

**ST MARY'S CATHOLIC COLLEGE  
FAMILY CONNECT  
ZOOM GENERAL MEETING  
MINUTES – 15 February 2022**

**Meeting opened 5.30pm**

**Attendance:** Wayne Wood, Paul De Boom, Janine Papamichael, Cathy Zeiger, Carola Price, Andrew McLean, Jenny Coates, Michael Papamichael, Bob Atkinson, Joanne Atkinson, Craig Blackburn, Irene Blackburn, Marina Dunstan, Kristina Cannon, Lisa Doherty, Renee Grima

**Apologies:** Jason Miller

**Acknowledgement of Country – Paul De Boom**

**Reflection – Paul De Boom**

**Minutes of previous meeting:**

Moved by Bob Atkinson and seconded by Kristina Cannon that the previous minutes be accepted as read. Motion passed.

**Business arising from previous minutes:**

- **Year 12 Graduation Gifts** – Janine Papamichael noticed that the annual occurrence of purchasing the Year 12 Graduation gifts was accidentally omitted from the AGM minutes and asked if this could be approved to be added. Moved by Joanne Atkinson and seconded by Marina Dunstan that this be included in the list of yearly expenses for Family Connect. Motion passed.
- **Zoom Meetings** – Janine Papamichael reported back that as Family Connect has a CES email address, that zoom meetings should be available and was unable to price a subscription. Wayne Wood will follow up whether Family Connect is licensed to use under CES banner.
- **Bicycle Storage Shed** – Previous concerns raised from members about the safety and security of the current bicycle area and based on potentially serious near misses, some students have ceased riding to school. Present bicycle storage has been found not to be of an adequate size, a larger space required, it was felt that the present location is more visible for staff for monitoring. Looking at extending present space by occupying two of the present car bays which will increase the capacity and fence this whole area. Neil Jobling, Hugh Bradridge along with Wayne Wood to discuss further and provide design and costing at next meeting.
- **Social Cycling Group Funding Request** – Andrew McLean received 10 responses from Expression of Interest to be part of the Cycling Group. Seeking sponsorship of \$1900 for team uniforms. Current policy allows for a team to apply for sponsorship up to \$1000. Suggestion of forming a team to participate in the Cardiac Challenge. Concerns raised around risk assessment and where responsibility lies with SMCC. Wayne Wood will follow up with CES WHS Manager, David Kemp about any implications that may affect the school. Application for funding form will be emailed to Andrew McLean to submit to the principal for approval and discuss further next meeting once feedback from CES is considered.
- **Tuckshop Flow** – Wayne Wood will speak with Lee Slatcher about the task of redesigning the area surrounding the tuckshop. Some of these student ideas could be used in the overall redesign concept. Follow up whether new slider oven funded by Family Connect has arrived and functioning and thank you to Joanne Atkinson for her assistance in this.

**Correspondence:**

Nil

### **Treasurer's Report:**

Kristina Cannon presented Treasurer's report, based on the final figures from 2021, up to date financial report will be available for next meeting. Committed funds to Dr Kristy Goodwin student sessions, soundfield systems and slider oven should be deducted from next financial report. School fee invoices will be issued this week. Moved by Janine Papamichael and seconded by Joanne Atkinson that the report be accepted. Motion passed.

Discussed whether an additional parent session with Dr Kristy Goodwin could be organised, as unfortunately due to COVID restrictions last year, the parent session was on zoom, so attendance levels were down. Family Connect would be very interested in holding another parent session, very beneficial to all parents. Wayne Wood will follow up with Alison Krause and Doug Belton.

Due to COVID restrictions during 2020 and 2021, activities for sporting, academic and the arts have been restricted, hopefully this year Family Connect will be able to financially support students in those areas once again.

### **Principal's Report:**

Wayne Wood presented his Principals Report to the meeting including Status of Enrolments; Strategic Direction 2021-2023; 2022 Budget; College Leadership Team – Restructure; Marketing, Communications & Events Manager, Jenny Coates; COVID-19 Impact; 5 Year School Renewal; 2022 Theme: 'We are people of welcome'. Copy of the Principal's Report will be circulated.

Year 12 Graduation date TBA – venue will be determined based on COVID restrictions at that time, so that no student or family will be excluded. Further information will be circulated when known.

Wayne Wood also relayed that the Leader of Pedagogy, Tammy Pickup is keen to hold an online introduction to CANVAS for parents next Tuesday 22 February, 5.30pm start. Members of the committee all agreed that is an excellent idea, considering how COVID may be impacting on students learning at home. Information will be sent out to parents in the coming days. Request made if this could be recorded for parents unable to attend session, Jenny Coates to follow up if recording could be made accessible through parent portal.

### **Board Feedback:**

Chair Jason Miller unable to attend but reported back on the following:

- Expressions of interest to join the Board close 18 February (3 positions),
- Received positive number of applications to be part of the board, during coming months, opportunity for applicants to be present at board meetings before committing (April/May),
- Mobile Device Policy will be reviewed and finalised,
- Board looking at ideas to celebrate the completion of the HOB (30 March 2022) with the SMCC community, more details to follow. Provisions for delays – furniture will be moved in during the Easter break – soft opening first two weeks of Term 2 for students. Retractable seating delayed and will be schedule to be installed in June holidays.

### **Diocesan Feedback:**

No meetings held this year to date, Janine Papamichael to ensure that Family Connect's email is on the distribution list, as were omitted on several occasions in 2021. Emailed CSPQ 16 February 2022 to ensure this occurs.

### **Cathy's Council Corner:**

- Funding from higher levels of Government is being sought for upgrading the south side Water Treatment Plant, if funding not approved, rates could increase and funding for other projects would have to be held off.
- Rigg Street lights are proceeding, a few minor issues – major works will occur during the April.
- Acknowledged that an accident occurred on Toogood Road, with the death of a motorcyclist, speed limit had been decreased to 50kph earlier, to reduce incidents. Concerns were raised

that this intersection is a very busy one, with merging lanes, day care centre, shopping complexes and traffic entering and exiting side roads. Cathy acknowledged this and will raise concerns at TMR meeting.

- Shopping complex adjacent to the schools are still raising issues about the behaviour of motorists collecting students from school. These businesses have had to adjust their business hours as there is no parking for customers available. Business owners are receiving abuse from motorists. Drivers are not obeying traffic signs and continue to flaunt road rules. Any suggestion or ideas for improvement in this area, please advise Cathy.
- It was brought to Cathy's attention, that road users are not obeying speed limits when the crossing supervisors have departed. Signage that reduced speed limits apply until 4.00pm are being totally ignored by motorists. Cathy will endeavour to have QPS attend a bit later. As SMCC finishes at 1:30pm on a Thursday, which means that there is no speed limit and that some road users are not driving with caution in the area.
- Wayne Wood attended Safest meeting and suggestion was raised about the removal of the concrete lane adjacent to the Stop, Drop & Go Lane. Agreed that this would make it quite dangerous to both students and motorists. Also suggested extending this concrete lane, but this would make it impossible for buses to enter to collect students safely. Consideration will be discussed with Council of adjusting the carparks in front of SGM to angle carparks, this would make it safer, but would lose some carparks.
- It was brought to Wayne Wood's attention that some staff may need to check their speed when exiting from the College. Wayne Wood will relay this concern with staff.

#### **General Business:**

- **Parent/Volunteer Induction:** – A requirement for all parents that volunteer at the school to complete a yearly induction. Jenny Coates will follow up with Alison Krause for this to occur, Janine Papamichael will supply list of regular meeting attendees.
- **Proposed Family Connect Dates for 2022** – Will be updated regularly.

<b>Month</b>	<b>Date</b>	<b>Meeting/Workshop</b>
February	22 February	Online CANVAS Parent/Carer Introduction
March	15 March	General Meeting
April	19 April	(school recommences 19/4), suitable?
May	17 May	
June	21 June	
July	19 July	(Another Immersion Day in 2022?, if so, there will be no Family Connect Meeting)
August	16 August	
September	20 September	
October	18 October	
November	15 November	AGM/General Meeting
	22 November	Christmas Dinner

Meeting closed at 6:55pm.

Next meeting 15 March 2022.

Secretary: Janine Papamichael