

Carwatha College P-12  
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Email: [carwatha.p12@edumail.vic.gov.au](mailto:carwatha.p12@edumail.vic.gov.au)  
Website: [www.carwatha.vic.edu.au](http://www.carwatha.vic.edu.au)  
Principal: Bronwyn Hamilton



## NOTICE TO PARENTS

### PARENT PAYMENTS 2017

At Carwatha College P-12, we aim to provide the highest quality education for all of our students. In order to do this, we need to make the best use of all resources available, including requesting payments from parents.

School Council has endeavoured to keep requests for payments for materials and voluntary contributions to a reasonable level. Copies of School Council's Parent Payment Policy and the Department of Education and Training policy are attached.

There are three areas for which parents may be requested to make a payment or contribution:

- **Essential educational items** which parents and guardians are **required** to provide or pay the school to provide for their child (for example, stationery, text books, school uniforms, diaries and excursion levy).
- **Optional educational items** which are offered on a user-pays basis and which parents and guardians may **choose** whether their child accesses or participates in (for example, school magazines or some extra curricular programs or activities), and
- **Parent contribution** Whilst these contributions are voluntary, they are an important component of our available resources. Parent contributions are used to purchase resources and equipment such as class sets of books, library resources, computer equipment and software, science, sporting and technology equipment, indoor and outdoor furniture, and air conditioning for classrooms. All parents are asked to pay to assist us to maintain a high quality learning environment for our students.

These payments are due and payable at the start of the College year. Some families may want to pay these charges **by instalments** and this facility is made available by completing the "Payment Plan" attached and/or through discussions with the Business Manager.



#### QKR Payments

If paying by QKR (our preferred method of payment) then the fee sheet does not need to be completed. Simply pay via the QKR app. Collection of items eg diary will be available the next business day. (instructions attached)

Please complete the appropriate year level sheet/s and return, together with payment, to the school office. Payment options include cash, cheque, credit card or BPay or agreed payment schedule. If paying by BPay it is **essential** that you return your payment sheet in order for payments to be correctly allocated. Payments may be made at the General Office at any time between 8.30 am and 4.00 pm.

Yours sincerely

*B. Hamilton*  
**Bronwyn Hamilton**  
PRINCIPAL

*Michele Coxhill*  
**Michele Coxhill**  
SCHOOL COUNCIL PRESIDENT

## CARWATHA COLLEGE P-12



### YEAR 9 PARENT PAYMENTS 2017

This sheet provides the details of the College Essential Items, optional educational items and Parent Contribution charges for 2017. Any parents who have queries regarding these charges should feel free to contact the Business Manager.

#### **Essential Items**

These items are a required part of a student's program and must be paid for. Eg.. Locker Hire, Student Planner/Diary, Printing Recharge, ID Card, Schools Sport Victoria Affiliation Technology materials (Food, Metal and Timber). If paying via QKR your diary will be available the next working day from the office.

#### **Excursion Levy**

This cost covers the main excursions for the year. These excursions are a compulsory part of our program and all students are expected to participate. Parents will be provided with details and permission forms prior to each excursion. Based on the proposed areas of study for next year, and **probable costs**, the excursion/incursion levy has been set as follows:

#### **Excursions Year 9 – Total cost \$170**

<b>Name of Excursion</b>	<b>Area of Learning</b>
Gravity Zone	Health & PE
Shrine Excursion	Humanities
Field Trip	Mathematics
Marvellous Melbourne	Pathways
Opportunity Knocks	Science
Phillip Island	Wellbeing
Try a Trade	Pathways
Party Safe Day	Whole School Event
Guest Speaker	Pathways
Athletics and Swimming Carnivals	Sport

#### **IPAD Hire (Optional Extra)**

The IPAD Hire covers use of the IPAD for 2017 which can be pre- paid annually or by semester. Each year it will cost \$100 per year or \$50 per Semester. Parents may choose to provide their own IPAD.

#### **Parent Contribution (Voluntary)**

Whilst these contributions are voluntary, they are an important component of our available resources. Voluntary contributions are used to purchase resources and equipment such as class sets of texts, library resources, computer equipment and software, science, sporting and technology equipment, indoor and outdoor furniture, and air conditioning for classrooms. All parents are encouraged to pay to assist us to maintain a high quality learning environment for our students.

#### **Optional educational items**

The College Magazine Takari is an optional item which parents may choose to purchase. Available in December.

#### **Other possible charges in the future**

There may be some special events which involve some cost during the year, but these will be kept to a minimum and parents will be given plenty of notice.

#### **Other Information**

If you would like to discuss payment options please feel free to contact the Business Manager at the General Office.



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## PARENT PAYMENTS 2017

### PAYMENT PLAN SCHEDULE

(complete only if you wish to pay by instalments)

Student Name: .....	Year Level: .....
Parent Name: .....	

**Total amount of payment plan** \$ \_\_\_\_\_

**First payment due** \_\_\_\_/\_\_\_\_/\_\_\_\_

#### PAYMENT ARRANGEMENTS BY (tick method of payment)

<p><b>Monthly instalments</b></p> <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;"> <p style="text-align: center; font-size: small;">Preferred Payment Method</p> </div>	<p><b>MONTHLY or TERMLY INSTALMENTS \$..... per month or term</b></p> <p><b>Initial Deposit of \$ .....</b></p> <p>10 monthly instalments (February – November 2017. Each payment is due the 1<sup>st</sup> of each month. This method is only available for payments by QKR or by arrangement).</p>	
<p><b>BPay</b> Ref 87361</p>	<p><b>MONTHLY or FORTNIGHTLY or TERMLY INSTALMENTS \$..... per month or by the term</b></p> <p>10 monthly instalments (February – November 2017.) Each payment is due the 1<sup>st</sup> of each month.</p> <p>Your BPay reference number is supplied on your Statement</p>	
<p><b>Centrepay</b></p> <p><b>An option for Centrelink Benefit recipients</b></p>	<p><b>Centre Pay</b> Fortnightly Payments of \$.....</p> <p>Centrepay application form available from General office</p>	
<p><b>AGREEMENT TO TERMS AND CONDITIONS</b></p> <p>I agree to pay the above amounts stated by the due dates.</p> <p>SIGNATURE.....</p> <p>Dated .....</p>		



## CARWATHA COLLEGE P - 12

# PARENT PAYMENTS POLICY

### Rationale:

- The quality and variety of educational programs offered by our school are enhanced if departmental funds are supplemented by parent contributions made by parents and guardians.

### Aims:

- To provide high quality learning opportunities that cater for the needs of all students.
- To ensure that all elements of our practice comply with DET policies and that staff are aware of the policy

### Implementation:

- There are three categories of parent payments – essential educational items, optional items and voluntary financial contributions.
  - Essential Educational items are items which parents/guardians pay the school to provide or may provide themselves, if appropriate. These items are essential to support instruction in the standard curriculum program.
  - Optional items are items provided in addition to the standard curriculum program, and are offered to all students. They are provided on a user-pays basis and if parents/guardians choose to access them for students, they will be required to pay for them.
  - Voluntary contributions – parents can be invited to make a donation to the school to support specific programs or as a general financial contribution. Students of parents who have not paid voluntary contributions will not be treated differently from those who have
- School council will make clear distinctions between parent contributions and those materials which parents are required to pay, so that parents are not confused regarding the nature of the contributions.
- School council requests for parent contributions will be kept to a reasonable level and within expectations of the school community.
- School Council will provide all parents with information detailing the purposes for which parent contributions are being collected.
- School council will provide opportunities for all parents experiencing financial difficulties to enter into alternative and confidential payment arrangements with the principal or Business Manager, with the support of the Student Wellbeing Coordinator. Contact can be made by phone, email or in person. All requests for assistance will be handled discreetly and confidentially.
- All available family support options (e.g. second hand books and uniform), CSEF, State Schools Relief and other community supports will be communicated to parents who may be experiencing financial difficulty
- Parents will be provided with early notice of payment requests.
- Invoices for unpaid essential education items or optional items accepted by parents will be generated and distributed on a regular basis, but not more than once a month.
- Only the initial invitation for voluntary financial contributions and one reminder notice per year will be sent to all parents/guardians.
- Receipts are issued to parents immediately upon payment and receipted on CASES 21.
- Parents can raise any issues or make general inquiries about charges at any time by contacting the Business Manager or Principal.
- This policy will be displayed on the school's website and distributed to parents annually with parent payment requests
- School Council will monitor the implementation of this policy annually, taking into account transparency of process, engagement with parents, how and when it will be reported back to the school community and the timing and processes of review.

### Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle. School Council will review the level and purpose of parent contributions annually.

This policy was last ratified by School Council in....

2016

# PARENT PAYMENT POLICY AND IMPLEMENTATION

## Department of Education and Training Policy

### PURPOSE

To ensure that parent payment practices are consistent, transparent and ensure that all children have access to the standard curriculum.

### RATIONALE

The Victorian community shares a vision to build an education system that champions excellence and ensures that every child and young person has access to the opportunities to succeed in life, regardless of their background or circumstances.

Schools are best placed to make local decisions which ensure that all students can access a broad range of learning opportunities that support their expectations and promote their aspirations as they move through the education system. Parent contribution, in all forms, assists schools to provide an enriched learning and teaching program for every student and is highly valued by school communities.

Learning and teaching programs vary across schools based on local needs and circumstances and reflect each school's priorities, decisions and resources. This, in turn, informs the parent payment charges approved by school councils that may vary from one school to the next.

### WHAT CAN SCHOOLS CHARGE FOR?

The Education and Training Reform Act 2006 provides for instruction in the standard curriculum program to be free to all students in government schools. School councils are responsible for developing and approving school-level parent payment charges and can request payments from parents<sup>1</sup> under three categories only- Essential Student Learning Items, Optional Items and Voluntary Financial Contributions.

**Essential Student Learning Items** are those items, activities or services that are essential to support student learning of the standard curriculum. These are items that the school considers essential for all students and which students take possession of. Parents may choose to provide the items themselves or buy the items from the school where practical and appropriate.

**Optional Items** are those items, activities or services that are offered in addition to or support instruction in the standard curriculum program. These are provided on a user-pays basis so that if parents choose to access them for students, they are required to pay for them.

#### **Voluntary Financial Contributions**

Parents can be invited to make a donation to the school for a general or specific purpose, e.g. school grounds projects, library fund or for new equipment. Only some Voluntary Financial Contributions are tax-deductible.

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<sup>1</sup> Parent' in the policy has the same meaning as in the *Education and Training Reform Act 2006*, which is: 'parent', in relation to a child, includes a guardian and every person who has parental responsibility for the child including parental responsibility under the *Family Law Act 1975* of the Commonwealth and any person with whom a child normally or regularly resides.

The attached diagram "Understanding Parent Payment Categories" provides examples of items and materials under each category.

In implementing this policy, schools must adhere to the following principles:

### PRINCIPLES

- **Educational value:** Student learning, aspirations and wellbeing are paramount when schools determine their parent payments practices
- **Access, equity and inclusion:** All students have access to the standard curriculum program and participation of all students to the full school program is facilitated
- **Affordability:** Cost to parents is kept to a minimum and is affordable for most families at the school
- **Engagement and Support:** Early identification and engagement strategies by the school ensure parents are well informed of the payment options and supports available for those experiencing hardship
- **Respect and Confidentiality:** Parents and students experiencing hardship are treated with respect, dignity, sensitivity and without judgment and the identity and personal information of all parents and students are kept confidential in respect to parent payments
- **Transparency and Accountability:** School parent payment practices are well communicated, clear and transparent and their impact on student programs and families are reviewed by school councils

### COST AND SUPPORT TO PARENTS

When school councils consider the proposed requests for parent payments the cost is kept to a minimum and is affordable to most parents at the school.

School principals must ensure that:

- items students consume or take possession of are accurately costed
- payment requests are broadly itemised within the appropriate category
- parents are advised that they have the option of purchasing equivalent Essential Student Learning Items themselves, in consultation with the school
- information on payment options is available, accessible and easily understood to all parents so that they know what to expect and what supports they can access
- parents are provided with early notice of annual payment requests for school fees (i.e. a minimum of six weeks' notice prior to the end of the previous school year). This enables parents to save and budget accordingly.
- parents are provided with reasonable notice of any other payment requests that arise during the school year- ensuring parents have a clear understanding of the full financial contribution being sought
- the status and details of any financial arrangements are kept confidential and only shared with relevant school personnel
- parents experiencing hardship are not pursued for outstanding school fees from one year to the next
- use of debt collectors to obtain outstanding school funds owed to the school from parents is not permitted

- there will be only one reminder notice to parents for voluntary financial contributions per year
- Invoices/statements for unpaid essential or optional items accepted by parents are not generated more than monthly or according to the parent payment arrangement with the school.

### **SUPPORT FOR FAMILIES**

Families may experience financial difficulties and may be unable to meet the full or part payments requested. Principals and school councils exercise sensitivity to the differing financial circumstances of students and their families when considering parent payment fees. There are a range of support options available to support and assist parents. These can be accessed through [“Cost support for families.”](#)

Consideration to hardship arrangements in respect to payment requests is provided to families experiencing long term hardship or short term crisis on a confidential, case by case basis. All schools have written hardship arrangements that include a proactive approach to providing support for parents experiencing financial difficulty.

All parents are provided the name and contact details of a nominated parent payment contact person at the school who they can discuss payment arrangements with.

### **ENGAGING WITH PARENTS**

In respect to each school’s development of its parent payments, school councils will engage in effective communication with the school community and have strategies in place to ensure they are aware of and understand the needs and views of parents.

### **REVIEW OF POLICY IMPLEMENTATION**

Schools will monitor the effectiveness and impact of the implementation of this policy at least annually as part of its ongoing improvement and report back to the school community.

The full Parent Payment Policy is available from the Department’s [School Policy and Advisory Guide](#).

Answers to the most commonly asked questions about school costs for parents see:

[Frequently Asked Questions – For Parents](#)



# Understanding Parent Payment Categories

## Schools

### What does the legislation say?

The Education and Training Reform Act (2006) provides for free instruction in the standard curriculum program to all students in government schools. The Act also empowers school councils to charge fees to parents for goods and services provided by the school to a child.

In the Act, a 'Parent' includes a guardian and every person who has parental responsibility for a child including parental responsibility under the Commonwealth Family Law Act 1975 and any person with whom a child normally or regularly resides.

### What do schools pay for as part of 'free instruction'?



Free instruction is the teaching staff, administration and the provision of facilities in connection with the instruction of the standard curriculum program, including reasonable adjustments for students with disabilities.

The standard curriculum for Years F-10 means implementation of the Victorian Curriculum F-10.

The standard curriculum for senior secondary schools means a program that enables a student to be awarded a VCE or VCAL qualification.

### What principles govern parent payment practice?

Educational Value | Access, Equity & Inclusion | Affordability

Engagement & Support | Respect & Confidentiality | Transparency & Accountability

## Parents

### What may parents be asked to pay for?

#### Schools can request payment for Essential Student Learning Items



These are items, activities or services that the school deems **essential** to student learning of the standard curriculum.

Where practical and appropriate, parents may choose to purchase items through the school or provide their own.

These may also be either:

#### Items the student takes temporary or permanent possession of

- e.g.
- textbooks, activity books, exercise books
  - stationery, book bags
  - student ID cards, locks
  - cooking ingredients students will consume
  - materials for final products that students take home (technology projects, build-your-own kits, dioramas)
  - Picture Exchange Communication Systems

#### Activities associated with instruction that all students are expected to attend

i.e. travel, entry fees or accommodation

- e.g.
- excursions
  - incursions
  - school sports
  - work placements



Parents can be asked to pay for items, activities and services in the three Parent Payment Categories:

Essential Student Learning Items,  
Optional Items and  
Voluntary Financial Contributions.

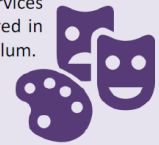
Schools determine how items, activities and services are classified within these categories based on the learning and teaching program of their school.

#### Schools can request payment for Optional Items

These are items, activities or services that are **optional** and are offered in addition to the standard curriculum.

Students may access these on a user-pays basis.

These may be either:



#### Items the student purchases or hires

- e.g.
- school magazines, class photos
  - functions, formals, graduation dinners
  - materials for extra curricular programs
  - student accident insurance

#### Activities the student purchases

- e.g.
- fees for extra curricular programs or activities, such as instrumental music tuition
  - fees for guest speakers
  - camps, excursions, incursions, sports
  - entry fees for school run performances

#### Items and/or materials that are more expensive than required to meet the standard curriculum

- e.g.
- use of silver in metal work instead of copper
  - supplementary exam revision guides

Support for families experiencing hardship is available at every school and each school has a parent payment contact person. See your school's policy for more information.

For more information on Parent Payments and Personal Devices, visit the DET website at: [www.education.vic.gov.au](http://www.education.vic.gov.au)

Schools can invite **Voluntary Financial Contributions** for



- e.g.
- Building or Library fund (Tax deductible)
  - Voluntary contributions for a specific purpose, such as equipment, materials, services.
  - General voluntary contributions



## 2017 Booklist How To Order



To ensure correct editions please purchase from LAMONT BOOKS,  
the official suppliers to Carwatha College P-12.

### ALL ORDERS ARE TO BE PLACED ONLINE

The online ordering system will open on **10 November 2016**.

**To order go to: [www.lamontbooks.com.au](http://www.lamontbooks.com.au)**

Select **Textbooks and Stationery** and choose **Carwatha College P-12** from the list.

#### **HOME DELIVERY - PRE-PAYMENT IS REQUIRED**

Order by **12 December**: **FREE** postage & handling on orders over \$60

OR

Order on or after **13 December**: The following postage charges apply:  
\$9.50 for orders under \$100  
\$15 for orders over \$100

#### **COLLECT YOUR ORDER FROM SCHOOL**

*PRE-PAYMENT IS OPTIONAL - YOU CAN PAY ON COLLECTION*

Order by **12 December**: **FREE** processing and handling

OR

Order between

**13 December - 20 January**: A \$5.00 processing and handling fee applies.

#### **SCHOOL COLLECTION DATE:**

**Friday 27 January : 12noon – 6pm** Orders **MUST** be placed by **20 January** for school collection  
Orders placed after this date will be home delivered and our standard delivery charges apply.

**Save money by placing your order before 12 December 2016!**

If you choose to come to our office in January, we will assist you to place an order that will be home delivered. You will NOT receive any books on the day.

## ADDITIONAL ORDERING INFORMATION:

### PLACING AN ORDER:

- All orders are to be placed online. Go to [www.lamontbooks.com.au](http://www.lamontbooks.com.au), select "Textbooks and Stationery" and choose your school from the list. Booklists **cannot** be handed in to school.
- If you require assistance to place an order, we have computers set up at our store and staff who can assist you with placing an order. Please note that if you attend our store during January you will not receive any items on the spot, orders will be delivered and normal delivery charges apply.

### PAYMENT OPTIONS:

- **Online payment methods:** PayPal, credit card (Visa or Mastercard only) or direct deposit (see below for instructions)
- **Payment options on the school collection day:** Cash, EFTPOS, credit card (Visa or Mastercard only). You can choose to defer payment until collection when you checkout.
- **Direct deposit:** You **must** include your order number as the payment reference. If you do not, we may be unable to match your payment to your order. This may result in substantial delays.
- We **do not** accept cheques.

### DELIVERY INFORMATION:

- You can place orders for multiple students in one transaction provided the delivery address is the same. This minimises postage charges as only one postage charge will be applied to the entire order.
- Orders are sent via Australia Post to your nominated address. If nobody is available to sign for the parcel a card will be left by Australia Post for the parcel to be collected from the Post Office.
- We commence despatching orders as they are received, and as soon as stock becomes available.
- You will receive an email notifying you when your order has been despatched, containing the tracking number of your order.
- If you are going to be away and there will be no one to receive the delivery, please provide the relevant dates that you will be away in the comments section when placing your order and we will do our best to accommodate these requests.
- Occasionally orders may be delivered by our staff. In this case, a card will also be left for you to contact us if no one is available to sign for the parcel.
- Oversized items cannot be delivered. These items will be distributed to students at school.

**PRODUCT SUBSTITUTION:** If a stationery item is unavailable it may be substituted with an equivalent item of the same or greater value.

### BACKORDERED ITEMS:

- **Home Delivery:** If an item is unavailable it may be placed on backorder. Backordered items will be sent out once available at no additional charge. You will receive another email notifying you that a parcel has been sent.
- **School Collection:** If an item is unavailable on the school collection date it will be placed on backorder and delivered to the student at school once it becomes available.

### IF YOU MISS THE SCHOOL COLLECTION DATE:

- If you have missed the collection date, your order will be returned to our office the following business day. After that time, you may then attend our office to pay for and collect your order.
- Alternatively, you may contact us to arrange for your parcel to be delivered. Delivery charges apply.
- Please note uncollected orders are only held at our office temporarily. If we do not hear from you within two weeks of the missed collection date your order may be cancelled.

### REFUNDS:

- Items may be returned for a refund or exchange at any time up to 15 February or two weeks from date of purchase (whichever is later). Items must be in new condition and proof of purchase is required.
- Refunds or exchanges will only be made after this time on items that are faulty, or in other cases at the sole and absolute discretion of Lamont Books.
- Electronic books, digital items, DVD's and calculators are firm sale. **NO** refunds or exchanges are available on these items.

**MISSING ITEMS:** Any claims must be made within **14 days** of receipt of your order. No claims may be made after this time.

### OFFICE HOURS:

- During December and January, our office hours are 8.30am - 5.00pm, Monday - Friday. We also open some Saturdays in January/February. We are closed on public holidays, and over the Christmas period. Please check our website for current office hours and Christmas closure information.
- The remainder of the year our office hours are 8.30am - 4.00pm, Monday - Friday.
- Office Location: 4/167 Princes Hwy, Hallam. Phone: 8787 1700. Email: [textbooks@lamontbooks.com.au](mailto:textbooks@lamontbooks.com.au)

LAMONT BOOKS PTY LTD  
Phone: 8787 1700  
textbooks@lamontbooks.com.au  
4/167 Princes Hwy, Hallam  
P.O. Box 5133, Hallam, 3803  
ABN 37 053 311 621



The official supplier to  
**CARWATHA COLLEGE P-12**

Collection Date from School:  
**Friday 27 January, 12noon– 6pm**

(NEW) INDICATES NEW TEXT FOR 2017 OR  
WORKBOOK

## CARWATHA COLLEGE P-12 YEAR 9 2017 BOOKLIST

This is an information list only. All orders are to be placed online at:

**[www.lamontbooks.com.au](http://www.lamontbooks.com.au)**

<b>ENGLISH</b>		<b>MATHEMATICS</b>
\$19.95 The Outsiders (Hinton)		\$69.95 Maths Quest 9 for Victoria AC Ed Student Book + LearnOn + free Calculator Companion (TI-Nspire & Casio) Value Pack - Students may use either 1st or 2nd Edition of Maths Quest
\$19.99 Destroying Avalon (McCaffrey)		
<b>ART/CERAMICS</b> — <i>No Text Required</i>		
<b>DRAMA</b> - <i>No Text Required</i>		\$36.95 Calculator Casio FX 82 ES Plus Scientific
<b>FOOD TECHNOLOGY</b> — <i>No Text Required</i>		<b>MEDIA</b> — <i>No Text Required</i>
<b>FRENCH</b> — <i>No Text Required</i>		<b>METAL</b> — <i>No Text Required</i>
<b>GRAPHICS</b> — <i>No Text Required</i>		<b>MUSIC</b> — <i>No Text Required</i>
<b>HEALTH + PHYSICAL EDUCATION</b>		<b>SCIENCE</b>
\$67.95 Nelson Fit for Life Student Textbook Year 9 + 10 (NEW)		\$69.95 Science Quest 9 for Victoria AC Ed Text with LearnOn - Students may use either 1st or 2nd Edition of Science Quest
\$21.00 Focusing on Careers 2nd edition (NEW)		<b>TEXTILES</b> — <i>No Text Required</i>
<b>HISTORY + GEOGRAPHY</b>		<b>TIMBER</b> — <i>No Text Required</i>
\$79.95 Humanities Alive 9 for Victoria AC edition Value Pack Text+ LearnON (History Alive 9 Text, Geog Alive 9 Text, Business & Economics Digital, Civics & Citizenship Digital) (NEW)		
<b>INFORMATION PROCESSING</b>		
<i>No Text Required</i>		

Continued over page

Prices are correct at time of printing but may be subject to change

**[www.lamontbooks.com.au](http://www.lamontbooks.com.au)**



#### STATIONERY RECOMMENDED FOR ALL YEAR 9 STUDENTS

\$4.95	Binder Folder A4 25mm 4D Ring (Qty) - 3 Required (All subjects)
\$0.40	Pen Ballpoint Blue (Qty) - 2 Required (All subjects)
\$0.40	Pen Ballpoint Black (Qty) - 2 Required (All subjects)
\$0.40	Pen Ballpoint Red (Qty) - 2 Required (All subjects)
\$2.50	Gluestick 35gm (Qty) - (All subjects)
\$1.00	Eraser Ink Faber (Qty) - (All subjects)
\$1.00	Sharpener Double Metal (Qty) - (All subjects)
\$0.90	Ruler 30cm Plastic (Qty) - (All subjects)
\$6.75	Pencils Watercolour 12's Faber (Qty) - (All subjects)
\$3.30	Paper Reinforced Refills A4 100pk (Qty) - 4 Required (All subjects)
\$1.10	Book Binder A4 48pg (Qty) - 1 required for each of the following subjects: (Art/Ceramics/Drama/Media/Music/Textiles)
\$1.70	Book Binder A4 96pg (Qty) - (Science)
\$1.00	Pencil Staedtler HB (Qty) - 1 Required for each of the following subjects: (Art/Ceramics)
\$1.00	Pencil Staedtler 2B (Qty) - 1 Required for each of the following subjects: (Art/Ceramics/Graphics)
\$1.00	Pencil Staedtler 3B (Qty) - (Graphics)
\$1.00	Pencil Staedtler 4B (Qty) - 1 Required for each of the following subjects: (Art/Ceramics)
\$1.00	Pencil Staedtler 2H (Qty) - 1 Required for each of the following subjects: (Art/Ceramics/Graphics)
\$1.00	Pencil Staedtler 3H (Qty) - Graphics
\$42.95	Pencils Coloured Watercolour 24's Derwent - (Art/Ceramics)
\$3.80	Pen Artline 200 0.4mm Fineliner Black (Qty) - 1 Required for each of the following subjects: (Art/Ceramics/Graphics)
\$9.20	Visual Diary Canson A3 110gsm 60 Sheet/120 pg (Qty) - 1 Required for each of the following subjects: (Art/Ceramics)
\$2.00	Book Display A4 Refillable (Qty) - 1 Required for each of the following subjects: (Drama/Food Technology/Media/Metal/Timber)
\$1.10	Plastic Pockets A4 10pk (Qty) - 1 Required for each of the following subjects: (French/History & Geography/Information Processing/Science)
\$2.95	Book Exercise Music (Feint & Stave) 96pg (Qty)
\$13.95	MConnected Earbuds