

Positive Behaviour Expectations

These are our expectations of positive behaviour at Cranbourne East Secondary College



BE SAFE

BE RESPECTFUL

BE RESPONSIBLE

At Cranbourne East Secondary College, we:

All settings

- Enter and exit with permission
- Use the external door
- Stay in designated areas
- Keep chair legs down
- Use equipment properly
- Respect personal space
- Follow staff instructions
- Report unsafe behaviour
- Play safely
- Students tell teachers when they don't feel comfortable about class discussions

- Line up calmly and wait to sit
- Use polite, respectful language and think before communicating
- Respect others and their beliefs
- Keep volume suitable for learning
- Use self-regulation strategies
- Get a pass to leave class
- Care for school property
- Use learning and educational spaces for their intended purposes

- Take pride in the uniform and arrive on time
- Follow instructions and bring the required learning equipment
- Participate fully and acknowledge mistakes
- Dispose of rubbish and respect school resources
- Store phones in lockers and use antiperspirant
- Sign in at the office when late
- Challenge our peers for their inappropriate behaviour

Learning Spaces

- + Classrooms
- + Sporting facilities
- + Food Technology
- + Technology
- + Visual Arts
- + Science
- + Theatre

- Hand items to one another
- Help to tidy up after a practical lesson
- Return all equipment
- Stay within view of the teacher/work in our allocated areas
- Report hazards or broken equipment to the teacher
- Wear required safety gear (aprons, lab coats, safety glasses, and shoes) and tie back long hair
- Walk when in learning spaces
- Remain seated unless directed

- Enter the learning spaces when given permission
- Use active listening
- Hand items to one another
- Ask questions that elaborate, clarify and reveal thinking
- Raise hands to speak

- Participate in all learning activities
- Complete all learning activities on time
- Use class time effectively
- Demonstrate fair play
- Obtain permission before using rehearsal spaces

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At Cranbourne East Secondary College, we:

LRC / Study Hall

- Enter and exit the study space when given permission to

- Prioritise, balance and schedule our time
- Keep our noise to a minimum
- Listen and respond appropriately to all instructions
- Allow others to focus and work without disruption

- Treat learning spaces as quiet thoroughfares when moving between classes
- Bring necessary materials
- Stay on task and manage resources properly
- Leave the learning space tidy

Outdoors

- Canteen
- Agora
- Basketball Courts
- Volleyball Courts
- Oval

- Be friendly and mindful of others
- Play sports in designated areas and only walk in non-sporting areas
- Patiently wait for your turn
- Respect outside equipment

- Respect all other people around us
- Follow rules and work out differences of opinions in a civil manner
- Pay with our own money with cash or a physical card to buy our own food

- Sit on chairs and benches
- Eat your food outside of buildings
- Hand in lost items to Year Level Leaders
- Use our manners at all times

Student Support Services

- Front Office
- Wellbeing
- Careers
- First Aid

- Tell a trusted adult if we're feeling unsafe or worried about a friend
- Give a note to the teacher when returning to class and show the first aid officer an out-of-class pass

- Have respectful conversations about personal challenges
- Maintain other students' privacy and confidentiality, unless we are concerned about their wellbeing
- Move and speak quietly

- Only enter the Student Service buildings when we require assistance or support
- Present to wellbeing alone during class time, group appointments can be made for break times
- Arrive on time for appointments and group programs
- Discuss course concerns with year level leaders and then pathways/careers staff
- Visit Wellbeing and Careers outside of class time if we do not have an appointment and book Careers appointments via Compass

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At Cranbourne East Secondary College, we:

Bathrooms

- Wash our hands with soap
- Use the toilets in a timely manner

- Flush the toilet
- Discard only toilet paper in the toilet
- Allow other students to use the bathrooms
- Return to class immediately
- Use the female sanitary products appropriately
- One person per stall

- Go to the toilets during breaks
- Use the toilet for its intended purpose
- Leave the toilet in an acceptable condition
- Use the sanitary products provided appropriately
- Utilize the bins for rubbish

Lockers

- Only use your own locker
- Have a locked secured locker
- Keep your locker codes confidential
- Clean your own rubbish and report any maintenance to Leaders

- Access your own lockers outside of class times
- Keep your lockers locked
- Leave bags in your allocated locker

- Keep your locker clean and organised
- Have all required learning materials
- Access your locker quickly and then move away

Community

- To and from school
- Incursions
- Excursions

- Obey road rules, signs, and wear a helmet when riding a bike/scooter
- Stay alert, in groups, and in approved areas
- Board transport orderly and report concerns
- Follow instructions and ensure everyone's safety

- Make space for others, offer seats to those in need, and be inclusive
- Have a valid Myki card, use facilities properly, and stay calm
- Check excursion details, arrive on time, and wait for dismissal
- Think before speaking or gesturing and stay focused on the task

- Follow excursion/incursion/camp facilitators' instructions.
- Actively listen to presenters.
- Cross the road at designated crossings.

Digital

- Keep your passwords safe/private
- Keep personal details to yourselves
- Use approved and reputable websites
- Follow the school's policy on digital usage
- Use our own device to participate in learning opportunities

- Save our work in the designated digital space
- Charge your digital devices at home
- Maintain other students' privacy and confidentiality
- Use devices when permitted by the teacher

- Use our own login details
- Carry and store our laptop in its case
- Use wired headphones when instructed
- Use cameras for educational purposes with permission
- Keep a log of our passwords/login details