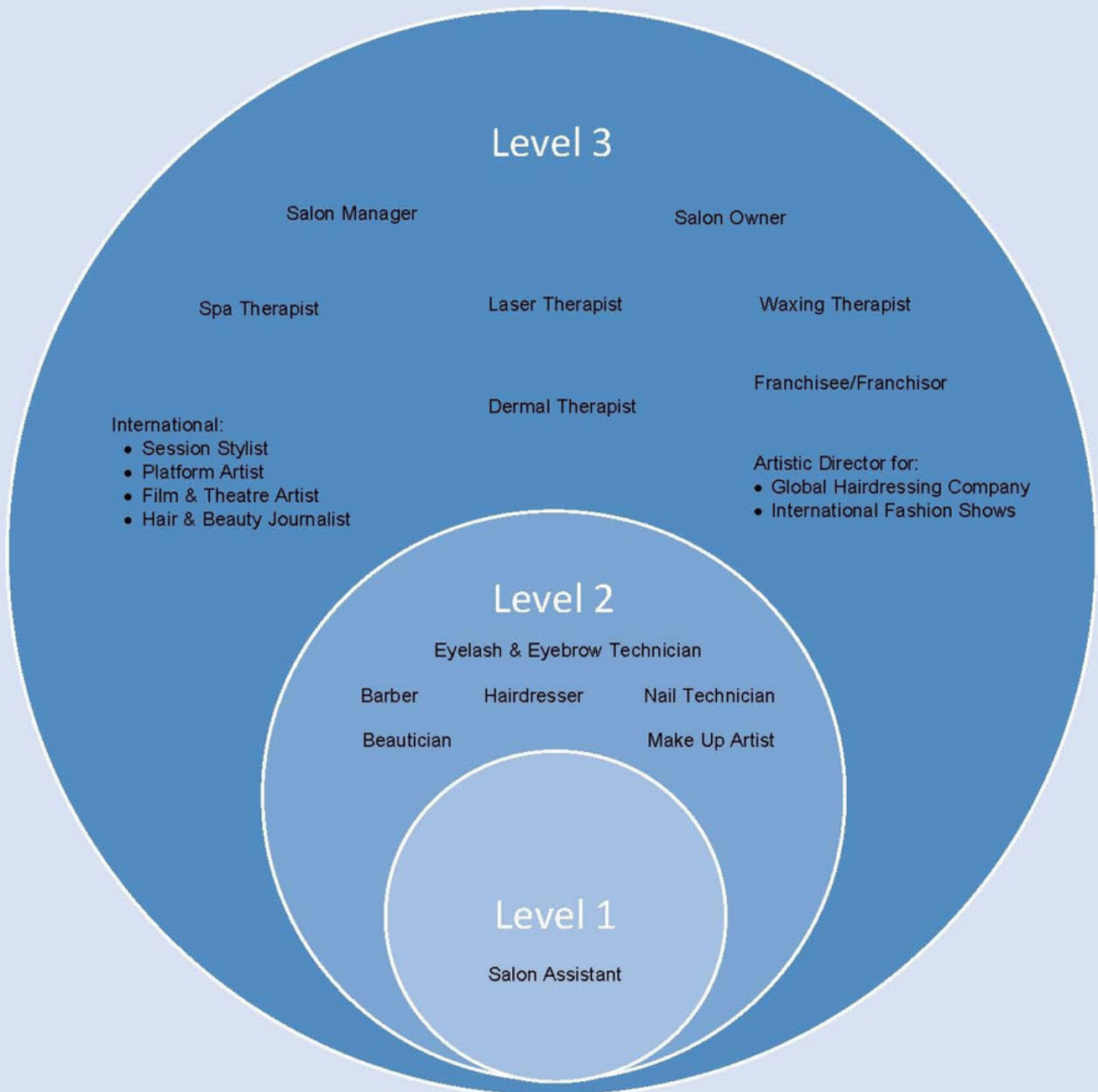
VCE & ATAR Contribution

This subject is not available for VCE scored assessment.

Structured Workplace Learning

Structured Work placement is strongly recommended.

HAIR & BEAUTY CAREER PATHWAYS



- Level 1** •Year 10, Senior Secondary Certificate of Education, or Certificate I or II.
- Level 2** •Certificate III or IV, or relevant experience.
- Level 3** •Diploma or Advanced Diploma

What is a School Based Apprenticeship or Traineeship?

Students can participate in the SBAT program during their school years 10 to 12, provided they are 15 years of age or over. A SBAT program requires that there be a minimum of 7 hours per week of employment and a minimum of 6 hours per week of structured training which may be averaged out over the 3 periods of 4 months in each year of the program.

Successful completion of a SBAT enables the student to achieve a nationally recognised qualification (usually Certificate II or III) that will also count as part of their Year 12 Certificate and a component of further industry training.

Although they vary from one industry to another, a typical SBAT will involve:

- Attending a Secondary School – Completing VCE subjects
- Paid Part-time work with an employer – The time students spend in work for an SBAT may vary from one industry to another but generally a SBAT will work on average 10-15 hours per week over the term of the Training Contract. The SBAT will be paid in accordance with the industry's National Training Wage Award.
- A Training Contract – the Training Contract is signed by the employer and student and is endorsed by the school. The Training Contract, which is linked to an industrial award or contract, validates the SBAT arrangement.
- Attending a TAFE or other Registered Training Organisation (RTO) - SBAT's will be required to undertake industry training, such as Certificate II or Certificate III, which is delivered and monitored by an RTO. The RTO will assess the SBAT against competencies from the training package.

The formal industry component of the SBAT may provide VCE or VCAL credits.



Certificate Summaries

NO SCORED ASSESSMENT

Certificates contribute to VCE & VCAL, credit for Units 1&2 + 3&4 sequence, credit for VCAL ATAR increment of 10%

Certificate	Credit in the VCE	ATAR Contribution	SWL
Certificate II Agriculture	Recognition of two or more units at Units 1 + 2 level and a Units 3 + 4 sequence.	10% of the lowest study score of the primary four scaled studies.	Strongly Recommend 80 hrs
Certificate II Animal Studies	Recognition of two or more units at Units 1 + 2 level and a Units 3 + 4 sequence.	10% of the lowest study score of the primary four scaled studies.	Strongly Recommend 80 hrs
Certificate II Automotive	Recognition of two or more units at Units 1 + 2 level and a Units 3 + 4 sequence.	10% of the lowest study score of the primary four scaled studies.	Strongly Recommend 160 hrs
Certificate II Building & Construction	Recognition of two or more units at Units 1 + 2 level and a Units 3 + 4 sequence.	10% of the lowest study score of the primary four scaled studies.	Strongly Recommend 80 hrs
VCE VET Hair & Beauty Program			
Certificate III Beauty Services	Eligible for up to 5 units of credit towards VCE: 3 at Units 1&2 level and Units 3&4 sequence.	10% of the lowest study score of the primary four scaled studies.	Strongly recommended 80hrs
Certificate II Salon Assistant	Up to 4 Units 1 & 2 level	Nil	Mandated 40 hours

SCORED ASSESSMENT

Certificates contribute to VCE, VCAL with scored assessment if elected. Students must advise NCTTC prior to commencement.

Certificate	Credit in the VCE	ATAR Contribution	SWL
Certificate III Community Services	Recognition of two or more units at Units 1 + 2 level and a Units 3 + 4 sequence.	Direct contribution of selected: School scored assessment = 66% Exam = 34%	Strongly Recommend 160 hrs
Certificate II Engineering	Recognition of two or more units at Units 1 + 2 level and a Units 3 + 4 sequence.	Direct contribution of selected: School scored assessment = 66% Exam = 34%	Strongly Recommend 80 hrs
Certificate II Hospitality (Kitchen Operations)	Recognition of two or more units at Units 1 + 2 level and a Units 3 + 4 sequence.	Direct contribution of selected: School scored assessment = 66% Exam = 34%	Strongly Recommend 160 hrs
Certificate III Sport & Recreation	Up to 3 units of credit at Units 1&2 and 3 units of credit at Units 3&4	Direct contribution of selected: School scored assessment = 66% Exam = 34%	Strongly Recommend 80 hrs
Certificate III Health Services Assistance	Recognition of two units, 3&4 sequence	Direct contribution of selected: 3 Coursework tasks = 66% Exam = 34%	Mandated 80 hrs (40 per year)
Certificate III Music	Up to 5 units of credit towards VCE: 3 at Units 1 & 2; and 3-4 sequence	Direct contribution of selected: School scored assessment = 50% Exam = 50%	Strongly Recommend 80 hrs