



Clayfield College

EXPRESSION OF INTEREST

Clayfield College School Advisory Council Member

Introduction

As part of Clayfield College's commitment to strong governance, Christian values and meaningful community partnerships, we are inviting expressions of interest from experienced professionals to join the Clayfield College School Advisory Council on a voluntary basis.

As a Christian faith based organisation, the School Advisory Council members will at all times promote, support and be respectful of the primary place of the Christian faith and values within the PMSA and Clayfield College as they fulfill their roles.

This is a unique opportunity to contribute your expertise to a respected independent school and to influence its long-term development and mission. Members gain the chance to work closely with school and Presbyterian and Methodist Schools Association (PMSA) leadership, contribute to strategic decision-making and develop their own governance capability in a highly supportive and values-driven environment.

The School Advisory Council plays a vital advisory role to the Principal/Headmaster and ensures alignment with the PMSA's mission of advancing education and advancing religion.

The PMSA owns four of Queensland's well-known independent schools: Brisbane Boys' College, Clayfield College, Somerville House and Sunshine Coast Grammar School. Established in 1918, the PMSA is a joint mission of the Uniting Church of Australia, Queensland Synod, and the Presbyterian Church of Queensland.

Purpose of the School Advisory Council

The Clayfield College is an advisory body, established by the (PMSA) Board, that provides support and guidance to the Principal/Headmaster and has the following responsibilities:

- a) Strategic Advice – advising the Principal/Headmaster and PMSA CEO on strategic matters by providing a forum for continuous strategic discussion and ideas aimed at the long-term sustainability and development of the school;
- b) Master planning – advising the Principal/Headmaster on the school's master plan, included proposed capital works;
- c) Business Planning – advising the Principal/Headmaster on the school's Business Plan and budget;
- d) Strategic Risk Identification – advising the Principal/Headmaster on significant areas that may be strategic risk;
- e) Christian Faith – advising the Principal/Headmaster on the effectiveness of the school's Christian mission;

Let your light *shine*

- f) Being an ambassador for the school by actively supporting the Principal/Headmaster with parent engagement and connectivity with school community groups such as School Foundation, School Alumni and School P&F; and
- g) Providing advice to the PMSA Board on matters requested from time to time.

Who We're Looking For

The Clayfield College School Advisory Council is seeking expressions of interest from candidates with expertise in any of the following areas:

- Education – Teaching, curriculum development, and school leadership experience.
- Finance – Budgeting, financial oversight, and strategic financial planning.
- Legal – Expertise in education law, governance, and regulatory compliance.
- Property & Asset Management – Facilities planning, capital projects, and infrastructure management.
- Marketing & Communications – Brand development, stakeholder engagement, and media strategy.
- Risk Management – Governance, compliance, and safeguarding best practices.
- Human Resources – Workforce strategy, leadership development, and culture building.
- Rural Community Representation – Individuals with a deep understanding of the needs of regional and remote families.

Ideal candidates demonstrate:

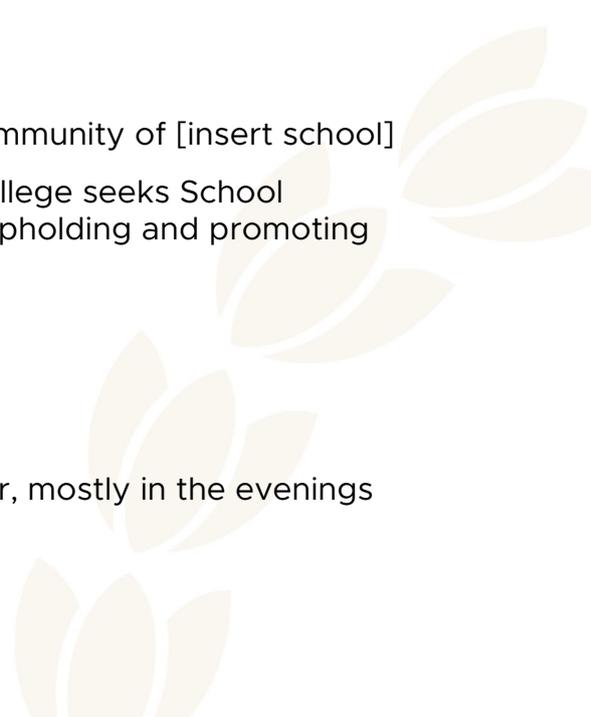
- A passion for faith-based education and alignment with the PMSA's Christian values
- Strong governance and strategic advisory skills, preferable in an advisory board capacity
- Senior leadership or executive-level experience
- A collaborative, relationship-centre mindset
- A passion for contributing to the mission and community of [insert school]

As a Christian faith-based organisation, Clayfield College seeks School Advisory Council members who are committed to upholding and promoting Christian principles in education and governance.

Time Commitment

This voluntary roles includes:

- Completion of mandatory online training
- Attendance at a minimum of 6 meetings per year, mostly in the evenings after standard working hours



- Pre-reading and meeting preparation
- Attendance at selected school events, as determined by the Principal/Headmaster
- Attendance at 1-2 PMSA leadership and development activities per year

Child Safeguarding

The PMSA is a Child Safe Organisation with a demonstrated commitment to the safety and wellbeing of children with a zero-tolerance approach to the abuse of children in our care.

Successful applicants must:

- Support the PMSA Child Protection Policy and Procedures
- Hold a current Volunteer Working with Children Check
- Undergo criminal history and director checks

How to Apply

To express your interest, please submit your resume accompanied by a cover letter outlining:

1. Why you are interested in volunteering in education and working with children
2. How you believe you'll be able to support the PMSA and the Clayfield College in the PMSA's Christian Mission and your alignment with our Christian Faith ethos; and
3. Highlight your relevant governance, leadership, or technical expertise.

Shortlisted candidates will meet with:

- The School Advisory Council Chair and Principal/Headmaster
- PMSA Chief Executive Officer and Executive Director – People

Prospective candidates will be required to nominate two referees who can attest to their skills, experience and character.

Applications close: 31 March 2026

Further information

Contact: Dr Andrew Cousins, Principal (principal@clayfield.qld.edu.au)

School Website: clayfield.qld.edu.au

School Advisory Council Charter: [Constitution, By-laws and Charters - PMSA](#)

PMSA Website: pmsa-schools.edu.au

