

Remote Learning Info

Doncaster SC

Learning Program

- Follow your individual timetabled periods each day
- Compass will be used as the primary Learning Management System
- Meet all assessment due dates
- VCE assessments will continue in a flexible way

Communication

- Microsoft Teams (communication)
- Email

Lesson Resources

- Compass (lesson plans, documents and work submission)

Technical Support

IT staff will be available during school hours.

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Attendance and Absence

- Attendance will continue to be recorded for all classes.
- If you are unable to attend, please put an approved absence on Compass
- In the event that a teacher is away, use the daily Lesson Plan and Resources on Compass to complete the learning independently.

When Participating in an Interactive Session

- Wear appropriate clothing
- Select a plain and appropriate background
- Do not provide information to anyone about your home or location
- Close all other apps and email while online
- Close all tabs other than Compass Lesson Plans, Learning Tasks, resources + MS Teams for the current class and any links listed in the Lesson Plan
- Maintain professional and respectful communication at all times
- Your display picture must be appropriate for school - Your default initials are best

Privacy Policy and Appropriate Use of Internet and Devices

- Keep your passwords private
- Protect your online image
- Do not download, display, save, or share any material that others may find offensive

Online Learning Protocols

Students must be prepared by:

- Sitting at a desk, workspace or table and to engage in the lesson as if they were at school
- Having learning materials such as pens, paper, calculator, workbooks, textbooks or novels ready for use
- Being accountable for the work that is set
- Completing the Do Now set at the start of the lesson and the Review and Reflect at the end: this is how attendance will be accounted for

Students must be respectful by:

- Informing their teacher if they are leaving the learning space or going offline for some reason
- Demonstrating respect for others in their communication in the online classroom
- Muting their audio if live-streaming, so that there is limited background noise and communicate their questions via the chat stream

Teachers will moderate the online learning environment by:

- Challenging inappropriate chat, contribution, lack of resources with a warning
- Removing students from a lesson, if a student continues to behave inappropriately or act in an unsafe way
- Contacting parents if a student removed from an online learning space due to inappropriate behaviour
- Record any misdemeanours or 'removals' on Compass in line with existing protocols

Self Care

- Get a good nights sleep: aim for eight hours
- Have a morning routine that includes a healthy breakfast
- Keep a water bottle on your desk
- Keep your study space separate from other activities, so you don't feel like you're at school all the time
- Take breaks in between classes: walk around, go to the bathroom, have a snack, talk to a family member
- Make sure you have recess and lunchtime
- Exercise daily
- Make time for friends and hobbies
- Limit your screen time
- Spend time connecting with the people living with you
- Practice mindfulness
- Practice good hygiene, like physical distancing and regular hand-washing with soap
- Focus on positive news and events and how people are working together to make life better for others, and think about how you can make someone else's day better
- Talk to someone if you're feeling uncomfortable or overwhelmed

Wellbeing

- Your DiSCovery teacher is your first point contact if you require support
- For additional wellbeing support:
 - Year Level Coordinator
 - dscwellbeingteam@gmail.com
 - or text your name to 0418 494 633.

Good luck!