HOW TO BOOK A PRENT TEACHER MEETING

Please log onto your Parent Access Module (PAM) and on the front screen you should see the following:



If you have more than one child at the school, you may have to click on each of your children's names on the top LHS to book.

You will then see a screen with your child's class as follows: Click on Core Group

· · · · · · · · · · · · · · · · · · ·	
Session times are 10 minutes long.	
This meeting is for parents only - children do not attend	I
If your child has 2 teachers, you will book against one to attendance.	eacher but both teachers should be in
Virtual	

The name of your child's teacher should then show and a list of times to choose from – click on your choice of time.

If you have any queries, please contact the school office for help 9803 0011.