

## STEP 1 - REGISTER

- 1.Locate the email from Sentral (you may need to check your junk mail)
- 2.Follow the link provided in the email from Sentral to register: <u>https://greenwith.sentral.com.au/portal/register</u>



You must use a valid email address to create your username. Verify your email

## **STEP 2 - INSTALL THE APP**

- 1. Open your app store and search Greenwith Primary School
- 2. Install Sentral for Parents and enter your credentials

## STEP 3 - ENTER THE ACCESS KEY FOR EACH CHILD

- 1. Go to My Access on the Sentral Home screen
- 2. Register the access keys for your children
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  - Each child has a unique access key, provided in the email from Sentral. The access key is case sensitive

## PARENT PORTAL DASHBOARD

Familiarise yourself with the Sentral dashboard

The Reports icon will appear here when mid-year reports are published



